



# **BOARD OF DIRECTORS OF THE EASTERN SIERRA TRANSIT AUTHORITY**

Regular Meeting  
Friday December 8, 2017  
City of Bishop Council Chambers  
301 West Line St  
Bishop, California  
11:00 a.m.

Note: In compliance with the Americans with Disabilities Act, if an individual requires special assistance to participate in this meeting, please contact Eastern Sierra Transit at (760) 872-1901 ext. 15 or 800-922-1930. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 13.102-35.104 ADA Title II)

## **DISPOSITION**

### **1. CALL TO ORDER**

### **2. PLEDGE OF ALLEGIANCE**

### **3. ROLL CALL**

### **4. PUBLIC COMMENT**

INFORMATION

### **5. APPROVAL OF MINUTES:**

ACTION

Regular meeting of November 17, 2017

### **6. CLOSED SESSION**

DISCUSSION/POSSIBLE ACTION

a. Conference with Labor Negotiators. (Pursuant to Government Code Section 54957.6) – Authority designated representatives; John Helm, John Vallejo, Jim Tatum. Bargaining Group; ESTA-MCEA.

b. Public employment, employee recruitment. (Pursuant to Government Code Section 54957(b)(1)). Position: Executive Director.

### **7. REPORT ON CLOSED SESSION AS REQUIRED BY LAW**

**8. APPROVAL OF MOU WITH MCEA** ACTION

Staff recommendation: The Board is requested to adopt and approve the Memorandum of Understanding between ESTA and the Eastern Sierra Transit Authority Management & Confidential Employees Association (MCEA), and to authorize such action by resolution.

**9. APPROVAL OF TROLLEY BUS PURCHASE** ACTION

Staff recommendation: The Board is requested to approve the purchase of a trolley bus funded with State Transit Improvement Program (STIP) and State Transit Assistance (STA) funds in the amount of \$202,030.22.

**10. SERVICE TO OLD MAMMOTH ROAD AREA** DISCUSSION/POSSIBLE ACTION

Staff recommendation: Information will be presented updating the Board on a proposal that has been developed with staff from the Town of Mammoth Lakes to provide limited service to the area of Old Mammoth Road west of Snowcreek Athletic Club. The Board is requested to provide any desired direction to staff.

**11. FINANCIAL REPORT** RECEIVE AND FILE

FY 2017/18 report for the period ending December 6, 2017

**12. OPERATIONS REPORT** RECEIVE AND FILE

November 2017

**13. REPORTS** INFORMATION

- a. Board Members
- b. Executive Director

**14. FUTURE AGENDA ITEMS**

**15. ADJOURNMENT** ACTION

The next scheduled regular meeting will be January 19<sup>th</sup> in Bishop.

# EASTERN SIERRA TRANSIT AUTHORITY

## Minutes of Friday, November 17, 2017 Regular Meeting

The meeting of the Board of Directors of the Eastern Sierra Transit Authority was called to order at 8:35 a.m. on Friday, November 17, 2017 at the City of Bishop Council Chambers, in Bishop, California. The following members were present: Bob Gardner, Karen Schwartz, Joe Peci, Bill Sauser Jeff Griffiths, Cleland Hoff and Kirk Stapp. Mark Tillemans was absent. Director Stapp led the pledge of allegiance.

Public Comment	None.
Closed Secession	Open session was recessed at 8:38 to convene in closed session with Director Tillemans absent, to consider Agenda item #5 a. Conference with Labor Negotiators. (Pursuant to Government Code Section 54957.6) – Authority designated representatives; John Helm. Bargaining Group; ESTA-MCEA. b. Public employee performance evaluation. (Pursuant to Government Code Section 54957(b)). Title: Executive Director.
Report on Closed Session	Closed session was recessed at 9:14 a.m. Director Schwartz reported that no action was taken during the closed session.  Director Peci was not present when open session reconvened at 9:14 a.m.
Approval of Minutes	Moved by Director Griffiths and seconded by Director Hoff to approve the minutes of the regular meeting of October 20, 2017. Motion carried 5-0, with Directors Stapp abstaining and Director Tillemans and Peci absent.  Director Peci returned to the meeting at 9:15 a.m.
Election of 2018 Chairperson and Vice-Chairperson	Director Griffiths requested Agenda Item 8, Old Mammoth Road Service be moved to the end of the meeting.  Moved by Director Stapp and seconded by Director Peci to appoint Director Stapp as Chairperson for 2018. Motion carried 7-0 with Director Tillemans absent.  Moved by Director Peci and seconded by Director Schwartz to appoint Director Griffiths as Vice-Chairperson for 2018. Motion carried 7-0 with Director Tillemans absent.

2018 Board Meeting Calendar	<p>Moved by Director Griffiths and seconded by Director Gardner to approve a 2018 Board Meeting Calendar. Motion carried 7-0 with Director Tillemans absent.</p> <p>2018 Board Meeting Calendar:  January 19 in Bishop at 8:30 a.m.  February 16 in Mammoth at 11:00 a.m.  March 16 in Mammoth at 8:30 a.m.  April 20 in Bishop at 11:00 a.m.  May 18 in Bishop at 8:30 a.m.  June 15 in Mammoth at 11:00 a.m.  July 20 in Mammoth 8:30 a.m.  August 17 in Bishop at 11:00 a.m.  September 21 in Bishop at 8:30 a.m.  October 19 in Mammoth at 11:00 a.m.  November 16 in Mammoth at 8:30 a.m.  December 14 in Bishop at 11:00 a.m.</p>
Financial Reports	Mr. Helm presented the Financial Report for FY 2017/18 for the period ending November 15, 2017.
Operations Reports	Mr. Helm presented the Operations Report for the month of October 2017.
2016/2017 Annual Report	<p>Mr. Helm provided the 2016/2017 Annual Report.</p> <p>At 9:31 a.m. Director Griffiths left the meeting.</p>
Old Mammoth Road Service Beyond Snowcreek Athletic Club	Mr. Helm reported on a community meeting, held on November 8 <sup>th</sup> in Mammoth Lakes, regarding restoring service to Old Mammoth Road beyond the Snowcreek Athletic Club. Information detailing discussions and various public opinions regarding service options that ESTA and Town staff are considering was provided. Public input will continue being received through November 19 <sup>th</sup> .
Board Member Reports	<p>Director Hoff reported attendance at a Community Conversation in Mammoth Lakes on November 16, 2107 and reported continuing discussion about the discontinuation of the Gray Line.</p> <p>Director Gardner reported about a meeting on November 14<sup>th</sup> in June Lake to discuss the free June Lake Summer Shuttle. One business person from June Lake attended. Director Gardner reported that, although ridership had increased, there probably isn't enough demand to have the shuttle in 2018 but will follow up with the Chamber of Commerce for additional opinions.</p>

Executive Director Report	Mr. Helm reported attendance in Mammoth Lakes at a wrap-up presentation addressing housing in Mammoth Lakes. The wrap-up concluded a series of meetings which had been happening over the past several months. No single solution was identified, and it was determined that a multiple phased approach needs to be taken.
Future Agenda Items	None.
Adjournment	<p>The Chairperson adjourned the meeting at 9:53 a.m.</p> <p>The next regular meeting of the Eastern Sierra Transit Authority Board of Directors is scheduled for December 8, 2017, in the City of Bishop.</p>

Recorded & Prepared by:

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Karie Bentley  
Board Clerk  
Eastern Sierra Transit Authority

Minutes approved:

## STAFF REPORT

Subject: Approval of MOU with Eastern Sierra Transit Authority  
Management & Confidential Employees Association (MCEA)

Initiated by: John Helm, Executive Director

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### **BACKGROUND:**

ESTA and the Management and Confidential Employees Association (MCEA) entered into a Memorandum of Understanding effective August 1, 2014. This MOU expired July 31, 2017.

### **ANALYSIS/DISCUSSION:**

Representatives of the MCEA and ESTA met and conferred last summer and fall in order to develop a Memorandum of Understanding to govern wages, hours, and other terms and conditions of employment. A tentative agreement was reached earlier this month, which has been approved by the MCEA membership. The substantive changes to the terms and conditions of employment from the previous MCEA MOU include:

- Article V (Personnel Rules): change the date the Personnel Rules were adopted to reflect December 26, 2016
- Article VIII.A (Salaries): Change the effective dates for the salary scale to read; August 1, 2014 through July 31, 2018. Also, correct the wage scale table to read as follows:

A	B	C	D	E	Title
\$15.40	\$16.17	\$16.98	\$17.83	\$18.72	Account Clerk II
\$19.55	\$20.53	\$21.56	\$22.63	\$23.77	Administrative Analyst/Board Clerk
\$19.55	\$20.53	\$21.56	\$22.63	\$23.77	Transit Operations Supervisor
\$25.32	\$26.59	\$27.92	\$29.31	\$30.78	Transit Analyst

- Article VIII.B (Management Incentive Pay): Change the table to add dates for the FY 2017/18 period as follows:

Percentage multiplied times the employee's hourly wage rate times 2,080	Date
1%	August 1, 2017
1%	February 1, 2018

- Article XI (Benefits): update the PERS Retirement section to reflect PEPRRA, which became effective January 1, 2013.
- Article XIX (Total Agreement): Update all reference to the Personnel Rules to reference the current version (effective December 2016).
- Article XX (Term of Agreement): Change the term of the agreement to indicate August 1, 2017 through July 31, 2018.

In addition to these changes to the terms and conditions of the MOU, ESTA and MCEA agreed to re-open negotiations if requested by either group following the completion of the currently underway organizational assessment of the Authority.

A copy of the MOU for the August 2017 through July 2018 period is included on the following pages.

### **FINANCIAL CONSIDERATIONS**

The financial impact of the terms and conditions of the Memorandum of Understanding with MCEA is consistent with the FY 2017/18 budget.

### **RECOMMENDATION**

The Board is requested to pass and approve Resolution 2017-06, adopting and approving a Memorandum of Understanding between ESTA and the Eastern Sierra Transit Authority Management & Confidential Employees Association (MCEA).

**RESOLUTION 2017 - 06**

**A RESOLUTION OF THE BOARD OF DIRECTORS, EASTERN SIERRA TRANSIT AUTHORITY (ESTA), ADOPTING AND APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN ESTA AND EASTERN SIERRA TRANSIT AUTHORITY MANAGEMENT & CONFIDENTIAL EMPLOYEES ASSOCIATION (MCEA), REPRESENTATIVE OF THE ESTA MANAGEMENT AND CONFIDENTIAL EMPLOYEES BARGAINING UNIT**

**WHEREAS**, the Authority is required by the Meyers-Milias-Brown Act (Section 3500 et seq. of the Government Code) to meet and confer with recognized employee organizations before changing the terms and conditions of employment applicable to the employee classifications represented by those organizations; and

**WHEREAS**, Authority representatives and MCEA, who is the representative of the ESTA employees bargaining unit including management and confidential employees, met, conferred, and reached mutually-acceptable terms for a proposed Memorandum of Understanding (“MOU”), a copy of which is attached hereto as an exhibit and incorporated herein by this reference.

**NOW, THEREFORE, BE IT RESOLVED** by the Eastern Sierra Transit Authority Board of Directors that the proposed MOU between the Eastern Sierra Transit Authority and MCEA, representative of ESTA management and confidential employees, a copy of which is attached hereto as an exhibit – effective for the period of August 1, 2017, through July 31, 2018 – is hereby ratified, adopted, and approved, and the terms and conditions of employment set forth in the MOU are hereby prescribed for the employees whose classifications are included in the bargaining unit. The Chair of the Board of Directors shall execute said MOU on behalf of the Authority.

**PASSED AND ADOPTED** this 8th day of December 2017, by the following vote of the Eastern Sierra Transit Authority Board of Directors:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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**Karen Schwartz, Chairperson**  
**Eastern Sierra Transit Authority Board of Directors**

Attest: Karie Bentley  
Secretary of the Board

By: \_\_\_\_\_  
Karie Bentley



**Memorandum of Understanding  
Between  
Eastern Sierra Transit Authority  
And  
Eastern Sierra Transit Authority Management & Confidential  
Employees Association**

**Preamble**

This Memorandum of Understanding is entered into by and between the Eastern Sierra Transit Authority, a California Joint Powers Agency, acting by and through the Board of Directors of the Eastern Sierra Transit Authority (“ESTA”), and the Eastern Sierra Transit Authority Management & Confidential Employees Association, (“Association”). This Memorandum of Understanding (“MOU”) represents the mutual agreement of ESTA and the Association on those wages, hours, and other terms and conditions of employment which are to be in effect during the term of this Memorandum of Understanding.

**Article I. Recognition**

ESTA recognizes the Association as the “Exclusively Recognized Employee Organization” for employees of ESTA in the following position classifications:

- Transit Analyst
- Transportation Operations Supervisor
- Administrative Analyst/Board Clerk
- Account Clerk II

Newly established position classifications shall be administered in accordance with ESTA Resolution 2007-02.

**Article II. Non-Discrimination**

ESTA shall not discriminate against any employee because of membership in the Association or because of any legal activities on behalf of the Association.

**Article III. Management Rights**

A. ESTA reserves, retains and is vested with, solely and exclusively, all rights of management which are not expressly abridged by law, or by this Agreement, to manage the Authority. ESTA may exercise its management rights unilaterally without the obligation to meet and confer on the decision to exercise such rights. However, ESTA shall meet and confer on the impact thereof pursuant to the following Section (Impact of Exercise of Management Rights). The sole and exclusive rights of management shall include, but not be limited to, the following:

1. To manage the Authority generally and to determine all issues of policy.
2. To determine the existence or nonexistence of facts which are the basis of management decisions.
3. To determine the necessity of organization of any services or activity conducted by the Authority and expand or diminish such services.
4. To determine the nature, manner, means and technology and extent of services to be provided to the public.
5. To determine the methods of financing.
6. To select types of equipment or technology to be used.
7. To determine and/or change the facility, methods, technological means, and size of work force by which Authority operations are to be conducted.
8. To determine and change of locations, relocations and type of operations, processes and materials to be used in carrying out all Authority functions including, but not limited to, the right to contract or subcontract any work or operation of the Authority.
9. To assign and schedule work to employees and to establish and change work schedules and assignments upon reasonable notice.
10. To relieve employees from duties for lack of work, funds.
11. To determine and modify productivity and performance programs and standards.
12. To discharge, suspend, demote or otherwise discipline employees for reasonable cause.
13. To determine job classifications and to reclassify employees.
14. To hire, transfer, promote and demote employees for non-disciplinary reasons.
15. To determine and administer policies, procedures and standards for selection, training and promotion of employees.

16. To establish employee performance standards including, but not limited to, qualification and quantity standards and to require compliance therewith.

17. To take any and all necessary action to carry out the functions of the Authority in emergencies.

B. Impact of Exercise of Management Rights. Except in emergencies, whenever the exercise of management rights shall impact on employees within a designated bargaining unit, ESTA shall offer to and thereafter on request meet and confer with any employee organization, which has been recognized by ESTA as representing such bargaining unit regarding the impact of the exercise of such rights. By agreeing to meet and confer as to the impact of the exercise of management rights, ESTA's discretion in the exercise of such rights and the implementation thereof shall not be diminished, held in abeyance or prohibited.

#### **Article IV. Association Rights**

A. Reasonable Access. ESTA shall allow Association Officers and Representatives reasonable access to ESTA work locations, facilities, equipment and other ESTA resources.

B. Advance Notice. ESTA shall provide reasonable advance notice to the Association of any and all changes that affect the wages, hours, terms and conditions of employment of employees covered by this Agreement. Said notice shall be sent to the Association as to allow for the Association's response and to meet and confer, if necessary. Said notice shall be sent to the Association representatives designated in paragraph 8 of this Article.

C. Dues Deductions. Upon the approval of the majority of the eligible voting bargaining unit employees, the following provision shall become effective the first payroll period after said approval:

- 1) All employees in the classifications set forth in Article I of this Agreement shall as a condition of employment, agree to a mandatory deduction of \$10.00 per pay period.
- 2) ESTA shall deduct and transmit the monthly dues and fees by direct deposit on a fortnightly basis to a bank account to be identified by the Association.
- 3) ESTA will not be responsible or liable for any claims, causes of action, or lawsuits arising out of the deductions or transmittal of such funds to the

Association, except that intentional failure of ESTA to transmit to the Association monies deducted from the employees pursuant to this Article.

D. Release Time. ESTA will release with no loss of compensation Association members (maximum two (2) employees at any one time) assigned to establish Association committees from their normal duties to conduct labor agreement negotiations with ESTA and/or ESTA labor agreement enforcement including participation in grievances, discipline or ESTA Board Meetings. An employee must request, in advance, release time which may be denied due to the operational needs of ESTA.

E. Authorized Agents. Authorized agents for the purpose of administering the terms and provisions of the Agreement shall be:

1. Eastern Sierra Transit Authority  
Executive Director  
P.O. Box 1357  
Bishop, CA 93515
  
2. Management & Confidential Employees Association  
President  
P.O. Box 1357  
Bishop, CA 93514

#### **Article V. Personnel Rules**

The Eastern Sierra Transit Authority Personnel Rules dated December 26, 2016 and as may be subsequently amended, are hereby incorporated by reference. Notwithstanding any other provision of this MOU, the parties agree that ESTA may during the term of this MOU propose revisions to such rules and/or additional personnel rules, provided that ESTA allows an appropriate opportunity for affected Association members and their bargaining unit to “meet-and-confer” in compliance with the Meyers-Milias- Brown Act. Association agrees that once ESTA has duly adopted any such new and/or revised personnel rules, such rules shall apply to all employees covered by this MOU.

#### **Article VI. Work Schedules**

- A. Hours of Work and Work Schedules. The work week begins at 0001 hours each Monday and ends at 2400 hours the following Sunday (one minute after 12 midnight Monday through 12 midnight on Sunday).

## Article VII Overtime and Compensatory Time

A ESTA will comply with the Fair Labor Standards Act (FLSA) and shall compensate all non-exempt management & confidential employees at the pay rate of time and one half for all overtime worked over 40 hours within a work week. Non-exempt employees covered by this Agreement shall be compensated for overtime at the rate of one and one-half times his or her equivalent hourly rate of pay.

1. All overtime must be scheduled with the employee in advance, except in the case of an emergency or when reasonable, unforeseeable operational needs prohibit advance notice.
2. Overtime may be converted to compensatory time off at the rate of time and one half (1-1/2). The compensatory time may be banked as provided in paragraph (4) below. The conversion of overtime shall be at the option of the employee. Overtime shall be paid in accordance with current procedures unless an employee requests compensatory time.
3. Positions exempt from overtime and compensatory time under FLSA may be added to or deleted from in accordance with the definitions of the FLSA. If issues of dispute arise between ESTA and the Association, a letter of ruling will be sought from the U.S. Dept. of Labor, which administers FLSA, to determine if the position meets the appropriate criteria for inclusion or exclusion from the list.
4. ESTA will allow non-exempt employees to carry 40 hours of compensatory time on the books. Compensatory time will be placed on the books at the rate of one and one half hours for each hour of approved overtime worked. When an employee leaves employment, any compensatory time remaining on the books will be paid at the employee's hourly rate.
5. Other provision of overtime shall be addressed as described in the Personnel Rules.

## Article VIII. Salaries

- A. Salaries (hourly wage rates) for the period August 1, 2014 and through July 31, 2018 shall be as set forth in the table below:

A	B	C	D	E	
\$15.40	\$16.17	\$16.98	\$17.83	\$18.72	Account Clerk II
\$19.55	\$20.53	\$21.56	\$22.63	\$23.77	Administrative Analyst/Board Clerk
\$19.55	\$20.53	\$21.56	\$22.63	\$23.77	Transit Operations Supervisor
\$25.32	\$26.59	\$27.92	\$29.31	\$30.78	Transit Analyst

- B. Management Incentive Pay: ESTA will provide Management Incentive Pay ("MIP") to Association Employees in reward and recognition of continuing service by Association Employees and the unique nature of their jobs. Said MIP shall be conditioned on ESTA's average monthly fund

balance for the six months preceding the date the MIP is due as set forth in the table below being equal to or greater than 15% of the ESTA annual operating budget. MIP shall not be provided for any period in which the ESTA fund balance is less than 15% of the ESTA operating budget.

Additionally, MIP shall only be provided to Association Employees whose wage has been at the “E” step for at least twelve (12) months on the date upon which MIP is due as set forth in the table below. Said MIP shall be provided in a manner that does not compound upon itself or change the base hourly wage rate of any Association Employees receiving any such pay.

Percentage multiplied times the employee's hourly wage rate times 2,080	Date
1%	August 1, 2017
1%	February 1, 2018

- C. Longevity Pay: ESTA will provide the following longevity increases after ten (10) years of continuous service:
- 10 years – 2%
  - 15 years – 2%
  - 20 years – 2%
  - 25 years – 2%

Continuous service is as defined in Article IX of this Agreement. The increase will begin the first pay period following the continuous service anniversary date.

Employees hired on or after November 1, 2011 will not be eligible to receive longevity compensation at any future date.

- D. Fortnightly Paydays: An employee covered by this Agreement shall be paid every fourteen (14) days.
- E. Standby Compensation: A non-exempt employee requested by the Executive Director, or designee, to serve in an after-hours response capacity shall be paid \$35.00 per day for being on standby.

- F. Call-Out Compensation: A non-exempt employee, who has ended his /her workday and has left their place of employment and subsequently, performs duties after his /her regular work assignment, shall be compensated a minimum of two (2) hours for such work. All such time worked shall be subject to the overtime provisions of the Personnel Rules.
- G. Mileage Reimbursement: An employee who uses his/her own vehicle in the course of assigned work shall be reimbursed for said use at the current Internal Revenue Service rate for this area.

## **Article IX. Seniority**

### A. Defined –

1. Seniority - the original date of hire of continuous employment by the County of Inyo and/or the original hire date of continuous employment by ESTA, which ever occurred first.
2. Classification Seniority – the original date of continuous employment in the current classification by the County of Inyo and/or by ESTA whichever occurred first.
3. Category Seniority - the original date of continuous employment in the current employment category by the County of Inyo and/or by ESTA whichever occurred first.

B. Application – Seniority and Classification Seniority as defined shall be applied to all Articles and/or Sections of this Agreement where seniority is identified as a qualifying and/or eligibility factor.

## **Article X. Discipline and Discharge**

Letter of Reprimand, Warning or Counseling: Any employee who receives a letter of reprimand, warning, or counseling shall be entitled to submit a written response thereto, which shall be placed in such employee's personnel file, along with the written reprimand. Employees who receive a reprimand, warning, or counseling from other than the Executive Director may discuss the matter with the Executive Director, who shall have the authority to remove the letter. Employees who receive a reprimand, warning or counseling from the Executive Director may discuss the matter with a staff member from one of the Authority's JPA jurisdictions. The jurisdiction shall be chosen at random and the jurisdiction's CEO shall designate who within the organization shall discuss the reprimand with the employee. The review will include the review of the written document and any written response submitted by the member, and may, in the discretion of the reviewer, include a limited investigation or an informal meeting with the Executive Director and the member to be conducted in a manner deemed appropriate by the reviewer in his or her sole discretion. Any advisory opinion prepared by the reviewer shall be included in the member's personnel file

along with the written document and the employee's written response, if any was submitted. There shall be no right to grieve or appeal any reprimand, warning or counseling nor shall there be any formal hearings or review procedures concerning any reprimand, warning, or counseling. An employee shall not be prohibited from arguing and presenting evidence to the validity of the letter of reprimand, warning or counseling if said action(s) are used to justify a subsequent greater disciplinary action.



