

EASTERN SIERRA TRANSIT AUTHORITY

Minutes of Friday, May 13, 2022 Meeting

The meeting of the Board of Directors of the Eastern Sierra Transit Authority was called to order at 9:00 a.m. on Friday, May 13, 2022. The following members were present: Directors Dan Totheroh, Bob Gardner, Rhonda Duggan, Jim Ellis and Jeff Griffiths. Kirk Stapp joined the meeting at 9:15. Bill Sauser and Karen Schwartz were absent.

Rhonda Duggan led the Pledge of Allegiance.

Approval of Bill 361 – Virtual Public Meeting
Moved by Director Gardner and seconded by Director Griffiths to adopt findings pursuant to AB 361 that: A) the Board reconsider the circumstances of the existing State of Emergency issued on March 4, 2020, and in response to the COVID-19 pandemic; and B) local officials continue to recommend measures to promote social distancing, and/or the state of emergency continues to directly impact the ability of the members to meet safely in person.

Roll call vote taken.

Motion carried 6-0 with Directors Sauser & Schwartz absent

Public Comment None

Closed Session Open session was recessed at 9:06 to convene in closed session to consider:

CONFERENCE WITH LEGAL COUNSEL: It is the intention of the Board to meet in closed session concerning the following item: Executive Director Performance Evaluation (Govt. Code Section 54957)

Report on closed session Closed session was recessed at 9:28 am. Vice-Chairperson Totheroh stated there was nothing to report from the closed session.

Consent Agenda: Moved by Director ~~Sauser-Duggan~~ and seconded by Director ~~Gardner-Griffiths~~ to approve the consent agenda consisting of:

- Approval of Regular Meeting Minutes of April 8, 2022
- Direct that the following individuals and/or positions be authorized to represent ESTA to CJPIA and that a Minute Order 22-01 from this Board Meeting document the authorization:

Jim Ellis	ESTA Board Member
Karen Schwartz	ESTA Board Member
Phil Moores	Executive Director
Dawn Vidal	Administration Manager

Roll call vote taken.

Motion carried 6-0 with Directors Sauser & Schwartz absent

Executive Directors
Report

Mr. Moores reported on ESTA activities and performance.
Ridership report for March 2022.

Financial report FY
2021/22

Mrs. Vidal presented Eastern Sierra Transit Authority's Financial
Report for FY 2021/22 as of May 6, 2022.

Public Hearing

Vice Chair-Person Totheroh opened the public hearing at 9:42 to
consider:

Bishop Creek Shuttle and Reds Meadow Shuttle

Mr. Moores read public comments concerning Bishop Creek Shuttle.
The Board listened to the live comments from the public.
ESTA Staff was directed by the ESTA Board to reconsider the Bishop
Creek shuttle discontinuation and return to the June 10th Board
meeting with a new proposal that continues the BSC in some form.

Moved by Director Griffiths and seconded by Director Duggan to
make the fare increase for The Reds Meadow Shuttle permanent.
Ticket prices are as follows:

5-Hour Pass*: Adult \$15.00

5-Hour Pass: Child \$7.00 (aged 3-15)

3 Days out of 5 Pass: Adult \$30.00

3 Days out of 5 Pass: Child \$14.00 (aged 3-15)

Season Pass: Adult \$75.00

Season Pass: Child \$35.00 (aged 3-15)

Children under 2 are free.

Roll Call vote taken

Motion passed 6-0 with Directors Sauser & Schwartz absent.

Six Month Service
Recommendation

Moved by Director Griffiths and seconded by Director Gardner to accept the proposed services apart from the Bishop Creek Shuttle for the 2022 summer.

Roll call vote taken.

Motion passed 6-0 with Directors Sauser & Schwartz absent.

Executive Director
contract
Amendment

Moved by Director Griffiths and seconded by Director Duggan to approve the submitted amendment to the employment contract for the Executive Director, which includes a 5% salary increase effective April 8, 2022.

- SCHEDULE OF FEES:
 - Salary \$128,244 annually
 - Retirement: If Classic-CalPERS 2% at 55 formula, classic member 100% paid by ESTA If PEPRA CalPERS 2% at 62 formula, employer contribution only.
 - Health Insurance: PERS Choice (employee contribution = 17%, currently, \$118.82/mo.), PERS Select (Employee contribution= 13%, \$85.12/mo.), or monthly stipend of \$408 if no health coverage is elected, and employee provides proof of health insurance coverage comparable to ESTA's.
 - Vision/Dental reimbursement: \$1,000 per year plus \$400/year for one or more qualifying dependents.
 - Comprehensive Leave: Employee will start accruing at the 4 - 10 (year); 31 days/year for years 11-15 and 34 days/year for years 16+
 - Paid Holidays: 11 per year
 - Deferred Compensation: ESTA provided 457(b) plan. No ESTA contribution
 - Life Insurance: \$50,000 paid by ESTA
 - Relocation allowance (one time): \$7,500
- I. ESTA will make the same adjustment to the Executive Director's salary benefits, allowances and other forms of compensation as for other administrative employees except as provided in paragraph II below.
- II. The ESTA Board will review the performance of the Executive Director at least annually and may at that time adjust compensation as determined to be fair and reasonable. Should any adjustment be made at this time, the date of such

adjustment will become the anniversary date for any subsequent compensation changes subject to paragraph I. above.

Roll Call vote taken

Motion passed 6-0 with Directors Sauser & Schwartz absent.

Vehicle Purchase Moved by Director Duggan and seconded by Director Gardner to approve the purchase of a 2022 Hometown Trolley using State Transit Capital Restricted funds in the amount of \$145,000 plus an additional 10% if necessary.

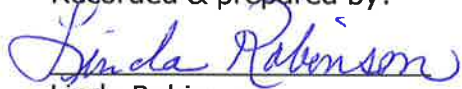
Roll Call vote taken

Motion passed 6-0 with Directors Sauser & Schwartz absent.

Board Member
Comments None

Adjournment The Chairperson adjourned the meeting at 10:30 am
The next regular meeting of the Eastern Sierra Transit Authority Board of Directors is scheduled for June 10, 2022 in the town of Mammoth Lakes Council Chambers, 2520 Main St., Ste. Z, Mammoth Lakes, CA at 11:00 am

Recorded & prepared by:



Linda Robinson
Board Clerk
Eastern Sierra Transit Authority

Minutes approved:

