



**BOARD OF DIRECTORS  
OF THE  
EASTERN SIERRA TRANSIT AUTHORITY**

Regular Meeting  
Friday June 16, 2017  
11:30 a.m.

Town of Mammoth Lakes Council Chambers  
Minaret Village Shopping Center, Suite Z  
Mammoth Lakes, California

Note: In compliance with the Americans with Disabilities Act, if an individual requires special assistance to participate in this meeting, please contact Eastern Sierra Transit at (760) 872-1901 ext. 15 or 800-922-1930. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 13.102-35.104 ADA Title II)

- |   | <b>DISPOSITION</b> |
|---|--------------------|
| <b>1. CALL TO ORDER</b>   |                    |
| <b>2. PLEDGE OF ALLEGIANCE</b>  |                    |
| <b>3. ROLL CALL</b>   |                    |
| <b>4. PUBLIC COMMENT</b>  | INFORMATION        |
| <b>5. APPROVAL OF MINUTES:</b><br>Regular meeting of April 21, 2017   | ACTION             |
| <b>6. OPERATIONS REPORT</b><br>May 2017   | RECEIVE AND FILE   |
| <b>7. FINANCIAL REPORT</b><br>FY 2016/17 report for the period ending June 14, 2017   | RECEIVE AND FILE   |
| <b>8. FARE PROMOTION CONTINUATION – MAMMOTH EXPRESS AND LONE PINE EXPRESS ROUTES</b><br>Staff recommendation: The Board is requested to approve the continuation of the promotional 10-ride fares for the Mammoth Express and Lone Pine Express routes through June 30, 2018. | ACTION             |

**9. JOINT POWERS AGREEMENT AMENDMENT** ACTION

Staff recommendation: Approve and adopt Resolution 2017-04 amending the ESTA Joint Powers Agreement extending through December 31, 2018 the provision which permits member entities to fill one of the two positions on the ESTA Board with a member of the public at large rather than a member of the governing body.

**10. FISCAL YEAR 2017/18 BUDGET** ACTION

Staff recommendation: Approve and authorize the FY 2017/18 Eastern Sierra Transit Authority Operating and Capital Budget.

**11. REPORTS** INFORMATION

- a. Board Members
- b. Executive Director

**12. FUTURE AGENDA ITEMS**

**13. ADJOURNMENT** ACTION

The next regular meeting is scheduled for July 21<sup>st</sup> in Bishop.

# EASTERN SIERRA TRANSIT AUTHORITY

## Minutes of Friday, April 21, 2017 Regular Meeting

The meeting of the Board of Directors of the Eastern Sierra Transit Authority was called to order at 11:03 a.m. on Friday, April 21, 2017 at the City of Bishop Council Chambers, Bishop California. The following members were present: Karen Schwartz, Bob Gardner, Cleland Hoff, Bill Sauser, Mark Tillemans, Kirk Stapp and Joe Pecs. Jeff Griffiths was absent. Director Schwartz led the pledge of allegiance.

Public Comment	None.
Approval of Minutes	Moved by Director Hoff and seconded by Director Stapp to approve the minutes of the regular meeting of March 17, 2017. Motion carried 5-0, with Director Tillemans and Director Pesci abstaining and Director Griffiths absent.
Reds Meadow Road Rehabilitation Project Support	Moved by Director Stapp and seconded by Director Pecs to approve the draft letter of support for the Town of Mammoth Lakes' grant application for the rehabilitation of the Reds Meadow Road, and to authorize the Board Chair to sign the letter. Motion carried 7-0 with Director Griffiths absent.
Financial Report	Mr. Helm presented the Financial Report for the period ending April 19, 2017.
CalPERS Unfunded Liability Pay-Off	Moved by Director Pecs and seconded by Director Stapp to Approve the payoff of the Eastern Sierra Transit Authority's CalPERS unfunded liability in an amount not to exceed \$500,000.00, Authorize a budget amendment to add up to \$500,000.00 to the PERS Retirement object code, Authorize a transfer of up to \$500,000.00 from the 1532 Eastern Sierra Transit Undesignated Fund Balance to pay for the increased PERS Retirement expenditure, and authorize the Executive Director and/or Auditor Controller to execute all required documentation with CalPERS to complete the unfunded liability payoff. Motion carried 7-0 with Director Griffiths absent.
Social Media Policy	Moved by Director Gardner and seconded by Director Pecs to approve the Eastern Sierra Transit Authority Social Media Policy. Motion carried 7-0 with Director Griffiths absent.

2017 Bishop Creek Shuttle Special Use Permit	Moved by Director Sauser and seconded by Director Tillemmans to ratify the 2017 Special Use Permit application for the Bishop Creek Shuttle and to authorize the Executive Director to execute any additional required documents for the Permit. Motion carried 7-0 with Director Griffiths absent.
ESTA Governing Board Member Eligibility	Moved by Director Gardner and seconded by Director Hoff to extend the sunset provision regarding the appointment of a member of the public at large in subsection 1.2.2 of the ESTA Joint Powers Agreement to expire on December 31, 2018. Motion carried 7-0 with Director Griffiths absent.
Mammoth Transit Passenger Survey Results	The results of an online passenger survey for Mammoth Lakes that was conducted during the month of March was presented to the Board. ESTA intends to conduct the survey twice a year in the summer and the fall, and for the results to help inform transit decisions. Director Stapp suggested that local newspapers be provided the survey results and information about the value of the survey responses in helping ESTA to achieve its goals. It was suggested that publicizing the survey results might motivate more people to complete the survey in the future.
Operations Report	Mr. Helm presented the Operations Report for the month of March 2017.
Board Member Reports	<p>Director Gardner reported positive responses to his fundraising efforts for the free 2017 June Lake Shuttle and believes that local businesses will provide the required funds.</p> <p>Director Stapp reported the pending sale of Mammoth Lakes Ski Area to KSL Capital Partners. KSL's website indicates an interest in upgrading communities, concern for the environment and an interest in long term investments.</p> <p>Director Pecsí reported attendance at an IMAH Board Meeting where he suggested Dial-A-Ride be used by IMAH.</p>

Executive Director Report	<p>Mr. Helm reported that changes to Mammoth Lakes service go into effect Monday, April 24th with the Red Line being discontinued for the season and the Town Trolley route being expanded to operate from 7:00 a.m. until 10:00 p.m. A Main Lodge Shuttle will provide service to Main Lodge from The Village at least until Memorial Day.</p> <p>Mr. Helm reported that a video marketing piece is being made to promote the new Bishop Creek Route.</p> <p>Mr. Helm reported that Vanessa Barron, the Bishop dispatcher is the employee of the quarter.</p> <p>Mr. Helm reported that Bill SB-1 passed and should bring additional funding to transportation although the details are not yet known.</p>
Future Agenda Items	None.
Adjournment	<p>The Chairperson adjourned the meeting at 12:20 p.m.</p> <p>The next regular meeting of the Eastern Sierra Transit Authority Board of Directors is scheduled for May 19, 2017, in the Town of Mammoth Lakes.</p>

Recorded & Prepared by:

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Karie Bentley  
Board Clerk  
Eastern Sierra Transit Authority

Minutes approved:

# MONTHLY REPORT

## May 2017

	May-17	Apr-17	Percent Change	May-16	Percent Change
<b>PASSENGERS</b>					
Adult	24,992	79,282	-68.5%	20,212	23.6%
Senior	1,754	1,710	2.6%	2,005	-12.5%
Disabled	1,193	1,004	18.8%	978	22.0%
Wheelchair	431	338	27.5%	427	0.9%
Child	4,830	13,604	-64.5%	6,089	-20.7%
Child under 5	420	294	42.9%	392	7.1%
<b>TOTAL PASSENGERS</b>	<b>33,620</b>	<b>96,232</b>	<b>-65.1%</b>	<b>30,103</b>	<b>11.7%</b>
<b>FARES</b>	<b>\$32,600.85</b>	<b>\$29,120.75</b>	<b>12.0%</b>	<b>\$31,647.50</b>	<b>3.0%</b>
<b>SERVICE MILES</b>	<b>59,176</b>	<b>70,306</b>	<b>-15.8%</b>	<b>58,322</b>	<b>1.5%</b>
<b>SERVICE HOURS</b>	<b>3,446</b>	<b>4,425</b>	<b>-22.1%</b>	<b>3,239</b>	<b>6.4%</b>
<b>PASSENGERS PER HOUR</b>	<b>9.76</b>	<b>21.75</b>	<b>-55.1%</b>	<b>9.29</b>	<b>5.0%</b>

## RIDERSHIP COMPARISON

REPORT MONTH - THIS YEAR/LAST YEAR					FISCAL YEAR TO DATE				
Route	May-17	May-16	Variance	% Change	Route	FY 16/17	FY 15/16	Variance	% Change
Mammoth Express	503	333	170	51.1%	Mammoth Express	5,027	3,660	1,367	37.3%
Lone Pine to Bishop	286	390	-104	-26.7%	Lone Pine to Bishop	3,652	3,726	-74	-2.0%
Lone Pine DAR	386	340	46	13.5%	Lone Pine DAR	3,541	2,941	600	20.4%
Walker DAR	185	219	-34	-15.5%	Walker DAR	2,122	2,261	-139	-6.1%
Bridgeport to G'Ville	44	26	18	69.2%	Bridgeport to G'Ville	405	424	-19	-4.5%
Benton to Bishop	14	24	-10	-41.7%	Benton to Bishop	231	315	-84	-26.7%
Bishop DAR	3,798	3,504	294	8.4%	Bishop DAR	38,035	38,038	-3	0.0%
Nite Rider	382	365	17	4.7%	Nite Rider	3,800	3,761	39	1.0%
Mammoth FR	26,342	22,556	3,786	16.8%	Mammoth FR	357,045	357,565	-520	-0.1%
Mammoth DAR	351	270	81	30.0%	Mammoth DAR	3,760	2,811	949	33.8%
Reno	455	436	19	4.4%	Reno	5,920	5,429	491	9.0%
Lancaster	309	367	-58	-15.8%	Lancaster	4,367	4,155	212	5.1%
MMSA	0	742	-742	-100.0%	MMSA	564,102	489,117	74,985	15.3%
<b>TOTALS</b>	<b>33,620</b>	<b>30,103</b>	<b>3,517</b>	<b>11.7%</b>	<b>TOTALS:</b>	<b>1,158,530</b>	<b>1,058,631</b>	<b>99,899</b>	<b>9.4%</b>

## PASSENGERS PER SERVICE HOUR

REPORT MONTH - THIS YEAR/LAST YEAR				PAX MILES/ SVC HOUR	FISCAL YEAR TO DATE				PAX MILES/ SVC HOUR		
Route	May-17	May-16	% Change		Route	FY 16/17	FY 15/16	% Change			
Mammoth Express	4.12	3.44	19.7%		Mammoth Express	3.72	2.86	30.3%			
Lone Pine to Bishop	2.09	3.56	-41.3%		Lone Pine to Bishop	2.70	3.00	-10.0%			
Lone Pine DAR	2.51	2.31	8.4%		Lone Pine DAR	2.20	1.83	20.0%			
Walker DAR	1.37	1.84	-25.6%		Walker (total)	1.53	1.64	-6.7%			
Bridgeport to G'Ville	1.36	1.29	5.1%		Bridgeport to G'Ville	1.38	1.47	-6.4%			
Benton to Bishop	1.29	2.05	-37.1%		Benton to Bishop	1.70	2.20	-22.7%			
Bishop DAR	4.19	4.30	-2.6%		Bishop DAR	3.89	4.00	-2.8%			
Nite Rider	5.25	4.77	10.1%		Nite Rider	5.05	5.00	1.0%			
Mammoth FR	20.26	18.73	8.1%		Mammoth FR	25.64	24.68	3.9%			
Mammoth DAR	2.10	1.36	53.7%		Mammoth DAR	1.96	1.35	45.6%			
Reno	2.07	2.05	0.9%		215.83	Reno	2.40	2.22		7.9%	257.85
Lancaster	2.27	2.98	-23.9%		241.58	Lancaster	2.88	2.84		1.2%	307.47
MMSA	N/A	23.21	N/A			MMSA	53.28	45.42		17.3%	
<b>Total</b>	<b>9.76</b>	<b>9.29</b>	<b>5.0%</b>			<b>Total</b>	<b>22.29</b>	<b>20.38</b>		<b>9.4%</b>	



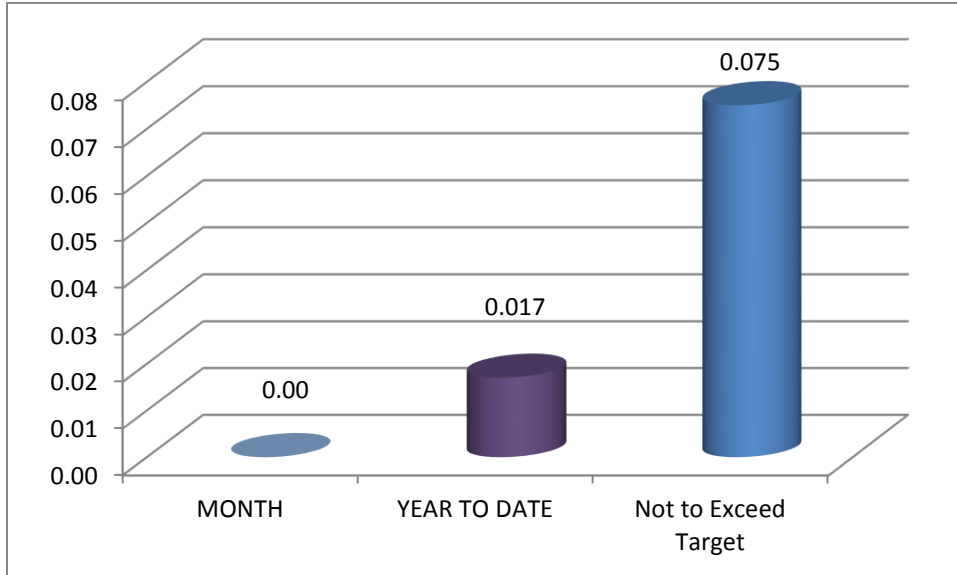
Route	Fares	Adults	Snr	Dis	W/C	Child	Free	Total Pax	Yd Hrs	Svc Hours	Yd Mi	SVC MILES	AVG FARE	REV/SVC MILE	PAX / SVC HR	MI / SVC HR	PAX / SVC MI
May-17																	
Mammoth Express	\$2,471.50	375	41	15	0	15	57	503	150	122	5,169	5,026	4.91	.49	4.12	42.3	0.10
Lone Pine to Bishop	\$1,381.00	167	58	46	0	6	9	286	169	137	6,454	5,972	4.83	.23	2.09	47.2	0.05
Lone Pine DAR	\$963.40	15	185	96	30	57	3	386	161	154	1,811	1,805	2.50	.53	2.51	11.8	0.21
Walker DAR	\$541.20	3	13	169	0	0	0	185	144	135	1,125	939	2.93	.58	1.37	8.3	0.20
Bridgeport to G'Ville	\$342.50	2	34	8	0	0	0	44	38	32	1,054	752	7.78	.46	1.36	32.6	0.06
Benton to Bishop	\$65.50	2	9	0	0	1	2	14	23	11	1,080	587	4.68	.11	1.29	99.2	0.02
Bishop DAR	\$8,504.20	1,116	1,198	632	377	220	255	3,798	992	907	10,426	9,486	2.24	.90	4.19	11.5	0.40
Mule Days	\$557.00	495	6	3	0	22	39	565	56	52	480	422	.99	1.32	10.89	9.3	1.34
Nite Rider	\$1,464.00	262	30	49	22	0	19	382	77	73	1,060	1,042	3.83	1.40	5.25	14.6	0.37
Mammoth FR	\$0.00	21,853	0	0	0	4,489	0	26,342	1,364	1,300	17,671	16,737	N/A	N/A	20.26	13.6	1.57
Mammoth DAR	\$900.80	190	23	113	2	0	23	351	168	168	634	613	2.57	1.47	2.10	3.8	0.57
Reno	\$10,392.00	311	84	36	0	18	6	455	247	220	9,705	9,314	22.84	1.12	2.07	44.2	0.05
Lancaster	\$5,017.75	201	73	26	0	2	7	309	153	136	6,587	6,481	16.24	.77	2.27	48.3	0.05
MMSA	\$0.00	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A	N/A	N/A	N/A
Total	\$32,600.85	24,992	1,754	1,193	431	4,830	420	33,620	3,742	3,446	63,256	59,176	.97	.55	9.76	18.4	0.57
May-16																	
Mammoth Express	\$1,903.00	258	28	7	1	14	25	333	128	97	4,796	4,643	5.71	.41	3.44	49.5	0.07
Lone Pine to Bishop	\$2,031.00	275	59	26	9	10	11	390	126	110	5,026	4,888	5.21	.42	3.56	45.9	0.08
Lone Pine DAR	\$874.80	23	184	56	14	61	2	340	147	147	1,679	1,676	2.57	.52	2.31	11.4	0.20
Walker DAR	\$599.70	0	33	185	0	1	0	219	125	119	1,168	1,031	2.74	.58	1.84	9.8	0.21
Bridgeport to G'Ville	\$211.00	6	20	0	0	0	0	26	24	20	654	447	8.12	.47	1.29	32.6	0.06
Benton to Bishop	\$114.00	8	5	6	0	0	5	24	26	12	1,171	535	4.75	.21	2.05	99.8	0.04
Bishop DAR	\$7,661.55	958	1,240	563	373	131	239	3,504	925	815	10,228	9,239	2.19	.83	4.30	12.6	0.38
Mule Days	\$412.50	248	225	1	0	42	13	529	75	69	719	659	.78	.63	7.63	10.4	0.80
Nite Rider	\$1,435.20	269	30	30	28	0	8	365	79	77	1,154	1,106	3.93	1.30	4.77	15.1	0.33
Mammoth FR	\$0.00	16,813	0	1	0	5,742	0	22,556	1,239	1,204	18,226	17,733	N/A	N/A	18.73	15.1	1.27
Mammoth DAR	\$570.00	124	37	28	1	12	68	270	202	198	820	738	2.11	.77	1.36	4.1	0.37
Reno	\$10,020.50	280	92	42	1	18	3	436	236	212	9,532	9,171	22.98	1.09	2.05	44.9	0.05
Lancaster	\$5,804.25	263	50	33	0	3	18	367	135	123	6,050	5,917	15.82	.98	2.98	49.1	0.06
MMSA	\$0.00	687	0	0	0	55	0	742	34	32	471	452	N/A	N/A	23.21	14.7	1.64
Total	\$31,647.50	20,212	2,005	978	427	6,089	392	30,103	3,505	3,239	61,781	58,322	1.05	.54	9.29	19.1	0.52

VARIANCE BY ROUTE (RAW NUMBERS) – May 2017 to May 2016																	
ROUTES	FARES	ADULTS	SNR	DIS	W/C	CHILD	FREE	TOTAL PAX	YD HOURS	SVC HOURS	YD MILES	SVC MILES	AVG FARE	REV/SVC MILE	PAX / SVC HR	MI / SVC HR	PAX / SVC MI
Mammoth Express	\$568.50	117	13	8	-1	1	32	170	22	25	373	383	-0.80	0.08	0.68	-7.21	0.03
Lone Pine to Bishop	-\$650.00	-108	-1	20	-9	-4	-2	-104	43	27	1428	1084	-0.38	-0.18	-1.47	1.28	-0.03
Lone Pine DAR	\$88.60	-8	1	40	16	-4	1	46	14	7	132	129	-0.08	0.01	0.19	0.34	0.01
Walker DAR	-\$58.50	3	-20	-16	0	-1	0	-34	20	16	-43	-92	0.19	-0.01	-0.47	-1.49	-0.02
Bridgeport to G'Ville	\$131.50	-4	14	8	0	0	0	18	14	12	400	305	-0.33	-0.02	0.07	0.03	0.00
Benton to Bishop	-\$48.50	-6	4	-6	0	1	-3	-10	-3	-1	-91	52	-0.07	-0.10	-0.76	-0.57	-0.02
Bishop DAR	\$842.65	158	-42	69	4	89	16	294	66	92	198	247	0.05	0.07	-0.11	-1.05	0.02
Mule Days	\$144.50	247	-219	2	0	-20	26	36	-19	-17	-239	-237	0.21	0.69	3.27	-1.11	0.54
Nite Rider	\$28.80	-7	0	19	-6	0	11	17	-2	-4	-94	-64	-0.10	0.11	0.48	-0.51	0.04
Mammoth FR	\$0.00	5040	0	-1	0	-1253	0	3786	125	96	-555	-996	N/A	N/A	1.53	-1.55	0.30
Mammoth DAR	\$330.80	66	-14	85	1	-12	-45	81	-34	-31	-186	-125	0.46	0.70	0.73	-0.36	0.21
Reno	\$371.50	31	-8	-6	-1	0	3	19	11	7	173	143	-0.14	0.02	0.02	-0.71	0.00
Lancaster	-\$786.50	-62	23	-7	0	-1	-11	-58	18	13	537	564	0.42	-0.21	-0.71	-0.80	-0.01
MMSA	\$0.00	-687	0	0	0	-55	0	-742	-34	-32	-471	-452	N/A	N/A	N/A	N/A	N/A
VARIANCE BY ROUTE (PERCENTAGE) – May 2017 to May 2016																	
Route	Fares	Adults	Snr	Dis	W/C	Child	Free	Total Pax	Yd Hrs	Total Svc Hours	Yd Mi	TOT SVC MILES	AVG FARE	REV/SVC MILE	PAX / SVC HR	MI / SVC HR	PAX / SVC MI
Mammoth Express	30%	45%	46%	114%	-100%	7%	128%	51%	17%	26%	8%	8%	-14%	20%	20%	-15%	40%
Lone Pine to Bishop	-32%	-39%	-2%	77%	-100%	-40%	-18%	-27%	34%	25%	28%	22%	-7%	-44%	-41%	3%	-40%
Lone Pine DAR	10%	-35%	1%	71%	114%	-7%	50%	14%	10%	5%	8%	8%	-3%	2%	8%	3%	5%
Walker DAR	-10%		-61%	-9%		-100%		-16%	16%	14%	-4%	-9%	7%	-1%	-26%	-15%	-7%
Bridgeport to G'Ville	62%	-67%	70%					69%	60%	61%	61%	68%	-4%	-4%	5%	0%	1%
Benton to Bishop	-43%	-75%	80%	-100%			-60%	-42%	-12%	-7%	-8%	10%	-2%	-48%	-37%	-1%	-47%
Bishop DAR	11.0%	16.5%	-3.4%	12.3%	1.1%	67.9%	6.7%	8.4%	7.2%	11.3%	1.9%	2.7%	2.4%	8.1%	-2.6%	-8.4%	5.6%
Mule Days	35%	100%	-97%	200%		-48%	200%	7%	-26%	-25%	-33%	-36%	26%	111%	43%	-11%	67%
Nite Rider	2%	-3%	0%	63%	-21%		138%	5%	-3%	-5%	-8%	-6%	-3%	8%	10%	-3%	11%
Mammoth FR		30%		-100%		-22%		17%	10%	8%	-3%	-6%	N/A	N/A	8%	-10%	24%
Mammoth DAR	58%	53%	-38%	304%	100%	-100%	-66%	30%	-17%	-15%	-23%	-17%	22%	90%	54%	-9%	57%
Reno	4%	11%	-9%	-14%	-100%	0%	100%	4%	5%	3%	2%	2%	-1%	2%	1%	-2%	3%
Lancaster	-14%	-24%	46%	-21%		-33%	-61%	-16%	13%	11%	9%	10%	3%	-21%	-24%	-2%	-23%
MMSA		-100%				-100%		-100%	-100%	-100%	-100%	-100%	N/A	N/A	N/A	N/A	N/A

## Comments

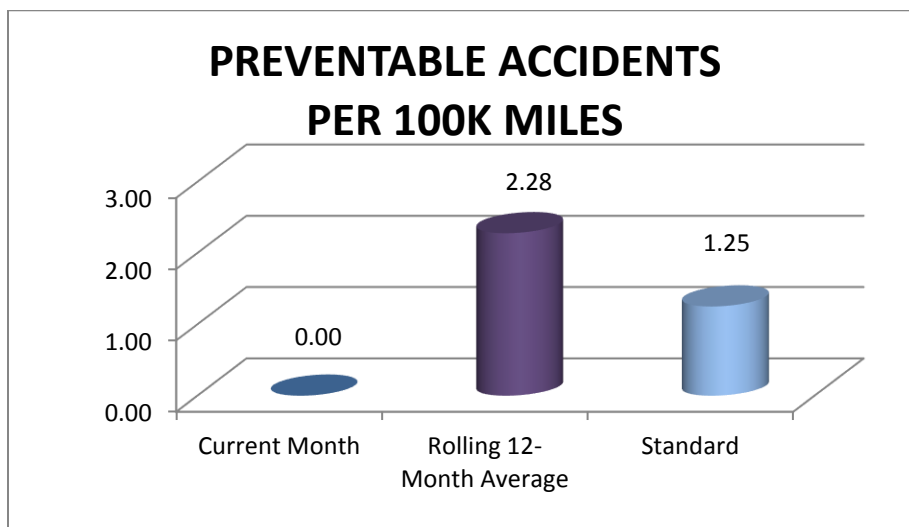
There were no comments received for the month of May 2017.

### COMPLAINTS PER 1,000 PASSENGERS



## Accident/Incidents

There were no preventable accidents in May 2017.



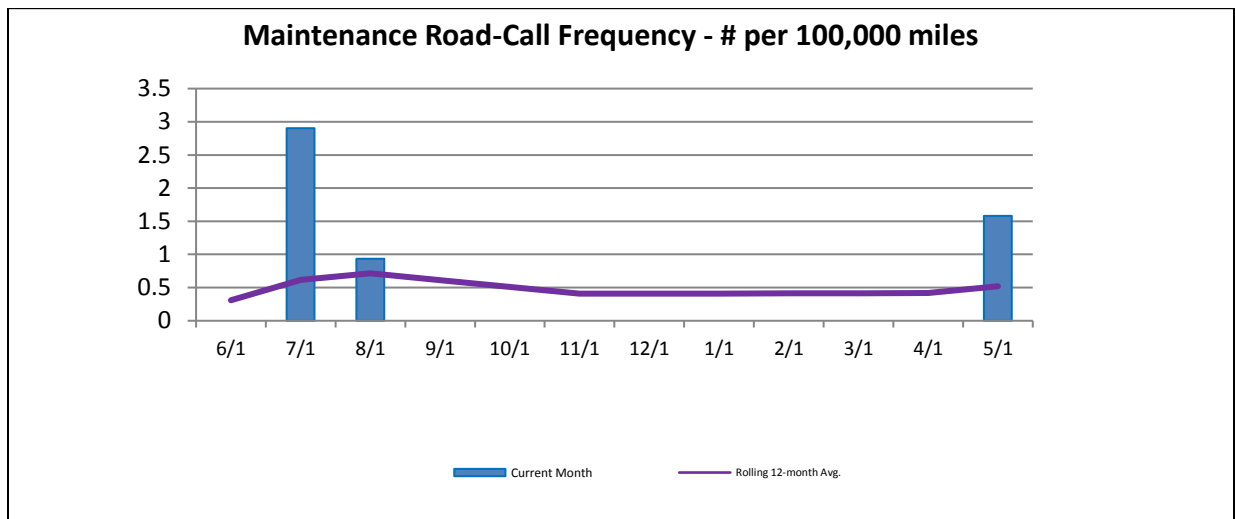
## Missed Runs

There were no missed runs in May 2017.

## Road Call Frequency

There was one Road Call during the month of May 2017. The rolling 12-month road call frequency is 0.42 per 100,000 miles traveled.

- May 16<sup>th</sup> – Break down on the 6:30pm Lone Pine Express. A new vehicle was delivered to complete the route.

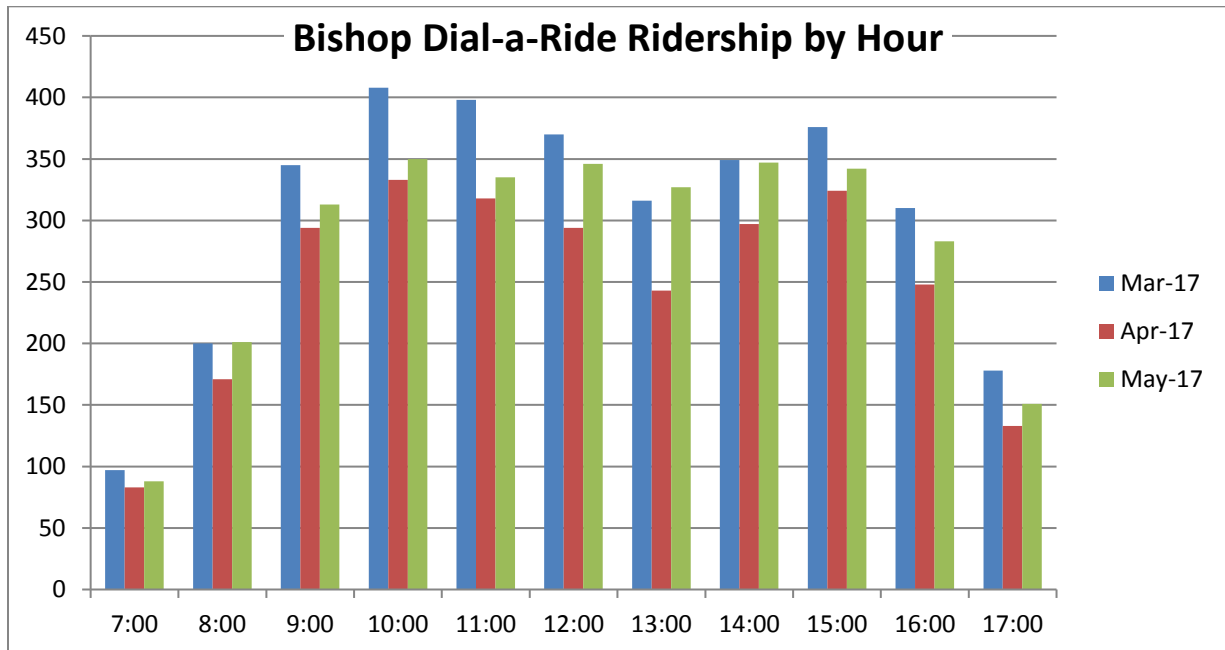


## Bishop Area Dial-A-Ride Wait Times

Wait times for the Bishop Area Dial-A-Ride (Mon. through Fri., 7:00 a.m. – 6:00 p.m.)

MAY 2017

		Percent	Goal
<i><b>IMMEDIATE RESPONSE TRIPS</b></i>			
Total Trips:	2,001	69% of trips	
Average Wait Time (min.):	14		< 20 minutes
# > 30 minute wait:	172	8.5 %	< 5%
<i><b>ADVANCE RESERVATION TRIPS</b></i>			
Total Trips:	893	31% of trips	
On Time Trips (± 10 min.)	763	85 %	
<i><b>TOTAL SCHEDULED TRIPS</b></i>			
No-Shows	200 / 130	6.2 % / 4.0 %	Incl / Excl Ckpts
Cancellations	90	2.8 %	



## STAFF REPORT

Subject: Financial Report – FY 2016/17

Initiated by: John Helm, Executive Director

The year to date roll-up, budget unit summary, and fund balance reports prepared on June 14, 2017 (96% through the fiscal year) are included on the following pages. Fuel and maintenance expense from the Town of Mammoth Lakes reflected on the reports has been invoiced and paid through March. Year-to-date fuel cost per gallon continues to be 40% below the budgeted price per gallon of \$4.00.

The table below summarizes the year-to-date revenue and the expenses by major expense category.

<b>ESTA Operating Expenses FY16/17</b>			
<b>Percent of the fiscal year</b>			<b>96.0%</b>
<b>Category</b>	<b>Budget</b>	<b>Actual as of 06.14.17</b>	<b>% of Budget</b>
<b>Total Revenue</b>	<b>4,735,967</b>	<b>4,043,560</b>	<b>85.4%</b>
<b>EXPENSES</b>			
Total Salaries	1,723,310	1,644,561	95.4%
Total Benefits	756,546	652,100	86.2%
Total Insurance	337,020	315,591	93.6%
Total Maintenance	581,720	402,392	69.2%
Facilities	235,670	203,106	86.2%
Total Services	65,770	44,236	67.3%
Fuel	625,810	318,364	50.9%
Other	217,530	196,071	90.1%
<b>Total Expenses</b>	<b>4,543,376</b>	<b>3,776,421</b>	<b>83.1%</b>

note: excludes budget adjustment and expense for unfunded pension liability payoff of \$463,569.

**COUNTY OF INYO**  
**Budget to Actuals with Encumbrances by Key/Obj**

Ledger: GL

As of 6/14/2017

Object	Description	Budget	Actual	Encumbrance	Balance	%
<b>Key: 153299 - EASTERN SIERRA TRANSIT</b>						
<b>OPERATING</b>						
<b>Revenue</b>						
4061	LOCAL TRANSPORTATION TAX	1,234,781.00	970,766.47	0.00	264,014.53	78.61
4065	STATE TRANSIT ASST	226,218.00	135,808.00	0.00	90,410.00	60.03
4301	INTEREST FROM TREASURY	10,000.00	21,971.76	0.00	(11,971.76)	219.71
4499	STATE OTHER	58,000.00	33,198.28	0.00	24,801.72	57.23
4555	FEDERAL GRANTS	560,512.00	318,098.40	0.00	242,413.60	56.75
4599	OTHER AGENCIES	801,556.00	641,574.35	0.00	159,981.65	80.04
4819	SERVICES & FEES	1,839,900.00	1,917,934.67	0.00	(78,034.67)	104.24
4959	MISCELLANEOUS REVENUE	<u>5,000.00</u>	<u>4,208.45</u>	<u>0.00</u>	<u>791.55</u>	<u>84.16</u>
	<b>Revenue Total:</b>	<u>4,735,967.00</u>	<u>4,043,560.38</u>	<u>0.00</u>	<u>692,406.62</u>	<u>85.37</u>
<b>Expenditure</b>						
5001	SALARIED EMPLOYEES	1,151,800.00	1,178,456.07	0.00	(26,656.07)	102.31
5003	OVERTIME	26,500.00	67,340.57	0.00	(40,840.57)	254.11
5005	HOLIDAY OVERTIME	96,740.00	94,059.49	0.00	2,680.51	97.22
5012	PART TIME EMPLOYEES	448,270.00	304,704.65	0.00	143,565.35	67.97
5021	RETIREMENT & SOCIAL SECURITY	40,880.00	36,024.40	0.00	4,855.60	88.12
5022	PERS RETIREMENT	239,166.00	211,769.65	0.00	27,396.35	88.54
5024	RETIREMENT-UNFUNDED LIAB	463,569.00	463,569.00	0.00	0.00	100.00
5031	MEDICAL INSURANCE	302,770.00	266,227.96	0.00	36,542.04	87.93
5043	OTHER BENEFITS	32,910.00	29,486.27	0.00	3,423.73	89.59
5045	COMPENSATED ABSENCE EXPENSE	140,820.00	108,591.58	0.00	32,228.42	77.11
5047	EMPLOYEE INCENTIVES	3,200.00	2,003.27	0.00	1,196.73	62.60
5111	CLOTHING	4,300.00	6,929.91	0.00	(2,629.91)	161.16
5152	WORKERS COMPENSATION	97,243.00	97,245.00	0.00	(2.00)	100.00
5154	UNEMPLOYMENT INSURANCE	45,000.00	27,762.99	0.00	17,237.01	61.69
5158	INSURANCE PREMIUM	194,777.00	190,583.00	0.00	4,194.00	97.84
5171	MAINTENANCE OF EQUIPMENT	535,920.00	386,105.17	0.00	149,814.83	72.04
5173	MAINTENANCE OF	32,800.00	15,237.07	0.00	17,562.93	46.45
5191	MAINTENANCE OF STRUCTURES	13,000.00	1,049.65	0.00	11,950.35	8.07
5211	MEMBERSHIPS	1,850.00	740.00	0.00	1,110.00	40.00
5232	OFFICE & OTHER EQUIP < \$5,000	10,900.00	9,057.45	0.00	1,842.55	83.09
5236	INFORMATION SERVICES POSTAGE	0.00	346.00	0.00	(346.00)	0.00
5238	OFFICE SUPPLIES	8,100.00	4,706.57	0.00	3,393.43	58.10
5253	ACCOUNTING & AUDITING SERVICE	40,190.00	36,650.00	0.00	3,540.00	91.19
5254	AUDITING SERVICE	11,080.00	0.00	0.00	11,080.00	0.00
5260	HEALTH - EMPLOYEE PHYSICALS	6,400.00	2,533.67	0.00	3,866.33	39.58
5263	ADVERTISING	49,330.00	39,998.01	0.00	9,331.99	81.08
5265	PROFESSIONAL & SPECIAL SERVICE	58,000.00	52,248.27	0.00	5,751.73	90.08
5291	OFFICE, SPACE & SITE RENTAL	181,170.00	160,519.57	0.00	20,650.43	88.60
5311	GENERAL OPERATING EXPENSE	44,630.00	61,334.38	0.00	(16,704.38)	137.42
5331	TRAVEL EXPENSE	2,100.00	2,275.70	0.00	(175.70)	108.36
5332	MILEAGE REIMBURSEMENT	21,020.00	11,484.10	0.00	9,535.90	54.63
5351	UTILITIES	54,500.00	42,586.92	0.00	11,913.08	78.14
5352	FUEL & OIL	625,810.00	318,363.61	0.00	307,446.39	50.87
5901	CONTINGENCIES	<u>22,200.00</u>	<u>10,000.00</u>	<u>0.00</u>	<u>12,200.00</u>	<u>45.04</u>
	<b>Expenditure Total:</b>	<u>5,006,945.00</u>	<u>4,239,989.95</u>	<u>0.00</u>	<u>766,955.05</u>	<u>84.68</u>
<b>NET OPERATING</b>		<u>(270,978.00)</u>	<u>(196,429.57)</u>	<u>0.00</u>	<u>(74,548.43)</u>	

**COUNTY OF INYO**  
**Budget to Actuals with Encumbrances by Key/Obj**

Ledger: GL

As of 6/14/2017

Object	Description	Budget	Actual	Encumbrance	Balance	%
<b>CAPITAL ACCOUNT</b>						
<b>Revenue</b>						
4066	PTMISEA	297,000.00	0.00	0.00	297,000.00	0.00
4495	STATE GRANTS - CAPITAL	51,700.00	109,613.37	0.00	(57,913.37)	212.01
4557	FEDERAL GRANTS - CAPITAL	<u>6,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6,400.00</u>	<u>0.00</u>
	<b>Revenue Total:</b>	355,100.00	109,613.37	0.00	245,486.63	30.86
<b>Expenditure</b>						
5640	STRUCTURES & IMPROVEMENTS	120,000.00	17,541.25	10,975.00	91,483.75	23.76
5650	EQUIPMENT	79,640.00	12,271.83	0.00	67,368.17	15.40
5655	VEHICLES	<u>177,000.00</u>	<u>81,302.35</u>	<u>0.00</u>	<u>95,697.65</u>	<u>45.93</u>
	<b>Expenditure Total:</b>	376,640.00	111,115.43	10,975.00	254,549.57	32.41
<b>NET CAPITAL ACCOUNT</b>		<u>(21,540.00)</u>	<u>(1,502.06)</u>	<u>(10,975.00)</u>	<u>(9,062.94)</u>	
<b>TRANSFERS</b>						
<b>Revenue</b>						
4798	CAPITAL REPLACEMENT	<u>0.00</u>	<u>183,140.00</u>	<u>0.00</u>	<u>(183,140.00)</u>	<u>0.00</u>
	<b>Revenue Total:</b>	0.00	183,140.00	0.00	(183,140.00)	0.00
<b>Expenditure</b>						
5798	CAPITAL REPLACEMENT	<u>183,140.00</u>	<u>183,140.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
	<b>Expenditure Total:</b>	183,140.00	183,140.00	0.00	0.00	100.00
<b>NET TRANSFERS</b>		<u>0.00</u>	<u>183,140.00</u>	<u>0.00</u>	<u>(183,140.00)</u>	
	<b>153299 Total:</b>	<u>(475,658.00)</u>	<u>(197,931.63)</u>	<u>(10,975.00)</u>	<u>(266,751.37)</u>	



**COUNTY OF INYO**

**Budget to Actuals with Encumbrances by Key/Income Grouping**

Ledger: GL

As Of 6/14/2017

Object	Description	Budget	Actual	Encumbrance	Balance
<b>Key: 153200 - EASTERN SIERRA TRANSIT FUND</b>					
<b>Revenue</b>					
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		0.00	0.00	0.00	0.00
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	0.00	467.42	0.00	(467.42)
5800	OTHER FINANCING USES	0.00	0.00	0.00	0.00
<b>Expenditure Total:</b>		0.00	467.42	0.00	(467.42)
<b>Key Total:</b>		0.00	(467.42)	0.00	467.42
<b>Key: 153201 - ESTA ADMINISTRATION</b>					
<b>Revenue</b>					
4060	TAXES - SALES	0.00	0.00	0.00	0.00
4350	REV USE OF MONEY & PROPERTY	0.00	13,714.38	0.00	(13,714.38)
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		0.00	13,714.38	0.00	(13,714.38)
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	463,569.00	598,667.47	0.00	(135,098.47)
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
5200	INTERNAL CHARGES	0.00	0.00	0.00	0.00
5560	DEBT SERVICE INTEREST	0.00	0.00	0.00	0.00
5600	FIXED ASSETS	0.00	0.00	0.00	0.00
5700	DEPRECIATION	0.00	0.00	0.00	0.00
<b>Expenditure Total:</b>		463,569.00	598,667.47	0.00	(135,098.47)
<b>Key Total:</b>		(463,569.00)	(584,953.09)	0.00	121,384.09
<b>Key: 153202 - INYO TRANSIT SERVICE</b>					
<b>Revenue</b>					
4060	TAXES - SALES	353,629.00	276,990.22	0.00	76,638.78
4350	REV USE OF MONEY & PROPERTY	2,500.00	0.00	0.00	2,500.00
4400	AID FROM OTHER GOVT AGENCIES	71,583.00	56,641.60	0.00	14,941.40
4600	CHARGES FOR CURRENT SERVICES	55,060.00	55,168.01	0.00	(108.01)
4900	OTHER REVENUE	1,500.00	91.80	0.00	1,408.20
<b>Revenue Total:</b>		484,272.00	388,891.63	0.00	95,380.37
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	306,240.00	271,780.57	0.00	34,459.43
5100	SERVICES & SUPPLIES	126,391.00	91,162.21	0.00	35,228.79
5200	INTERNAL CHARGES	11,669.00	11,669.00	0.00	0.00
5560	DEBT SERVICE INTEREST	0.00	0.00	0.00	0.00
5600	FIXED ASSETS	43,590.00	6,135.91	0.00	37,454.09
5800	OTHER FINANCING USES	12,815.00	12,815.00	0.00	0.00
5900	RESERVES	5,000.00	5,000.00	0.00	0.00
<b>Expenditure Total:</b>		505,705.00	398,562.69	0.00	107,142.31
<b>Key Total:</b>		(21,433.00)	(9,671.06)	0.00	(11,761.94)
<b>Key: 153203 - MONO TRANSIT SERVICE</b>					
<b>Revenue</b>					
4060	TAXES - SALES	219,745.00	174,750.28	0.00	44,994.72
4350	REV USE OF MONEY & PROPERTY	2,500.00	0.00	0.00	2,500.00
4400	AID FROM OTHER GOVT AGENCIES	31,862.00	113,465.19	0.00	(81,603.19)
4600	CHARGES FOR CURRENT SERVICES	17,840.00	32,890.02	0.00	(15,050.02)

**COUNTY OF INYO**

**Budget to Actuals with Encumbrances by Key/Income Grouping**

Ledger: GL

As Of 6/14/2017

<b>Object</b>	<b>Description</b>	<b>Budget</b>	<b>Actual</b>	<b>Encumbrance</b>	<b>Balance</b>
4900	OTHER REVENUE	0.00	935.15	0.00	(935.15)
<b>Revenue Total:</b>		271,947.00	322,040.64	0.00	(50,093.64)
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	116,990.00	98,884.10	0.00	18,105.90
5100	SERVICES & SUPPLIES	80,055.00	28,094.09	0.00	51,960.91
5200	INTERNAL CHARGES	6,807.00	6,807.00	0.00	0.00
5600	FIXED ASSETS	0.00	81,302.35	0.00	(81,302.35)
5800	OTHER FINANCING USES	5,350.00	5,350.00	0.00	0.00
5900	RESERVES	2,800.00	0.00	0.00	2,800.00
<b>Expenditure Total:</b>		212,002.00	220,437.54	0.00	(8,435.54)
<b>Key Total:</b>		59,945.00	101,603.10	0.00	(41,658.10)
<b>Key: 153204 - BISHOP TRANSIT SERVICE</b>					
<b>Revenue</b>					
4060	TAXES - SALES	353,629.00	276,990.25	0.00	76,638.75
4350	REV USE OF MONEY & PROPERTY	2,500.00	0.00	0.00	2,500.00
4400	AID FROM OTHER GOVT AGENCIES	71,583.00	56,641.60	0.00	14,941.40
4600	CHARGES FOR CURRENT SERVICES	63,440.00	71,830.71	0.00	(8,390.71)
4900	OTHER REVENUE	1,500.00	91.80	0.00	1,408.20
<b>Revenue Total:</b>		492,652.00	405,554.36	0.00	87,097.64
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	323,280.00	272,512.39	0.00	50,767.61
5100	SERVICES & SUPPLIES	123,571.00	101,267.69	0.00	22,303.31
5200	INTERNAL CHARGES	11,669.00	11,669.00	0.00	0.00
5560	DEBT SERVICE INTEREST	0.00	0.00	0.00	0.00
5600	FIXED ASSETS	43,590.00	6,135.92	0.00	37,454.08
5800	OTHER FINANCING USES	12,815.00	12,815.00	0.00	0.00
5900	RESERVES	4,400.00	5,000.00	0.00	(600.00)
<b>Expenditure Total:</b>		519,325.00	409,400.00	0.00	109,925.00
<b>Key Total:</b>		(26,673.00)	(3,845.64)	0.00	(22,827.36)
<b>Key: 153205 - MAMMOTH TRANSIT SERVICE</b>					
<b>Revenue</b>					
4060	TAXES - SALES	303,458.00	249,998.72	0.00	53,459.28
4350	REV USE OF MONEY & PROPERTY	2,500.00	0.00	0.00	2,500.00
4400	AID FROM OTHER GOVT AGENCIES	1,000,418.00	674,066.31	0.00	326,351.69
4600	CHARGES FOR CURRENT SERVICES	12,690.00	23,269.86	0.00	(10,579.86)
4900	OTHER REVENUE	1,500.00	2,997.90	0.00	(1,497.90)
<b>Revenue Total:</b>		1,320,566.00	950,332.79	0.00	370,233.21
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	603,340.00	589,036.09	0.00	14,303.91
5100	SERVICES & SUPPLIES	493,412.00	345,899.65	0.00	147,512.35
5200	INTERNAL CHARGES	24,311.00	24,311.00	0.00	0.00
5600	FIXED ASSETS	191,000.00	12,391.25	0.00	178,608.75
5800	OTHER FINANCING USES	32,160.00	32,160.00	0.00	0.00
5900	RESERVES	7,000.00	0.00	0.00	7,000.00
<b>Expenditure Total:</b>		1,351,223.00	1,003,797.99	0.00	347,425.01
<b>Key Total:</b>		(30,657.00)	(53,465.20)	0.00	22,808.20
<b>Key: 153206 - 395 ROUTE</b>					
<b>Revenue</b>					
4060	TAXES - SALES	172,739.00	98,394.00	0.00	74,345.00
4400	AID FROM OTHER GOVT AGENCIES	267,688.00	91,836.74	0.00	175,851.26
4600	CHARGES FOR CURRENT SERVICES	169,380.00	205,077.27	0.00	(35,697.27)