## Article XI. Benefits

The benefits are defined in the following matrix:

EMPLOYMENT CATEGORY →	100%	75%	50%	Non-Benefitted
<p><b>PERS Retirement:</b></p> <ul style="list-style-type: none"> <li>• ESTA provides 2.5% at 55 formula PERS retirement for miscellaneous members hired and promoted to a benefitted position prior to August 27, 2012. Employees hired into a benefitted position, or promoted from a non-benefitted position to a benefitted position on or after August 27, 2012 shall be eligible for a 2% at 55 formula retirement. Employees hired into a benefitted position, or promoted from a non-benefitted position to a benefitted position on or after January 1, 2013 shall be eligible for a 2% at 62 formula retirement. However, per CalPERS circular letter 200-006.15, employees hired between January 1, 2013 through December 29, 2014 will retain their classic retirement benefits for this period.</li> <li>• ESTA agrees to pay the members contribution for PERS retirement (8%) for employees hired into a benefitted position, or promoted from a non-benefitted position to a benefitted position on or before December 31, 2012, however, employees hired between January 1, 2013 through December 29, 2014 will retain this benefit for this period of time.</li> <li>• Employer shall pay the employer required tax for Medicare as required by the IRS</li> <li>• Unless countermanded by the Public Employees' Pension Reform Act of 2013 (PEPRS), PERS Benefit to consist of:               <ul style="list-style-type: none"> <li>○ Final compensation based on average monthly pay rate during the last (or highest) consecutive 36 months of employment</li> <li>○ Post retirement survivor benefit of \$500 (one time)</li> <li>○ Sick leave carryover from Inyo County will be converted to service credit upon retirement</li> <li>○ ESTA shall report the value of Employer Paid Member Contributions as additional compensation upon retirement</li> </ul> </li> </ul>	▲	▲	▲	

<b>EMPLOYMENT CATEGORY →</b>	<b>100%</b>	<b>75%</b>	<b>50%</b>	<b>Non-Benefitted</b>
<b>PARS Retirement:</b> <ul style="list-style-type: none"> <li>• ESTA shall contribute 2% into the PARS program for non-benefitted members</li> <li>• Non-benefitted employees shall pay the balance of the PARS contribution (6%). This payment is a substitute for the Social Security 6.2% contribution.</li> <li>• Employer shall pay the employer required tax for Medicare as required by the IRS.</li> </ul>				▲
<b>Holiday Pay:</b> Straight time pay for official Authority holidays.	<b>8 hours</b>	<b>6 hours</b>	<b>4 hours</b>	
<b>Holiday Premium Pay:</b> Wages for an official Authority holiday to be paid to benefitted and non-benefitted employees at the rate of time and one-half the employee's current hourly wage for all hours worked on the holiday.	▲	▲	▲	▲
<b>Short Term Disability Protection:</b> Provided through State SDI Program. Employee pays the premium (currently 0.8%)	▲	▲	▲	▲
<b>Flexible Benefit Program:</b> ESTA shall provide a Section 125 plan, which provides a pre-tax benefit to employees for qualifying medical and/or dependent care expenses. ESTA shall pay the administration fee of \$5.25 per month for each employee who participates in the flexible benefits program	▲	▲	▲	
<b>Deferred Compensation:</b> ESTA will provide a deferred compensation program 457(b) for benefitted employees.	▲	▲	▲	▲

EMPLOYMENT CATEGORY →	100%	75%	50%	Non-Benefitted
<p><b>Health Insurance:</b>  ESTA will contract with the California Public Employees Retirement System (PERS) for medical benefits during the term of this Agreement. An Employee will receive a benefit stipend that may be used to pay for the PERS medical premium. The benefit stipend will be equal to the 2011 PERS 'Other Southern California Counties' for PERS Choice monthly premium. The benefit stipend will also be equal to the 'Employee Only', 'Employee &amp; 1 Dependent', or 'Employee &amp; 2 or more Dependents' based on the number of dependents claimed by the employee (PERS defined dependents). Employees who select the health insurance will be responsible to pay any increase in the monthly premium above the 2011 level. From the commencement of this agreement through July 31, 2018, should the monthly premium increase by more than ten percent (10%) in any one year, ESTA will pay any premium increase amount in excess of ten percent (10%). The resulting benefit stipend will be adjusted and earned by the employee based on the percentage of the monthly benefit stipend identified at right based upon the employee's employment category level.</p> <p>Benefitted employees who elect not to participate in the CalPERS health insurance program shall receive as cash payment a monthly amount equal to \$516.28 (the 2011 health insurance premium an employee would pay for employee only) minus the minimum employer portion as defined by state statute.</p>	▲ 100%	▲ 75%	▲ 50%	

EMPLOYMENT CATEGORY →	100%	75%	50%	Non-Benefitted
<p><b>Health Insurance Deductible Reimbursement:</b>  ESTA will reimburse 50% of one family member CalPERS health insurance annual deductible following attainment of the annual deductible by the employee or employee's family member, and following submission of a medical explanation of benefits statement evidencing the payment of the deductible. The annual deductible period shall be the calendar year.</p>	▲	▲	▲	
<p><b>Vision/Dental Reimbursement:</b>  ESTA shall reimburse employees for professional services and prescription eye products and/or frames, and for dental care and vision correction according to dollar amounts identified to the right. Reimbursement amounts are per fiscal year.  Reimbursement will be made following submittal of receipt(s) evidencing the service and the payment of the professional service and/or qualified products. Reimbursement for professional services and qualified products shall be made pre-tax. Maximum amounts available to employees through the Vision/Dental Reimbursement program shall be prorated for employees hired (or promoted to 75% or 100% status) during the fiscal year.  The Vision/Dental Reimbursement program runs from July 1 through June 30. Reimbursement receipts must be submitted by July 25 following the end of the program year on June 30.</p>	▲ \$1,000 plus \$400 for one or more dependents	▲ \$500		

<b>EMPLOYMENT CATEGORY →</b>	<b>100%</b>	<b>75%</b>	<b>50%</b>	<b>Non-Benefitted</b>
<p><b>Comprehensive Leave:</b> Benefitted employees shall accrue comprehensive leave hours according to the following monthly accrual rates based upon number of years of continuous employment:</p> <p style="text-align: right;">Through the first 3 years      14.6667      11.0000      7.3334  After 3 years and through the 10<sup>th</sup> year      18.6667      14.0000      9.3334  After 10 years and through the 15<sup>th</sup> year      20.6667      15.5000      10.3334  After the 15<sup>th</sup> year      22.6667      17.0000      11.3334</p>	▲	▲	▲	
<p><b>Life Insurance:</b> ESTA shall provide a \$50,000 life insurance policy for benefitted employees. ESTA shall pay the percentage of the premium identified at right based upon employment category level. Employees over the age of 65 shall have a reduced life insurance policy amount, based upon the requirements of the insurer.</p>	▲ 100%	▲ 75%	▲ 50%	
<p><b>Employee Assistance Plan:</b> ESTA shall offer an Employee Assistance Plan (EAP) to help employees deal with personal problems that might adversely impact their work performance, health and well-being. ESTA shall authorize and pay for a maximum of six (6) visits with the psychologist/counselor of the employee's choice. Employees may contact the Transit Analyst in order to avail themselves of the EAP.</p>	▲	▲	▲	▲
<p><b>Compensated Family or Medical Care Leave:</b> Association employees shall be eligible for paid leave for a qualifying Family or Medical Care Leave event up to a maximum of the hour amounts identified to the right. Said compensation shall not extend any guaranteed minimum leave periods as required by the FMLA or other applicable law.</p>	▲ 40	▲ 30	▲ 20	

## **Article XII. Health and Safety**

### **A. Service Cancellation:**

1) Prior to the beginning of a start time, management may from time to time, due to road closures, hazardous weather and/or road conditions, determine that in the interest of safety it is necessary to suspend or cancel service. If management does not have any other work for the employee to perform in this instance and the employee is released from duty, the employee may use comprehensive leave time to make up any hours lost due to the service cancellation.

2) If after the beginning of an employee's start time, management for said above reasons suspends and/or cancels service, the employee shall be paid a minimum of two (2) hours for the day.

**B. Emergency Travel and Lodging Expenses:** ESTA shall pay motel and meal reimbursement for expenses incurred by employees when forced to stay away from home due to road or weather conditions.

## **Article XIII. Drug and Alcohol Testing**

ESTA shall enforce the Eastern Sierra Transit Authority Drug and Alcohol Policy as adopted by the Authority's Board of Directors.

## **Article XIV. Employee Assistance Program**

ESTA will offer an Employee Assistance Program (EAP) to help employees deal with personal problems that might adversely impact their work performance, health, and well-being. The EAP counseling sessions are completely confidential and free of charge to the employee. An employee desiring assistance should either contact the Transportation Analyst directly, or request an Association representative to request a confidential referral on the employee's behalf in order to arrange for EAP counseling. The Transit Analyst should contact the Executive Director directly, or request an Association representative to request a confidential referral on the employee's behalf if this individual desires assistance. ESTA will authorize and pay for a maximum of six (6) visits with the psychologist/counselor of the employee's choice.

## **Article XV. Uniforms**

A. ESTA shall provide uniforms to employees according to the following schedule:

Transit Operations Supervisor – 2 shirts and 1 jacket

Transit Analyst – 2 shirts and 1 jacket

B. Employees are responsible for the cleaning of their uniforms. Upon termination of employment, employees must return uniform shirts and jacket to ESTA. ESTA shall replace uniform shirts and jackets as necessary through normal and appropriate wear and tear.

### **Article XVI. Mistaken Overpayments**

Should any employee be overpaid due to any mistake or inadvertence, ESTA may recover the amount of overpayment by subsequent deductions after the employee has been given notice and five (5) days to meet with ESTA. The employee shall be provided a copy of all of the supporting documents. Not more than twenty-five percent (25%) of any such employee's net pay shall be deducted from any one (1) paycheck for this purpose.

### **Article XVII. No Strike / No Lockout**

A. The Association, its officers, agents, representatives, and/or members agree that during the term of this MOU, they will not cause or condone any strike, walkout, slowdown, sickout, or any other job action by withholding or refusing to perform services.

B. ESTA agrees that it shall not lockout its employees during the term of this MOU. The term "lockout" is hereby defined so as not to include the discharge, suspension, termination, layoff, failure to recall or failure to return to work of ESTA employees in the exercise of its rights as set forth in any of the provision of the MOU or applicable ordinance or law.

### **Article XVIII. Severability of Provisions**

Should any provision of this MOU be found to be inoperative, void, or invalid by a court of competent jurisdiction, all other provisions of this MOU shall remain in full force and effect. In the event of such invalidation, the parties agree to meet and confer concerning substitute provisions.

### **Article XIX. Total Agreement**

Sole and Entire Memorandum of Understanding: It is the intent of the parties hereto that the provisions of this Memorandum of Understanding, which has been negotiated in conjunction with the ESTA Personnel Rules (dated 12.26.16), shall supersede all prior agreements, oral or written, expressed or implied, between the parties. Unless specifically modified by this MOU or the Personnel Rules (dated 12.26.16), all policies, procedures, resolutions, and ordinances adopted by ESTA relating to all matters of wages, benefits, hours and other terms and conditions of employment shall be incorporated herein by this reference into this Agreement and shall remain in full force and effect during the term of this Agreement. This Memorandum of Understanding is not intended to conflict with Federal or State law. The parties acknowledge that ESTA's Board of Directors will adopt this Agreement by Resolution and that said Resolution shall remain in full force and effect during the life of this Memorandum of Understanding

**Article XX. Term of Agreement**

The terms and conditions of this Agreement shall be effective on August 1, 2017 and remain in full force and effect until and including July 31, 2018.

**ACCEPTED AND APPROVED**

**For ESTA:**

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Date: \_\_\_\_\_

**For MCEA:**

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Date: \_\_\_\_\_



## **STAFF REPORT**

Subject: Approval of Trolley Bus Purchase

Initiated by: John Helm, Executive Director

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### **BACKGROUND:**

Following notification of availability of State Transportation Improvement Program (STIP) funding for the purchase of a trolley bus, ESTA placed an order with Creative Bus Sales last year for the purchase. The purchase was included in and approved as part of the FY 2017/18 operating and capital budget.

### **ANALYSIS/DISCUSSION:**

The schedule included in the ESTA Capital Asset Replacement Funding policy approved in 2015 identified the purchase of one trolley each year from 2016 through 2023. Due to the availability of funding and the programming of an annual trolley bus purchase, a quotation through the CalACT/MBTA vendor, Creative Bus Sales, was requested last December. The specifications for the quotation were finalized and a Hometown Villager trolley bus to be funded with STIP funding was ordered through the CalACT/MBTA purchasing cooperative in the amount of \$202,030.22. The STIP grant will provide \$200,000 for the purchase. The \$2,030.22 balance of the purchase amount will be funded with available State Transit Assistance funds that are restricted to capital purchases.

Production of the trolley has been completed and the vehicle was delivered last week. At this time, in compliance with Section VI.E of ESTA's Procurement Policies and Procedures, Board approval of the purchase is required, as the dollar amount is in excess of \$100,000.00.

### **FINANCIAL CONSIDERATIONS**

The purchase of the trolley is fully included in the FY 2017/18 budget and will have no impact due to the fact that 100% of the purchase amount will be reimbursed through STIP and STA funding.

### **RECOMMENDATION**

The Board is requested to approve the purchase of a 2018 Hometown Villager trolley bus from Creative Bus Sales, ordered through the CalACT/MBTA purchasing cooperative in the amount of \$202,030.22.

## **STAFF REPORT**

Subject: Old Mammoth Road Service Beyond Snowcreek Athletic Club

Initiated by: John Helm, Executive Director

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### **BACKGROUND:**

Public input was solicited and received over the last month from a meeting and a series of direct emails to community residents regarding transit service to the Old Mammoth Road area west of Snowcreek Athletic Club. The comments primarily fell into one of two camps. 1) please reinstitute transit service even if this means that buses must use Red Fir to turn around or, 2) do not have buses use Red Fir under any circumstances, even if this means no transit service beyond Snowcreek.

A service option was developed that attempted to respect both of these positions. Similar to what was operated last year, the proposal would use the smaller dial-a-ride bus that can make a U-turn on Old Mammoth Road at lower Red Fir to provide three trips into Town in the morning, and three return trips in the afternoon. Although this causes a negative impact on the dial-a-ride service, it would be a means to provide some service to the upper Old Mammoth Road area without having buses travel on Red Fir.

The proposed service was shared with the individuals who have commented on transit service to this area. The majority of responses were favorable, indicating that the proposed service would meet at least some of their transit needs. To minimize the negative impact on the dial-a-ride service, one run in the afternoon will operate only on days that school is in session. In addition, all of the afternoon runs will only continue beyond Sierra Center Mall toward the Old Mammoth area if there are passengers on board.

It is planned that the service be implemented on Wednesday, December 13<sup>th</sup> in conjunction with the winter season start of the Green, Blue, and

Yellow Lines. The service will be re-assessed following a 90-day pilot program period.

This service is expected to be a short-term solution prior to development of a suitable turn-around next summer that will allow the Red Line and Town Trolley buses to provide service to the Old Mammoth area. The schedule for this service is listed on the following page and is available on ESTA's website. Notices about the new service will be posted on the buses and at bus stops, as well as through a press release to local media.

### **RECOMMENDATION**

The solution described above has been developed as a de minimus service change that is addressed in the Agreement between ESTA and the Town of Mammoth Lakes. Such changes can be developed and implemented directly by respective staff in the interest of efficiency. Accordingly, this item is presented at this time for the information of the Board. However, direction may be presented to staff regarding desired action relative to this matter.

## “THE LIMITED” route

MORNING RUNS			
RUN #	STOP LOCATION	TIME	CONNECTIONS (Red Line = Snowcreek to Main Lodge; Green Line = Old Mammoth Rd/Meridian to Eagle Lodge; Purple Line = Vons to The Village)
<b>Run #1</b>	Aspen Village	7:13	
	Old Mammoth Road at Sherwin	7:14	
	Lower Red Fir at Old Mammoth Road	7:15	
	Old Mammoth Road at Tamarack	7:15	
	Stop #8 (Old Mammoth Road at Carl's J	7:18	Red Line 7:24, Green Line 7:22, Purple Line 7:30
	The Village (Canyon Blvd.)	7:30 (arrive)	
<b>Run #2</b>	Aspen Village	7:45	
	Old Mammoth Road at Sherwin	7:46	
	Lower Red Fir at Old Mammoth Road	7:47	
	Old Mammoth Road at Tamarack	7:47	
	Stop #8 (Old Mammoth Road at Carl's J	7:50	Red Line 8:04, Green Line 7:52, Purple Line 8:00
	Stop #62 (Mammoth Elementary Schoc	7:54	
	Stop #26 (Mammoth High School)	7:55	
	Stop #27 (Mammoth Hospital)	7:56	
	The Village (Canyon Blvd.)	8:05 (arrive)	Blue Line 8:05
<b>Run #3</b>	Aspen Village	8:18	
	Old Mammoth Road at Sherwin	8:19	
	Lower Red Fir at Old Mammoth Road	8:20	
	Old Mammoth Road at Tamarack	8:20	
	Stop #9 (Old Mammoth Road at Mmmt	8:23 (arrive)	Red Line 8:24, Green Line 8:22, Purple Line 8:30
AFTERNOON RUNS - NOTE: BUS WILL NOT TRAVEL PAST STOP #8 IF THERE ARE NO PASSENGERS ABOARD			
RUN #	STOP LOCATION	TIME	CONNECTIONS
<b>Run #4</b> (operates only on school days)	Stop #62 (Mammoth Elementary Schoc	14:45	
	Stop #26 (Mammoth High School)	14:46	
	Stop #27 (Mammoth Hospital)	14:47	
	Stop #8 (Old Mammoth Rd/Sierra Cent	14:49	Red Line 15:44, Green Line 15:37
	Lower Red Fir at Old Mammoth Road	14:55 (arrive)	
<b>Run #5</b>	Stop #27 (Mammoth Hospital)	16:23	
	Stop #8 (Old Mammoth Rd/Sierra Cent	16:25	
	Lower Red Fir at Old Mammoth Road	16:31 (arrive)	
<b>Run #6</b>	Stop #27 (Mammoth Hospital)	17:05	
	Stop #8 (Old Mammoth Rd/Sierra Cent	17:07	Red Line 17:04, Green Line 17:07
	Lower Red Fir at Old Mammoth Road	17:20 (arrive)	

## STAFF REPORT

Subject: Financial Report – FY 2017/18

Initiated by: John Helm, Executive Director

The year-to-date roll-up, budget unit summary, and fund balance reports for the 2017/18 fiscal year through December 6, 2018 are included on the following pages. Maintenance and fuel expenses, reflect invoicing from the Town of Mammoth Lakes through October. Fuel expense per gallon is 33% below the budgeted amount at this point in the year. The impact of the SB-1 fuel taxes applicable to ESTA will increase this somewhat going forward. Other operating expenses continue to be generally consistent with budget expectations.

The table below summarizes the year-end revenue and the expenses by major expense category.

12/6/17			
<b>ESTA Operating Expenses FY17/18</b>			
		% of fiscal year →	<b>43.3%</b>
Category	Budget	Actual Year End	% of Budget
<b>Total Revenue</b>	<b>4,980,514</b>	<b>1,492,466</b>	<b>30.0%</b>
<b>EXPENSES</b>			
Total Salaries	1,960,676	654,819	33.4%
Total Benefits	752,703	233,837	31.1%
Total Insurance	349,620	309,670	88.6%
Total Maintenance	559,880	178,116	31.8%
Facilities	236,550	73,921	31.2%
Total Services	172,760	59,671	34.5%
Fuel	617,015	142,813	23.1%
Other	134,550	40,127	29.8%
<b>Total Expenses</b>	<b>4,783,754</b>	<b>1,692,974</b>	<b>35.4%</b>

**COUNTY OF INYO**  
**Budget to Actuals with Encumbrances by Key/Obj**

Ledger: GL

As of 12/6/2017

Object	Description	Budget	Actual	Encumbrance	Balance	%
<b>Key: 153299 - EASTERN SIERRA TRANSIT</b>						
<b>OPERATING</b>						
<b>Revenue</b>						
4061	LOCAL TRANSPORTATION TAX	1,240,647.00	454,947.93	0.00	785,699.07	36.67
4065	STATE TRANSIT ASST	321,085.00	0.00	0.00	321,085.00	0.00
4301	INTEREST FROM TREASURY	20,000.00	9,135.98	0.00	10,864.02	45.67
4498	STATE GRANTS	26,190.00	0.00	0.00	26,190.00	0.00
4555	FEDERAL GRANTS	531,023.00	33,401.09	0.00	497,621.91	6.28
4599	OTHER AGENCIES	877,235.00	393,052.84	0.00	484,182.16	44.80
4819	SERVICES & FEES	1,959,334.00	599,425.96	0.00	1,359,908.04	30.59
4959	MISCELLANEOUS REVENUE	5,000.00	2,502.54	0.00	2,497.46	50.05
	<b>Revenue Total:</b>	<u>4,980,514.00</u>	<u>1,492,466.34</u>	<u>0.00</u>	<u>3,488,047.66</u>	<u>29.96</u>
<b>Expenditure</b>						
5001	SALARIED EMPLOYEES	1,465,571.00	451,505.06	0.00	1,014,065.94	30.80
5003	OVERTIME	68,764.00	27,846.20	0.00	40,917.80	40.49
5005	HOLIDAY OVERTIME	128,558.00	29,723.91	0.00	98,834.09	23.12
5012	PART TIME EMPLOYEES	297,783.00	145,743.68	0.00	152,039.32	48.94
5021	RETIREMENT & SOCIAL SECURITY	46,575.00	14,569.47	0.00	32,005.53	31.28
5022	PERS RETIREMENT	230,275.00	52,956.19	0.00	177,318.81	23.00
5031	MEDICAL INSURANCE	289,724.00	78,908.66	0.00	210,815.34	27.23
5043	OTHER BENEFITS	38,977.00	17,306.53	0.00	21,670.47	44.40
5045	COMPENSATED ABSENCE EXPENSE	143,602.00	69,329.43	0.00	74,272.57	48.27
5047	EMPLOYEE INCENTIVES	3,550.00	767.01	0.00	2,782.99	21.60
5111	CLOTHING	4,600.00	0.00	0.00	4,600.00	0.00
5152	WORKERS COMPENSATION	123,058.00	118,782.00	0.00	4,276.00	96.52
5154	UNEMPLOYMENT INSURANCE	45,000.00	5,877.00	0.00	39,123.00	13.06
5158	INSURANCE PREMIUM	181,562.00	185,011.00	0.00	(3,449.00)	101.89
5171	MAINTENANCE OF EQUIPMENT	531,380.00	171,715.54	21,600.00	338,064.46	36.37
5173	MAINTENANCE OF	18,500.00	6,400.35	0.00	12,099.65	34.59
5191	MAINTENANCE OF STRUCTURES	10,000.00	0.00	0.00	10,000.00	0.00
5211	MEMBERSHIPS	1,500.00	100.00	0.00	1,400.00	6.66
5232	OFFICE & OTHER EQUIP < \$5,000	13,000.00	9,910.42	0.00	3,089.58	76.23
5238	OFFICE SUPPLIES	7,600.00	2,574.71	0.00	5,025.29	33.87
5253	ACCOUNTING & AUDITING SERVICE	43,000.00	6,959.34	0.00	36,040.66	16.18
5260	HEALTH - EMPLOYEE PHYSICALS	6,200.00	1,260.00	0.00	4,940.00	20.32
5263	ADVERTISING	51,200.00	13,042.46	0.00	38,157.54	25.47
5265	PROFESSIONAL & SPECIAL SERVICE	72,360.00	38,408.72	0.02	33,951.26	53.08
5291	OFFICE, SPACE & SITE RENTAL	182,550.00	68,979.39	0.00	113,570.61	37.78
5311	GENERAL OPERATING EXPENSE	50,330.00	13,636.33	0.00	36,693.67	27.09
5331	TRAVEL EXPENSE	2,500.00	1,958.52	0.00	541.48	78.34
5332	MILEAGE REIMBURSEMENT	21,020.00	6,947.31	0.00	14,072.69	33.05
5351	UTILITIES	54,000.00	4,942.03	0.00	49,057.97	9.15
5352	FUEL & OIL	617,015.00	142,812.53	0.00	474,202.47	23.14
5901	CONTINGENCIES	34,000.00	5,000.00	0.00	29,000.00	14.70
	<b>Expenditure Total:</b>	<u>4,783,754.00</u>	<u>1,692,973.79</u>	<u>21,600.02</u>	<u>3,069,180.19</u>	<u>35.84</u>
<b>NET OPERATING</b>		<u>196,760.00</u>	<u>(200,507.45)</u>	<u>(21,600.02)</u>	<u>418,867.47</u>	
<b>CAPITAL ACCOUNT</b>						
<b>Revenue</b>						
4066	PTMISEA	297,000.00	176,608.00	0.00	120,392.00	59.46