**COUNTY OF INYO**

**Budget to Actuals with Encumbrances by Key/Income Grouping**

Ledger: GL

As Of 6/14/2017

<b>Object</b>	<b>Description</b>	<b>Budget</b>	<b>Actual</b>	<b>Encumbrance</b>	<b>Balance</b>
4900	OTHER REVENUE	0.00	91.80	0.00	(91.80)
<b>Revenue Total:</b>		609,807.00	395,399.81	0.00	214,407.19
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	327,720.00	262,459.56	0.00	65,260.44
5100	SERVICES & SUPPLIES	265,871.00	154,118.60	0.00	111,752.40
5200	INTERNAL CHARGES	11,669.00	11,669.00	0.00	0.00
5600	FIXED ASSETS	0.00	0.00	0.00	0.00
5700	DEPRECIATION	0.00	0.00	0.00	0.00
5900	RESERVES	0.00	0.00	0.00	0.00
<b>Expenditure Total:</b>		605,260.00	428,247.16	0.00	177,012.84
<b>Key Total:</b>		4,547.00	(32,847.35)	0.00	37,394.35
<b>Key: 153207 - SPECIALS</b>					
<b>Revenue</b>					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
4600	CHARGES FOR CURRENT SERVICES	8,000.00	6,585.00	0.00	1,415.00
<b>Revenue Total:</b>		8,000.00	6,585.00	0.00	1,415.00
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	2,570.00	3,346.91	0.00	(776.91)
5100	SERVICES & SUPPLIES	3,700.00	269.60	0.00	3,430.40
5200	INTERNAL CHARGES	0.00	0.00	0.00	0.00
5900	RESERVES	0.00	0.00	0.00	0.00
<b>Expenditure Total:</b>		6,270.00	3,616.51	0.00	2,653.49
<b>Key Total:</b>		1,730.00	2,968.49	0.00	(1,238.49)
<b>Key: 153208 - COMMUTER VANPOOL</b>					
<b>Revenue</b>					
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		0.00	0.00	0.00	0.00
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
5200	INTERNAL CHARGES	0.00	0.00	0.00	0.00
<b>Expenditure Total:</b>		0.00	0.00	0.00	0.00
<b>Key Total:</b>		0.00	0.00	0.00	0.00
<b>Key: 153209 - REDS MEADOW</b>					
<b>Revenue</b>					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
4600	CHARGES FOR CURRENT SERVICES	375,630.00	475,892.75	0.00	(100,262.75)
4900	OTHER REVENUE	500.00	0.00	0.00	500.00
<b>Revenue Total:</b>		376,130.00	475,892.75	0.00	(99,762.75)
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	176,470.00	174,718.01	0.00	1,751.99
5100	SERVICES & SUPPLIES	175,355.00	197,739.68	0.00	(22,384.68)
5200	INTERNAL CHARGES	6,807.00	6,807.00	0.00	0.00
5600	FIXED ASSETS	0.00	0.00	0.00	0.00
5700	DEPRECIATION	0.00	0.00	0.00	0.00
5800	OTHER FINANCING USES	24,000.00	24,000.00	0.00	0.00
5900	RESERVES	3,000.00	0.00	0.00	3,000.00
<b>Expenditure Total:</b>		385,632.00	403,264.69	0.00	(17,632.69)
<b>Key Total:</b>		(9,502.00)	72,628.06	0.00	(82,130.06)
<b>Key: 153210 - MMSA-MAMMOTH MT SKI AREA</b>					

**COUNTY OF INYO**

**Budget to Actuals with Encumbrances by Key/Income Grouping**

Ledger: GL

As Of 6/14/2017

Object	Description	Budget	Actual	Encumbrance	Balance
<b>Revenue</b>					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
4600	CHARGES FOR CURRENT SERVICES	1,085,440.00	1,002,953.80	0.00	82,486.20
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		<u>1,085,440.00</u>	<u>1,002,953.80</u>	<u>0.00</u>	<u>82,486.20</u>
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	480,670.00	375,039.72	0.00	105,630.28
5100	SERVICES & SUPPLIES	502,506.00	341,267.66	0.00	161,238.34
5200	INTERNAL CHARGES	18,477.00	18,479.00	0.00	(2.00)
5600	FIXED ASSETS	0.00	0.00	0.00	0.00
5700	DEPRECIATION	0.00	0.00	0.00	0.00
5800	OTHER FINANCING USES	96,000.00	96,000.00	0.00	0.00
5900	RESERVES	0.00	0.00	0.00	0.00
<b>Expenditure Total:</b>		<u>1,097,653.00</u>	<u>830,786.38</u>	<u>0.00</u>	<u>266,866.62</u>
<b>Key Total:</b>		<u>(12,213.00)</u>	<u>172,167.42</u>	<u>0.00</u>	<u>(184,380.42)</u>
<b>Key: 153299 - EASTERN SIERRA TRANSIT</b>					
<b>Revenue</b>					
4060	TAXES - SALES	1,460,999.00	1,106,574.47	0.00	354,424.53
4350	REV USE OF MONEY & PROPERTY	10,000.00	21,971.76	0.00	(11,971.76)
4400	AID FROM OTHER GOVT AGENCIES	1,775,168.00	1,102,484.40	0.00	672,683.60
4600	CHARGES FOR CURRENT SERVICES	1,839,900.00	1,917,934.67	0.00	(78,034.67)
4800	OTHER FINANCING SOURCES	0.00	183,140.00	0.00	(183,140.00)
4900	OTHER REVENUE	5,000.00	4,208.45	0.00	791.55
<b>Revenue Total:</b>		<u>5,091,067.00</u>	<u>4,336,313.75</u>	<u>0.00</u>	<u>754,753.25</u>
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	2,950,925.00	2,769,162.82	0.00	181,762.18
5100	SERVICES & SUPPLIES	1,936,577.00	1,363,582.13	0.00	572,994.87
5200	INTERNAL CHARGES	97,243.00	97,245.00	0.00	(2.00)
5560	DEBT SERVICE INTEREST	0.00	0.00	0.00	0.00
5600	FIXED ASSETS	376,640.00	111,115.43	10,975.00	254,549.57
5700	DEPRECIATION	0.00	0.00	0.00	0.00
5800	OTHER FINANCING USES	183,140.00	183,140.00	0.00	0.00
5900	RESERVES	22,200.00	10,000.00	0.00	12,200.00
<b>Expenditure Total:</b>		<u>5,566,725.00</u>	<u>4,534,245.38</u>	<u>10,975.00</u>	<u>1,021,504.62</u>
<b>Key Total:</b>		<u>(475,658.00)</u>	<u>(197,931.63)</u>	<u>(10,975.00)</u>	<u>(266,751.37)</u>
<b>Key: 153211 - ESTA ACCUMULATED CAPITAL OUT</b>					
<b>Revenue</b>					
4350	REV USE OF MONEY & PROPERTY	0.00	3,970.70	0.00	(3,970.70)
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
4800	OTHER FINANCING SOURCES	0.00	183,140.00	0.00	(183,140.00)
<b>Revenue Total:</b>		<u>0.00</u>	<u>187,110.70</u>	<u>0.00</u>	<u>(187,110.70)</u>
<b>Key Total:</b>		<u>0.00</u>	<u>187,110.70</u>	<u>0.00</u>	<u>(187,110.70)</u>
<b>Key: 153212 - ESTA GENERAL RESERVE</b>					
<b>Revenue</b>					
4350	REV USE OF MONEY & PROPERTY	0.00	3,081.02	0.00	(3,081.02)
4800	OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		<u>0.00</u>	<u>3,081.02</u>	<u>0.00</u>	<u>(3,081.02)</u>
<b>Key Total:</b>		<u>0.00</u>	<u>3,081.02</u>	<u>0.00</u>	<u>(3,081.02)</u>
<b>Key: 153213 - ESTA-BUDGET STABILIZATION RESER</b>					
<b>Revenue</b>					