**COUNTY OF INYO**  
**Budget to Actuals with Encumbrances by Key/Obj**

Ledger: GL

As of 12/6/2017

<b>Object</b>	<b>Description</b>	<b>Budget</b>	<b>Actual</b>	<b>Encumbrance</b>	<b>Balance</b>	<b>%</b>
4495	STATE GRANTS - CAPITAL	276,680.00	5,989.11	0.00	270,690.89	2.16
4557	FEDERAL GRANTS - CAPITAL	163,700.00	0.00	0.00	163,700.00	0.00
4911	SALES OF FIXED ASSETS	0.00	7,600.00	0.00	(7,600.00)	0.00
<b>Revenue Total:</b>		<u>737,380.00</u>	<u>190,197.11</u>	<u>0.00</u>	<u>547,182.89</u>	<u>25.79</u>
<b>Expenditure</b>						
5640	STRUCTURES & IMPROVEMENTS	120,000.00	8,975.50	10,975.00	100,049.50	16.62
5650	EQUIPMENT	79,680.00	0.00	0.00	79,680.00	0.00
5655	VEHICLES	549,500.00	0.00	0.00	549,500.00	0.00
5799	DEPRECIATION	175,030.00	0.00	0.00	175,030.00	0.00
<b>Expenditure Total:</b>		<u>924,210.00</u>	<u>8,975.50</u>	<u>10,975.00</u>	<u>904,259.50</u>	<u>2.15</u>
<b>NET CAPITAL ACCOUNT</b>		<u>(186,830.00)</u>	<u>181,221.61</u>	<u>(10,975.00)</u>	<u>(357,076.61)</u>	
<b>TRANSFERS</b>						
<b>Revenue</b>						
<b>NET TRANSFERS</b>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
<b>153299 Total:</b>		<u>9,930.00</u>	<u>(19,285.84)</u>	<u>(32,575.02)</u>	<u>61,790.86</u>	

**COUNTY OF INYO**

**Budget to Actuals with Encumbrances by Key/Income Grouping**

Ledger: GL

As Of 12/6/2017

Object	Description	Budget	Actual	Encumbrance	Balance
<b>Key: 153200 - EASTERN SIERRA TRANSIT FUND</b>					
<b>Revenue</b>					
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		0.00	0.00	0.00	0.00
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
<b>Expenditure Total:</b>		0.00	0.00	0.00	0.00
<b>Key Total:</b>		0.00	0.00	0.00	0.00
<b>Key: 153201 - ESTA ADMINISTRATION</b>					
<b>Revenue</b>					
4060	TAXES - SALES	0.00	0.00	0.00	0.00
4350	REV USE OF MONEY & PROPERTY	0.00	5,472.70	0.00	(5,472.70)
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		0.00	5,472.70	0.00	(5,472.70)
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
5200	INTERNAL CHARGES	0.00	0.00	0.00	0.00
5560	DEBT SERVICE INTEREST	0.00	0.00	0.00	0.00
<b>Expenditure Total:</b>		0.00	0.00	0.00	0.00
<b>Key Total:</b>		0.00	5,472.70	0.00	(5,472.70)
<b>Key: 153202 - INYO TRANSIT SERVICE</b>					
<b>Revenue</b>					
4060	TAXES - SALES	347,094.00	94,613.84	0.00	252,480.16
4350	REV USE OF MONEY & PROPERTY	5,000.00	0.00	0.00	5,000.00
4400	AID FROM OTHER GOVT AGENCIES	78,057.00	1,305.28	0.00	76,751.72
4600	CHARGES FOR CURRENT SERVICES	52,803.00	30,833.57	0.00	21,969.43
4900	OTHER REVENUE	1,500.00	3,887.06	0.00	(2,387.06)
<b>Revenue Total:</b>		484,454.00	130,639.75	0.00	353,814.25
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	320,151.00	110,954.05	0.00	209,196.95
5100	SERVICES & SUPPLIES	117,180.00	55,438.15	0.00	61,741.85
5200	INTERNAL CHARGES	13,422.00	13,422.00	0.00	0.00
5560	DEBT SERVICE INTEREST	0.00	0.00	0.00	0.00
5600	FIXED ASSETS	18,515.00	0.00	0.00	18,515.00
5700	DEPRECIATION	13,200.00	0.00	0.00	13,200.00
5900	RESERVES	6,000.00	2,500.00	0.00	3,500.00
<b>Expenditure Total:</b>		488,468.00	182,314.20	0.00	306,153.80
<b>Key Total:</b>		(4,014.00)	(51,674.45)	0.00	47,660.45
<b>Key: 153203 - MONO TRANSIT SERVICE</b>					
<b>Revenue</b>					
4060	TAXES - SALES	215,911.00	66,860.00	0.00	149,051.00
4350	REV USE OF MONEY & PROPERTY	5,000.00	0.00	0.00	5,000.00
4400	AID FROM OTHER GOVT AGENCIES	57,839.00	176,608.00	0.00	(118,769.00)
4600	CHARGES FOR CURRENT SERVICES	25,414.00	9,245.41	0.00	16,168.59
4900	OTHER REVENUE	0.00	87.06	0.00	(87.06)
<b>Revenue Total:</b>		304,164.00	252,800.47	0.00	51,363.53
<b>Expenditure</b>					



**COUNTY OF INYO**

**Budget to Actuals with Encumbrances by Key/Income Grouping**

Ledger: GL

As Of 12/6/2017

<u>Object</u>	<u>Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
5000	SALARIES & BENEFITS	159,758.00	48,067.01	0.00	111,690.99
5100	SERVICES & SUPPLIES	79,564.00	22,311.43	0.00	57,252.57
5200	INTERNAL CHARGES	5,345.00	5,345.00	0.00	0.00
5600	FIXED ASSETS	21,325.00	0.00	0.00	21,325.00
5700	DEPRECIATION	5,500.00	0.00	0.00	5,500.00
5900	RESERVES	6,000.00	0.00	0.00	6,000.00
<b>Expenditure Total:</b>		<u>277,492.00</u>	<u>75,723.44</u>	<u>0.00</u>	<u>201,768.56</u>
<b>Key Total:</b>		<u>26,672.00</u>	<u>177,077.03</u>	<u>0.00</u>	<u>(150,405.03)</u>
<b>Key: 153204 - BISHOP TRANSIT SERVICE</b>					
<b>Revenue</b>					
4060	TAXES - SALES	347,094.00	94,613.84	0.00	252,480.16
4350	REV USE OF MONEY & PROPERTY	5,000.00	0.00	0.00	5,000.00
4400	AID FROM OTHER GOVT AGENCIES	78,057.00	1,305.28	0.00	76,751.72
4600	CHARGES FOR CURRENT SERVICES	65,338.00	36,373.56	0.00	28,964.44
4900	OTHER REVENUE	1,500.00	3,887.06	0.00	(2,387.06)
<b>Revenue Total:</b>		<u>496,989.00</u>	<u>136,179.74</u>	<u>0.00</u>	<u>360,809.26</u>
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	334,586.00	115,891.15	0.00	218,694.85
5100	SERVICES & SUPPLIES	118,688.00	61,667.11	0.01	57,020.88
5200	INTERNAL CHARGES	13,422.00	13,422.00	0.00	0.00
5560	DEBT SERVICE INTEREST	0.00	0.00	0.00	0.00
5600	FIXED ASSETS	18,515.00	0.00	0.00	18,515.00
5700	DEPRECIATION	13,200.00	0.00	0.00	13,200.00
5900	RESERVES	6,000.00	2,500.00	0.00	3,500.00
<b>Expenditure Total:</b>		<u>504,411.00</u>	<u>193,480.26</u>	<u>0.01</u>	<u>310,930.73</u>
<b>Key Total:</b>		<u>(7,422.00)</u>	<u>(57,300.52)</u>	<u>(0.01)</u>	<u>49,878.53</u>
<b>Key: 153205 - MAMMOTH TRANSIT SERVICE</b>					
<b>Revenue</b>					
4060	TAXES - SALES	326,171.00	92,331.25	0.00	233,839.75
4350	REV USE OF MONEY & PROPERTY	5,000.00	0.00	0.00	5,000.00
4400	AID FROM OTHER GOVT AGENCIES	1,300,614.00	382,469.40	0.00	918,144.60
4600	CHARGES FOR CURRENT SERVICES	21,185.00	6,604.91	0.00	14,580.09
4900	OTHER REVENUE	1,500.00	1,264.24	0.00	235.76
<b>Revenue Total:</b>		<u>1,654,470.00</u>	<u>482,669.80</u>	<u>0.00</u>	<u>1,171,800.20</u>
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	698,093.00	307,976.44	0.00	390,116.56
5100	SERVICES & SUPPLIES	470,954.00	187,825.82	0.01	283,128.17
5200	INTERNAL CHARGES	29,933.00	29,933.00	0.00	0.00
5600	FIXED ASSETS	400,825.00	0.00	0.00	400,825.00
5700	DEPRECIATION	33,130.00	0.00	0.00	33,130.00
5900	RESERVES	16,000.00	0.00	0.00	16,000.00
<b>Expenditure Total:</b>		<u>1,648,935.00</u>	<u>525,735.26</u>	<u>0.01</u>	<u>1,123,199.73</u>
<b>Key Total:</b>		<u>5,535.00</u>	<u>(43,065.46)</u>	<u>(0.01)</u>	<u>48,600.47</u>
<b>Key: 153206 - 395 ROUTE</b>					
<b>Revenue</b>					
4060	TAXES - SALES	201,397.00	72,036.00	0.00	129,361.00
4400	AID FROM OTHER GOVT AGENCIES	411,260.00	10,000.00	0.00	401,260.00
4600	CHARGES FOR CURRENT SERVICES	254,069.00	125,005.06	0.00	129,063.94
4900	OTHER REVENUE	0.00	87.06	0.00	(87.06)
<b>Revenue Total:</b>		<u>866,726.00</u>	<u>207,128.12</u>	<u>0.00</u>	<u>659,597.88</u>
<b>Expenditure</b>					

**COUNTY OF INYO**

**Budget to Actuals with Encumbrances by Key/Income Grouping**

Ledger: GL

As Of 12/6/2017

Object	Description	Budget	Actual	Encumbrance	Balance
5000	SALARIES & BENEFITS	390,191.00	122,736.78	0.00	267,454.22
5100	SERVICES & SUPPLIES	288,005.00	80,785.00	0.00	207,220.00
5200	INTERNAL CHARGES	18,530.00	14,254.00	0.00	4,276.00
5600	FIXED ASSETS	170,000.00	0.00	0.00	170,000.00
5900	RESERVES	0.00	0.00	0.00	0.00
<b>Expenditure Total:</b>		<u>866,726.00</u>	<u>217,775.78</u>	<u>0.00</u>	<u>648,950.22</u>
<b>Key Total:</b>		<u>0.00</u>	<u>(10,647.66)</u>	<u>0.00</u>	<u>10,647.66</u>
<b>Key: 153207 - SPECIALS</b>					
<b>Revenue</b>					
4400	AID FROM OTHER GOVT AGENCIES	0.00	583.44	0.00	(583.44)
4600	CHARGES FOR CURRENT SERVICES	8,000.00	0.00	0.00	8,000.00
<b>Revenue Total:</b>		<u>8,000.00</u>	<u>583.44</u>	<u>0.00</u>	<u>7,416.56</u>
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	2,570.00	14,127.56	0.00	(11,557.56)
5100	SERVICES & SUPPLIES	5,000.00	266.00	0.00	4,734.00
5200	INTERNAL CHARGES	238.00	238.00	0.00	0.00
5900	RESERVES	0.00	0.00	0.00	0.00
<b>Expenditure Total:</b>		<u>7,808.00</u>	<u>14,631.56</u>	<u>0.00</u>	<u>(6,823.56)</u>
<b>Key Total:</b>		<u>192.00</u>	<u>(14,048.12)</u>	<u>0.00</u>	<u>14,240.12</u>
<b>Key: 153208 - COMMUTER VANPOOL</b>					
<b>Revenue</b>					
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
5200	INTERNAL CHARGES	0.00	0.00	0.00	0.00
<b>Expenditure Total:</b>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Key Total:</b>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Key: 153209 - REDS MEADOW</b>					
<b>Revenue</b>					
4060	TAXES - SALES	22,000.00	0.00	0.00	22,000.00
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
4600	CHARGES FOR CURRENT SERVICES	425,000.00	313,969.43	0.00	111,030.57
4900	OTHER REVENUE	500.00	356.03	0.00	143.97
<b>Revenue Total:</b>		<u>447,500.00</u>	<u>314,325.46</u>	<u>0.00</u>	<u>133,174.54</u>
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	189,400.00	100,352.98	0.00	89,047.02
5100	SERVICES & SUPPLIES	237,167.00	141,775.32	0.00	95,391.68
5200	INTERNAL CHARGES	9,146.00	9,146.00	0.00	0.00
5700	DEPRECIATION	22,000.00	0.00	0.00	22,000.00
5900	RESERVES	0.00	0.00	0.00	0.00
<b>Expenditure Total:</b>		<u>457,713.00</u>	<u>251,274.30</u>	<u>0.00</u>	<u>206,438.70</u>
<b>Key Total:</b>		<u>(10,213.00)</u>	<u>63,051.16</u>	<u>0.00</u>	<u>(73,264.16)</u>
<b>Key: 153210 - MMSA-MAMMOTH MT SKI AREA</b>					
<b>Revenue</b>					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
4600	CHARGES FOR CURRENT SERVICES	1,061,525.00	59,982.00	0.00	1,001,543.00
4900	OTHER REVENUE	0.00	534.03	0.00	(534.03)
<b>Revenue Total:</b>		<u>1,061,525.00</u>	<u>60,516.03</u>	<u>0.00</u>	<u>1,001,008.97</u>

**COUNTY OF INYO**

**Budget to Actuals with Encumbrances by Key/Income Grouping**

Ledger: GL

As Of 12/6/2017

Object	Description	Budget	Actual	Encumbrance	Balance
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	473,947.00	25,305.88	0.00	448,641.12
5100	SERVICES & SUPPLIES	474,097.00	82,503.06	21,600.00	369,993.94
5200	INTERNAL CHARGES	26,132.00	26,132.00	0.00	0.00
5700	DEPRECIATION	88,000.00	0.00	0.00	88,000.00
5900	RESERVES	0.00	0.00	0.00	0.00
<b>Expenditure Total:</b>		<u>1,062,176.00</u>	<u>133,940.94</u>	<u>21,600.00</u>	<u>906,635.06</u>
<b>Key Total:</b>		<u>(651.00)</u>	<u>(73,424.91)</u>	<u>(21,600.00)</u>	<u>94,373.91</u>
<b>Key: 153299 - EASTERN SIERRA TRANSIT</b>					
<b>Revenue</b>					
4060	TAXES - SALES	1,561,732.00	454,947.93	0.00	1,106,784.07
4350	REV USE OF MONEY & PROPERTY	20,000.00	9,135.98	0.00	10,864.02
4400	AID FROM OTHER GOVT AGENCIES	2,171,828.00	609,051.04	0.00	1,562,776.96
4600	CHARGES FOR CURRENT SERVICES	1,959,334.00	599,425.96	0.00	1,359,908.04
4800	OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00
4900	OTHER REVENUE	5,000.00	10,102.54	0.00	(5,102.54)
<b>Revenue Total:</b>		<u>5,717,894.00</u>	<u>1,682,663.45</u>	<u>0.00</u>	<u>4,035,230.55</u>
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	2,717,979.00	888,656.14	0.00	1,829,322.86
5100	SERVICES & SUPPLIES	1,908,717.00	680,535.65	21,600.02	1,206,581.33
5200	INTERNAL CHARGES	123,058.00	118,782.00	0.00	4,276.00
5560	DEBT SERVICE INTEREST	0.00	0.00	0.00	0.00
5600	FIXED ASSETS	749,180.00	8,975.50	10,975.00	729,229.50
5700	DEPRECIATION	175,030.00	0.00	0.00	175,030.00
5900	RESERVES	34,000.00	5,000.00	0.00	29,000.00
<b>Expenditure Total:</b>		<u>5,707,964.00</u>	<u>1,701,949.29</u>	<u>32,575.02</u>	<u>3,973,439.69</u>
<b>Key Total:</b>		<u>9,930.00</u>	<u>(19,285.84)</u>	<u>(32,575.02)</u>	<u>61,790.86</u>
<b>Key: 153211 - ESTA ACCUMULATED CAPITAL OUT</b>					
<b>Revenue</b>					
4350	REV USE OF MONEY & PROPERTY	0.00	1,998.62	0.00	(1,998.62)
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
4800	OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		<u>0.00</u>	<u>1,998.62</u>	<u>0.00</u>	<u>(1,998.62)</u>
<b>Key Total:</b>		<u>0.00</u>	<u>1,998.62</u>	<u>0.00</u>	<u>(1,998.62)</u>
<b>Key: 153212 - ESTA GENERAL RESERVE</b>					
<b>Revenue</b>					
4350	REV USE OF MONEY & PROPERTY	0.00	1,211.30	0.00	(1,211.30)
<b>Revenue Total:</b>		<u>0.00</u>	<u>1,211.30</u>	<u>0.00</u>	<u>(1,211.30)</u>
<b>Key Total:</b>		<u>0.00</u>	<u>1,211.30</u>	<u>0.00</u>	<u>(1,211.30)</u>
<b>Key: 153213 - ESTA-BUDGET STABILIZATION RESER</b>					
<b>Revenue</b>					
4350	REV USE OF MONEY & PROPERTY	0.00	484.52	0.00	(484.52)
<b>Revenue Total:</b>		<u>0.00</u>	<u>484.52</u>	<u>0.00</u>	<u>(484.52)</u>
<b>Key Total:</b>		<u>0.00</u>	<u>484.52</u>	<u>0.00</u>	<u>(484.52)</u>
<b>Key: 612502 - SRTP TRANSPORT PLAN</b>					
<b>Revenue</b>					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Expenditure</b>					
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00

**COUNTY OF INYO**

**Budget to Actuals with Encumbrances by Key/Income Grouping**

Ledger: GL

As Of 12/6/2017

Object	Description	Budget	Actual	Encumbrance	Balance
<b>Expenditure Total:</b>		0.00	0.00	0.00	0.00
<b>Key Total:</b>		0.00	0.00	0.00	0.00
<b>Key: 612490 - ACIS-AUTOMATED CUSTOMER IS</b>					
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
<b>Expenditure Total:</b>		0.00	0.00	0.00	0.00
<b>Key Total:</b>		0.00	0.00	0.00	0.00
<b>Key: 612491 - NIGHT RIDER</b>					
<b>Revenue</b>					
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		0.00	0.00	0.00	0.00
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
<b>Expenditure Total:</b>		0.00	0.00	0.00	0.00
<b>Key Total:</b>		0.00	0.00	0.00	0.00
<b>Key: 612493 - JARC-LONE PINE/BISHOP</b>					
<b>Revenue</b>					
4060	TAXES - SALES	58,213.00	19,400.00	0.00	38,813.00
4400	AID FROM OTHER GOVT AGENCIES	56,299.00	15,128.46	0.00	41,170.54
4600	CHARGES FOR CURRENT SERVICES	24,000.00	9,756.67	0.00	14,243.33
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		138,512.00	44,285.13	0.00	94,226.87
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	82,534.00	26,420.44	0.00	56,113.56
5100	SERVICES & SUPPLIES	52,532.00	24,015.55	0.00	28,516.45
5200	INTERNAL CHARGES	3,445.00	3,445.00	0.00	0.00
<b>Expenditure Total:</b>		138,511.00	53,880.99	0.00	84,630.01
<b>Key Total:</b>		1.00	(9,595.86)	0.00	9,596.86
<b>Key: 612494 - JARC-MAMMOTH EXPRESS</b>					
<b>Revenue</b>					
4060	TAXES - SALES	43,852.00	15,093.00	0.00	28,759.00
4400	AID FROM OTHER GOVT AGENCIES	43,852.00	18,317.95	0.00	25,534.05
4600	CHARGES FOR CURRENT SERVICES	22,000.00	7,655.35	0.00	14,344.65
<b>Revenue Total:</b>		109,704.00	41,066.30	0.00	68,637.70
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	61,059.00	15,464.13	0.00	45,594.87
5100	SERVICES & SUPPLIES	45,200.00	17,212.56	0.00	27,987.44
5200	INTERNAL CHARGES	3,445.00	3,445.00	0.00	0.00
<b>Expenditure Total:</b>		109,704.00	36,121.69	0.00	73,582.31
<b>Key Total:</b>		0.00	4,944.61	0.00	(4,944.61)
<b>Key: 612496 - MONO COUNTY BUS SHELTERS</b>					
<b>Revenue</b>					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		0.00	0.00	0.00	0.00
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
<b>Expenditure Total:</b>		0.00	0.00	0.00	0.00
<b>Key Total:</b>		0.00	0.00	0.00	0.00

**COUNTY OF INYO**

**Budget to Actuals with Encumbrances by Key/Income Grouping**

Ledger: GL

As Of 12/6/2017

Object	Description	Budget	Actual	Encumbrance	Balance
<b>Key: 612497 - GOOGLE TRANSIT PHASE 2</b>					
<b>Revenue</b>					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		0.00	0.00	0.00	0.00
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	0.00	37.26	0.00	(37.26)
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
<b>Expenditure Total:</b>		0.00	37.26	0.00	(37.26)
<b>Key Total:</b>		0.00	(37.26)	0.00	37.26
<b>Key: 612498 - CAPP-CLEAN AIR PROJECT PROGRAM</b>					
<b>Revenue</b>					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		0.00	0.00	0.00	0.00
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
<b>Expenditure Total:</b>		0.00	0.00	0.00	0.00
<b>Key Total:</b>		0.00	0.00	0.00	0.00
<b>Key: 612499 - MOBILITY MANAGEMENT 14</b>					
<b>Revenue</b>					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		0.00	0.00	0.00	0.00
<b>Expenditure</b>					
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
<b>Expenditure Total:</b>		0.00	0.00	0.00	0.00
<b>Key Total:</b>		0.00	0.00	0.00	0.00
<b>Key: 612489 - NON-EMERGENCY TRAN REIM</b>					
<b>Revenue</b>					
4400	AID FROM OTHER GOVT AGENCIES	25,850.00	3,333.23	0.00	22,516.77
<b>Revenue Total:</b>		25,850.00	3,333.23	0.00	22,516.77
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	5,690.00	1,322.46	0.00	4,367.54
5100	SERVICES & SUPPLIES	20,330.00	6,735.65	0.00	13,594.35
<b>Expenditure Total:</b>		26,020.00	8,058.11	0.00	17,961.89
<b>Key Total:</b>		(170.00)	(4,724.88)	0.00	4,554.88
<b>Key: 612503 - BISHOP YARD-ESTA</b>					
<b>Revenue</b>					
4060	TAXES - SALES	0.00	0.00	0.00	0.00
4350	REV USE OF MONEY & PROPERTY	0.00	(31.16)	0.00	31.16
4400	AID FROM OTHER GOVT AGENCIES	120,000.00	0.00	0.00	120,000.00
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		120,000.00	(31.16)	0.00	120,031.16
<b>Expenditure</b>					
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
5600	FIXED ASSETS	120,000.00	8,975.50	10,975.00	100,049.50
<b>Expenditure Total:</b>		120,000.00	8,975.50	10,975.00	100,049.50
<b>Key Total:</b>		0.00	(9,006.66)	(10,975.00)	19,981.66

**COUNTY OF INYO  
UNDESIGNATED FUND BALANCES**

AS OF 06/30/2018

		Claim on Cash 1000	Accounts Receivable 1100,1105,1160	Loans Receivable 1140	Prepaid Expenses 1200	Accounts Payable 2000	Loans Payable 2140	Deferred Revenue 2200	Computed Fund Balance	Encumbrances	Fund Balance Undesignated
<b>ESTA - EASTERN SIERRA TRANSIT AUTHORI</b>											
1532	EASTERN SIERRA TRANSIT	2,331,147		94,949		113,809			2,312,287	21,600	2,290,687
1533	ESTA ACCUMULATED	838,200							838,200		838,200
1534	ESTA GENERAL RESERVE	508,050							508,050		508,050
1535	ESTA BUDGET STAB	203,218							203,218		203,218
6813	JARC-LONE PINE/BISHOP	21,113				637	68,500		(48,024)		(48,024)
6814	JARC-MAMMOTH EXPRESS	45,672				542			45,130		45,130
6817	GOOGLE TRANSIT PHASE 2	18							18		18
6818	CAPP-CLEAN AIR PROJECT	2,923							2,923		2,923
6819	MOBILITY MANAGEMENT 14	2,227							2,227		2,227
6820	NON-EMERGENCY TRAN REIM	3,916				533	8,206		(4,823)		(4,823)
6821	BISHOP YARD-ESTA	2,105					18,243		(16,138)	10,975	(27,113)
<b>ESTA</b>	<b>Totals</b>	<b>3,958,589</b>		<b>94,949</b>		<b>115,521</b>	<b>94,949</b>		<b>3,843,068</b>	<b>32,575</b>	<b>3,810,493</b>
<b>Grand Totals</b>		<b>3,958,589</b>		<b>94,949</b>		<b>115,521</b>	<b>94,949</b>		<b>3,843,068</b>	<b>32,575</b>	<b>3,810,493</b>

## MONTHLY REPORT

### NOVEMBER 2017

	Nov-17	Oct-17	Percent Change	Nov-16	Percent Change
<b>PASSENGERS</b>					
Adult	36,450	15,836	130.2%	36,251	0.5%
Senior	1,602	1,783	-10.2%	1,574	1.8%
Disabled	962	986	-2.4%	905	6.3%
Wheelchair	375	356	5.3%	384	-2.3%
Child	6,235	4,216	47.9%	8,136	-23.4%
Child under 5	282	314	-10.2%	389	-27.5%
<b>TOTAL PASSENGERS</b>	45,906	23,491	95.4%	47,639	-3.6%
<b>FARES</b>	\$27,776.58	\$32,733.35	-15.1%	\$25,397.10	9.4%
<b>SERVICE MILES</b>	66,409	63,210	5.1%	62,477	6.3%
<b>SERVICE HOURS</b>	3,871	3,541	9.3%	3,620	6.9%
<b>PASSENGERS PER HOUR</b>	11.86	6.63	78.8%	13.16	-9.9%

## RIDERSHIP COMPARISON

REPORT MONTH – THIS YEAR/LAST YEAR					FISCAL YEAR TO DATE				
Route	Nov-17	Nov-16	Variance	% Change	Route	FY 17/18	FY 16/17	Variance	% Change
Mammoth Express	291	335	-44	-13.1%	Mammoth Express	1,852	1,976	-124	-6.3%
Lone Pine to Bishop	233	291	-58	-19.9%	Lone Pine to Bishop	1,502	1,886	-384	-20.4%
Lone Pine DAR	330	333	-3	-0.9%	Lone Pine DAR	1,622	1,632	-10	-0.6%
Walker DAR	169	190	-21	-11.1%	Walker DAR	1,038	966	72	7.5%
Bridgeport to G'Ville	51	44	7	15.9%	Bridgeport to G'Ville	222	156	66	42.3%
Benton to Bishop	28	30	-2	-6.7%	Benton to Bishop	122	126	-4	-3.2%
Bishop DAR	3,548	3,181	367	11.5%	Bishop DAR	17,562	16,747	815	4.9%
Nite Rider	322	287	35	12.2%	Nite Rider	1,826	1,693	133	7.9%
Mammoth FR	14,919	18,654	-3,735	-20.0%	Mammoth FR	191,651	202,307	-10,656	-5.3%
Mammoth DAR	262	339	-77	-22.7%	Mammoth DAR	1,571	1,640	-69	-4.2%
Reno	490	373	117	31.4%	Reno	3,734	3,502	232	6.6%
Lancaster	403	274	129	47.1%	Lancaster	2,756	2,351	405	17.2%
MMSA	24,860	23,296	1,564	6.7%	MMSA	24,860	23,296	1,564	6.7%
<b>TOTALS</b>	<b>45,906</b>	<b>47,639</b>	<b>-1,733</b>	<b>-3.6%</b>	<b>TOTALS:</b>	<b>356,772</b>	<b>422,419</b>	<b>-65,647</b>	<b>-15.5%</b>



## PASSENGERS PER SERVICE HOUR

REPORT MONTH - THIS YEAR/LAST YEAR				PAX MILES/ SVC HOUR	FISCAL YEAR TO DATE				PAX MILES/ SVC HOUR		
Route	Nov-17	Nov-16	% Change		Route	FY 17/18	FY 16/17	% Change			
Mammoth Express	3.62	3.11	16.3%		Mammoth Express	4.11	3.15	30.3%			
Lone Pine to Bishop	2.36	2.39	-1.0%		Lone Pine to Bishop	2.74	3.25	-15.5%			
Lone Pine DAR	2.42	2.50	-3.5%		Lone Pine DAR	2.22	2.24	-0.8%			
Walker DAR	1.18	1.49	-20.7%		Walker (total)	1.36	1.53	-11.3%			
Bridgeport to G'Ville	1.49	1.27	17.3%		Bridgeport to G'Ville	1.67	1.10	51.4%			
Benton to Bishop	2.65	2.77	-4.3%		Benton to Bishop	1.90	2.00	-4.9%			
Bishop DAR	4.03	3.82	5.5%		Bishop DAR	3.91	3.73	4.6%			
Nite Rider	4.47	4.74	-5.7%		Nite Rider	5.08	4.99	1.6%			
Mammoth FR	14.03	17.69	-20.7%		Mammoth FR	22.00	25.70	-14.4%			
Mammoth DAR	1.39	1.71	-19.0%		Mammoth DAR	1.65	1.80	-8.6%			
Reno	1.79	1.76	1.7%		134.40	Reno	2.72	3.10		-12.2%	318.82
Lancaster	1.84	1.99	-7.5%		178.32	Lancaster	2.58	3.39		-23.8%	252.49
MMSA	37.07	40.40	-8.2%			MMSA	37.07	40.40		-8.2%	
<b>Total</b>	<b>11.86</b>	<b>13.16</b>	<b>-9.9%</b>		<b>Total</b>	<b>15.17</b>	<b>18.18</b>	<b>-16.6%</b>			

Route	Fares	Adults	Snr	Dis	W/C	Child	Free	Total Pax	Yd Hrs	Svc Hours	Yd Mi	SVC MILES	AVG FARE	REV/SVC MILE	PAX / SVC HR	MI / SVC HR	PAX / SVC MI
Nov-17																	
Mammoth Express	\$1,625.00	234	30	8	0	12	7	291	100	80	3,477	3,405	5.58	.48	3.62	43.3	0.09
Lone Pine to Bishop	\$1,128.13	135	55	26	9	4	4	233	121	99	4,736	4,270	4.84	.26	2.36	48.0	0.05
Lone Pine DAR	\$894.00	51	100	134	0	41	4	330	143	137	1,482	1,436	2.71	.62	2.42	10.9	0.23
Walker DAR	\$512.40	14	14	139	0	2	0	169	152	143	1,175	1,035	3.03	.50	1.18	8.2	0.16
Bridgeport to G'Ville	\$329.50	7	38	6	0	0	0	51	40	34	978	678	6.46	.49	1.49	28.6	0.08
Benton to Bishop	\$153.00	7	12	7	0	2	0	28	22	11	925	470	5.46	.33	2.65	87.7	0.06
Bishop DAR	\$8,109.80	1,227	1,164	500	344	128	185	3,548	941	880	10,189	9,345	2.29	.87	4.03	11.6	0.38
Nite Rider	\$1,234.80	258	10	11	20	0	23	322	75	72	987	975	3.83	1.27	4.47	13.7	0.33
Mammoth FR	\$0.00	12,639	0	0	0	2,280	0	14,919	1,105	1,063	14,018	13,500	N/A	N/A	14.03	13.2	1.11
Mammoth DAR	\$608.20	135	12	66	0	1	48	262	193	189	512	423	2.32	1.44	1.39	2.7	0.62
Reno	\$7,379.75	356	81	26	1	24	2	490	316	273	12,514	11,551	15.06	.64	1.79	45.8	0.04
Lancaster	\$5,802.00	262	86	39	1	6	9	403	245	219	10,665	10,483	14.40	.55	1.84	48.7	0.04
MMSA	\$0.00	21,125	0	0	0	3,735	0	24,860	709	671	9,280	8,838	N/A	N/A	37.07	13.8	2.81
Total	\$27,776.58	36,450	1,602	962	375	6,235	282	45,906	4,161	3,871	70,938	66,409	.61	.42	11.86	18.3	0.69
Nov-16																	
Mammoth Express	\$1,858.50	232	66	18	0	11	8	335	136	108	4,702	4,536	5.55	.41	3.11	43.7	0.07
Lone Pine to Bishop	\$1,392.00	201	44	32	1	7	6	291	142	122	5,543	5,337	4.78	.26	2.39	45.5	0.05
Lone Pine DAR	\$783.40	28	159	50	21	72	3	333	139	133	1,413	1,413	2.35	.55	2.50	10.6	0.24
Walker DAR	\$572.10	0	14	175	0	1	0	190	136	128	1,026	885	3.01	.65	1.49	8.0	0.21
Bridgeport to G'Ville	\$366.75	7	29	8	0	0	0	44	40	35	1,057	723	8.34	.51	1.27	30.6	0.06
Benton to Bishop	\$160.00	15	8	5	0	0	2	30	23	11	1,025	511	5.33	.31	2.77	94.8	0.06
Bishop DAR	\$6,981.80	919	1,063	482	339	153	225	3,181	904	833	9,386	8,485	2.19	.82	3.82	11.3	0.37
Nite Rider	\$1,039.80	197	9	38	20	8	15	287	63	61	906	894	3.62	1.16	4.74	15.0	0.32
Mammoth FR	\$0.00	14,297	0	0	0	4,357	0	18,654	1,092	1,055	16,072	15,592	N/A	N/A	17.69	15.2	1.20
Mammoth DAR	\$620.00	158	13	40	0	4	124	339	202	198	712	624	1.83	.99	1.71	3.6	0.54
Reno	\$7,536.50	241	85	35	3	7	2	373	232	212	9,136	8,919	20.21	.84	1.76	43.2	0.04
Lancaster	\$4,026.25	170	72	21	0	7	4	274	153	138	6,651	6,542	14.69	.62	1.99	48.3	0.04
MMSA	\$0.00	19,786	0	1	0	3,509	0	23,296	624	577	8,235	7,770	N/A	N/A	40.40	14.3	3.00
Total	\$25,397.10	36,251	1,574	905	384	8,136	389	47,639	3,903	3,620	66,356	62,477	.53	.41	13.16	18.3	0.76

**VARIANCE BY ROUTE (RAW NUMBERS) – November 2017 to November 2016**

ROUTES	FARES	ADULTS	SNR	DIS	W/C	CHILD	FREE	TOTAL PAX	YD HOURS	SVC HOURS	YD MILES	SVC MILES	AVG FARE	REV/SVC MILE	PAX / SVC HR	MI / SVC HR	PAX / SVC MI
Mammoth Express	-\$233.50	2	-36	-10	0	1	-1	-44	-36	-27	-1225	-1131	0.04	0.07	0.51	-0.42	0.01
Lone Pine to Bishop	-\$263.88	-66	11	-6	8	-3	-2	-58	-21	-23	-807	-1067	0.06	0.00	-0.02	2.54	0.00
Lone Pine DAR	\$110.60	23	-59	84	-21	-31	1	-3	4	4	69	23	0.36	0.07	-0.09	0.23	-0.01
Walker DAR	-\$59.70	14	0	-36	0	1	0	-21	16	16	149	150	0.02	-0.15	-0.31	0.17	-0.05
Bridgeport to G'Ville	-\$37.25	0	9	-2	0	0	0	7	0	0	-79	-45	-1.87	-0.02	0.22	-1.94	0.01
Benton to Bishop	-\$7.00	-8	4	2	0	2	-2	-2	-2	0	-100	-41	0.13	0.01	-0.12	-7.08	0.00
Bishop DAR	\$1,128.00	308	101	18	5	-25	-40	367	37	47	803	860	0.09	0.04	0.21	0.31	0.00
Nite Rider	\$195.00	61	1	-27	0	-8	8	35	12	12	81	81	0.21	0.10	-0.27	-1.27	0.01
Mammoth FR	\$0.00	-1658	0	0	0	-2077	0	-3735	13	9	-2054	-2092	N/A	N/A	-3.66	-2.05	-0.09
Mammoth DAR	-\$11.80	-23	-1	26	0	-3	-76	-77	-9	-9	-200	-201	0.49	0.44	-0.33	-0.89	0.08
Reno	-\$156.75	115	-4	-9	-2	17	0	117	84	62	3378	2632	-5.14	-0.21	0.03	2.59	0.00
Lancaster	\$1,775.75	92	14	18	1	-1	5	129	92	81	4014	3941	-0.30	-0.06	-0.15	0.38	0.00
MMSA	\$0.00	1,339	0	-1	0	226	0	1,564	85	94	1,045	1,068	N/A	N/A	-3.33	-0.44	-0.19

**VARIANCE BY ROUTE (PERCENTAGE) – November 2017 to November 2016**

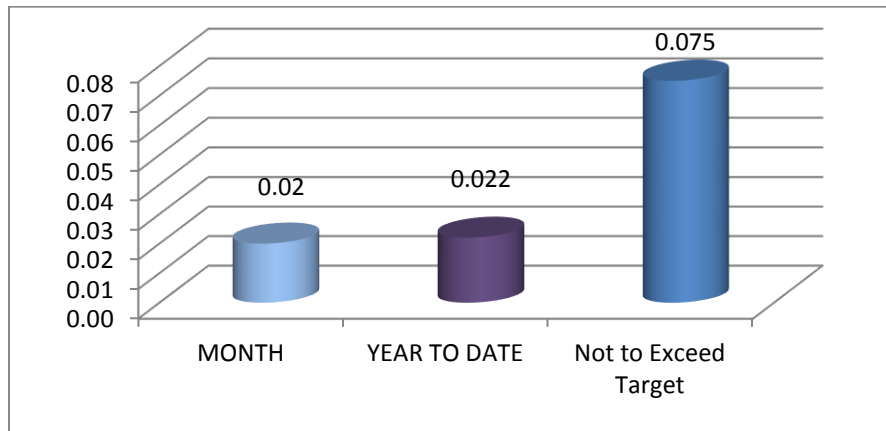
Route	Fares	Adults	Snr	Dis	W/C	Child	Free	Total Pax	Yd Hrs	Total Svc Hours	Yd Mi	TOT SVC MILES	AVG FARE	REV/SVC MILE	PAX / SVC HR	MI / SVC HR	PAX / SVC MI
Mammoth Express	-13%	1%	55%	-56%		9%	-13%	-13%	-26%	-25%	-26%	-25%	1%	16%	16%	-1%	16%
Lone Pine to Bishop	-19%	-33%	25%	-19%	800%	-43%	-33%	-20%	-15%	-19%	-15%	-20%	1%	1%	-1%	6%	0%
Lone Pine DAR	14%	82%	37%	168%	-100%	-43%	33%	-1%	3%	3%	5%	2%	15%	12%	-3%	2%	-2%
Walker DAR	-10%		0%	-21%		100%		-11%	12%	12%	15%	17%	1%	-23%	-21%	2%	-24%
Bridgeport to G'Ville	-10%	0%	31%	-25%				16%	0%	-1%	-7%	-6%	-22%	-4%	17%	-6%	24%
Benton to Bishop	-4%	-53%	50%	40%			-100%	-7%	-7%	-2%	-10%	-8%	2%	4%	-4%	-7%	1%
Bishop DAR	16.2%	33.5%	9.5%	3.7%	1.5%	-16.3%	-17.8%	11.5%	4.1%	5.7%	8.6%	10.1%	4.1%	5.5%	5.5%	2.7%	1.3%
Nite Rider	19%	31%	11%	-71%	0%	-100%	53%	12%	19%	19%	9%	9%	6%	9%	-6%	-8%	3%
Mammoth FR		-12%				-48%		-20%	1%	1%	-13%	-13%	N/A	N/A	-21%	-13%	-8%
Mammoth DAR	-2%	-15%	-8%	65%		-75%	-61%	-23%	-4%	-5%	-28%	-32%	27%	45%	-19%	-25%	14%
Reno	-2%	48%	-5%	-26%	-67%	243%	0%	31%	36%	29%	37%	30%	-25%	-24%	2%	6%	1%
Lancaster	44%	54%	19%	86%		-14%	125%	47%	60%	59%	60%	60%	-2%	-10%	-8%	1%	-8%
MMSA		7%		-100%		6%		7%	14%	16%	13%	14%	N/A	N/A	-8%	-3%	-6%

## Comments

There was one comment received for the month of November 2017.

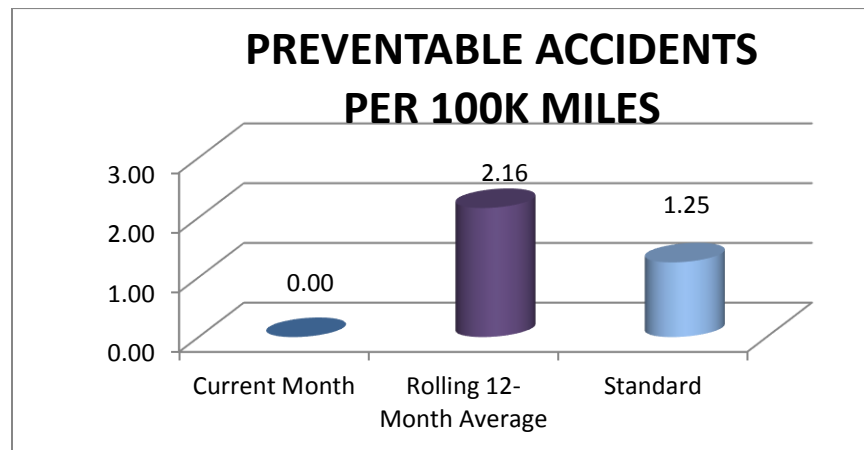
- November 16<sup>th</sup> - Passenger wrote to complain that the trolleys were departing early from stops after Eagle Lodge. Operations Supervisor reminded all drivers not to depart any stops early. Swiftly on-time reports will be monitored more closely to verify compliance.

### COMPLAINTS PER 1,000 PASSENGERS



## Accident/Incidents

There were no preventable accidents in November 2017.



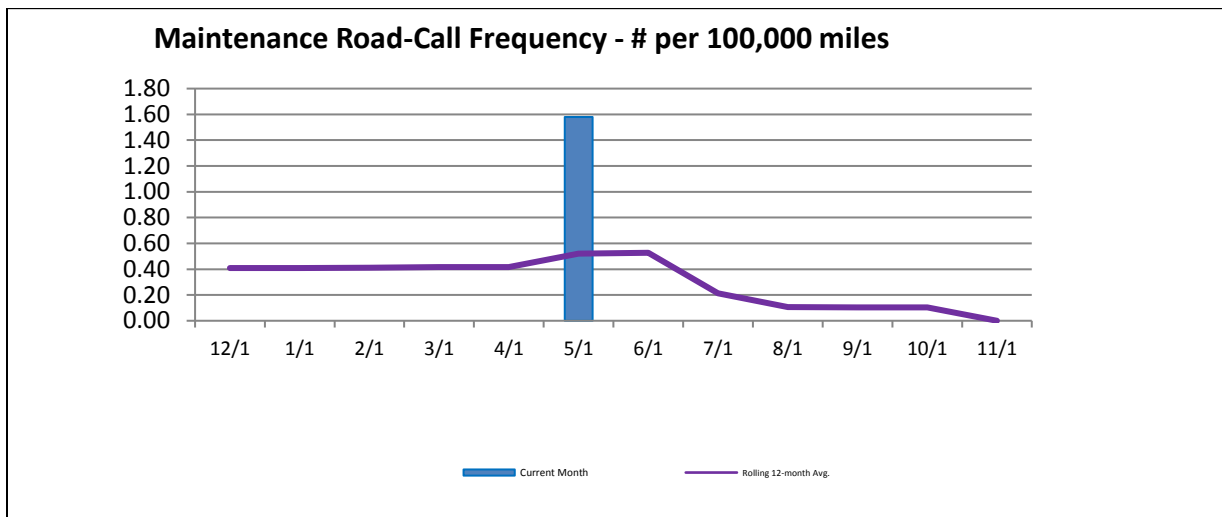
## Missed Runs

There was one missed run in November 2017.

- November 8<sup>th</sup> – Purple Line missed the 11:00am run due to bus exchange

## Road Call Frequency

There were no Road Calls during the month of November 2017. The rolling 12-month road call frequency is 0.10 per 100,000 miles traveled.



## **Bishop Area Dial-A-Ride Wait Times**

Technical difficulties preclude reporting of Bishop Area wait times for the month of November