**COUNTY OF INYO**

**Budget to Actuals with Encumbrances by Key/Income Grouping**

Ledger: GL

As Of 6/14/2017

<u>Object</u>	<u>Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Balance</u>
4350	REV USE OF MONEY & PROPERTY	0.00	1,230.82	0.00	(1,230.82)
4800	OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		0.00	1,230.82	0.00	(1,230.82)
<b>Key Total:</b>		0.00	1,230.82	0.00	(1,230.82)
<b>Key: 612502 - SRTP TRANSPORT PLAN</b>					
<b>Revenue</b>					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		0.00	0.00	0.00	0.00
<b>Expenditure</b>					
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
<b>Expenditure Total:</b>		0.00	0.00	0.00	0.00
<b>Key Total:</b>		0.00	0.00	0.00	0.00
<b>Key: 612490 - ACIS-AUTOMATED CUSTOMER IS</b>					
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
<b>Expenditure Total:</b>		0.00	0.00	0.00	0.00
<b>Key Total:</b>		0.00	0.00	0.00	0.00
<b>Key: 612491 - NIGHT RIDER</b>					
<b>Revenue</b>					
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		0.00	0.00	0.00	0.00
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
<b>Expenditure Total:</b>		0.00	0.00	0.00	0.00
<b>Key Total:</b>		0.00	0.00	0.00	0.00
<b>Key: 612493 - JARC-LONE PINE/BISHOP</b>					
<b>Revenue</b>					
4060	TAXES - SALES	57,799.00	14,451.00	0.00	43,348.00
4400	AID FROM OTHER GOVT AGENCIES	67,800.00	30,038.75	0.00	37,761.25
4600	CHARGES FOR CURRENT SERVICES	24,410.00	22,847.72	0.00	1,562.28
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		150,009.00	67,337.47	0.00	82,671.53
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	83,820.00	65,792.07	0.00	18,027.93
5100	SERVICES & SUPPLIES	63,268.00	44,018.94	0.00	19,249.06
5200	INTERNAL CHARGES	2,917.00	2,917.00	0.00	0.00
<b>Expenditure Total:</b>		150,005.00	112,728.01	0.00	37,276.99
<b>Key Total:</b>		4.00	(45,390.54)	0.00	45,394.54
<b>Key: 612494 - JARC-MAMMOTH EXPRESS</b>					
<b>Revenue</b>					
4060	TAXES - SALES	0.00	15,000.00	0.00	(15,000.00)
4400	AID FROM OTHER GOVT AGENCIES	105,884.00	52,676.66	0.00	53,207.34
4600	CHARGES FOR CURRENT SERVICES	28,010.00	21,419.53	0.00	6,590.47
<b>Revenue Total:</b>		133,894.00	89,096.19	0.00	44,797.81
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	60,640.00	51,949.78	0.00	8,690.22
5100	SERVICES & SUPPLIES	69,878.00	35,559.91	0.00	34,318.09
5200	INTERNAL CHARGES	2,917.00	2,917.00	0.00	0.00
<b>Expenditure Total:</b>		133,435.00	90,426.69	0.00	43,008.31

**COUNTY OF INYO**

**Budget to Actuals with Encumbrances by Key/Income Grouping**

Ledger: GL

As Of 6/14/2017

Object	Description	Budget	Actual	Encumbrance	Balance
<b>Key Total:</b>		459.00	(1,330.50)	0.00	1,789.50
<b>Key: 612496 - MONO COUNTY BUS SHELTERS</b>					
<b>Revenue</b>					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		0.00	0.00	0.00	0.00
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
<b>Expenditure Total:</b>		0.00	0.00	0.00	0.00
<b>Key Total:</b>		0.00	0.00	0.00	0.00
<b>Key: 612497 - GOOGLE TRANSIT PHASE 2</b>					
<b>Revenue</b>					
4400	AID FROM OTHER GOVT AGENCIES	12,500.00	14,835.56	0.00	(2,335.56)
4600	CHARGES FOR CURRENT SERVICES	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		12,500.00	14,835.56	0.00	(2,335.56)
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	1,899.00	973.41	0.00	925.59
5100	SERVICES & SUPPLIES	10,930.00	12,700.00	0.00	(1,770.00)
<b>Expenditure Total:</b>		12,829.00	13,673.41	0.00	(844.41)
<b>Key Total:</b>		(329.00)	1,162.15	0.00	(1,491.15)
<b>Key: 612498 - CAPP-CLEAN AIR PROJECT PROGRAM</b>					
<b>Revenue</b>					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		0.00	0.00	0.00	0.00
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	0.00	0.00	0.00	0.00
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
<b>Expenditure Total:</b>		0.00	0.00	0.00	0.00
<b>Key Total:</b>		0.00	0.00	0.00	0.00
<b>Key: 612499 - MOBILITY MANAGEMENT 14</b>					
<b>Revenue</b>					
4400	AID FROM OTHER GOVT AGENCIES	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		0.00	0.00	0.00	0.00
<b>Expenditure</b>					
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
<b>Expenditure Total:</b>		0.00	0.00	0.00	0.00
<b>Key Total:</b>		0.00	0.00	0.00	0.00
<b>Key: 612489 - NON-EMERGENCY TRAN REIM</b>					
<b>Revenue</b>					
4400	AID FROM OTHER GOVT AGENCIES	25,850.00	12,281.99	0.00	13,568.01
<b>Revenue Total:</b>		25,850.00	12,281.99	0.00	13,568.01
<b>Expenditure</b>					
5000	SALARIES & BENEFITS	3,717.00	3,535.32	0.00	181.68
5100	SERVICES & SUPPLIES	21,640.00	11,484.10	0.00	10,155.90
<b>Expenditure Total:</b>		25,357.00	15,019.42	0.00	10,337.58
<b>Key Total:</b>		493.00	(2,737.43)	0.00	3,230.43
<b>Key: 612503 - BISHOP YARD-ESTA</b>					
<b>Revenue</b>					
4060	TAXES - SALES	0.00	0.00	0.00	0.00

**COUNTY OF INYO**

**Budget to Actuals with Encumbrances by Key/Income Grouping**

Ledger: GL

As Of 6/14/2017

<b>Object</b>	<b>Description</b>	<b>Budget</b>	<b>Actual</b>	<b>Encumbrance</b>	<b>Balance</b>
4350	REV USE OF MONEY & PROPERTY	0.00	(25.16)	0.00	25.16
4400	AID FROM OTHER GOVT AGENCIES	120,000.00	0.00	0.00	120,000.00
4900	OTHER REVENUE	0.00	0.00	0.00	0.00
<b>Revenue Total:</b>		120,000.00	(25.16)	0.00	120,025.16
<b>Expenditure</b>					
5100	SERVICES & SUPPLIES	0.00	0.00	0.00	0.00
5600	FIXED ASSETS	120,000.00	5,150.00	10,975.00	103,875.00
<b>Expenditure Total:</b>		120,000.00	5,150.00	10,975.00	103,875.00
<b>Key Total:</b>		0.00	(5,175.16)	(10,975.00)	16,150.16

**COUNTY OF INYO  
UNDESIGNATED FUND BALANCES**

AS OF 06/30/2017

	Claim on Cash 1000	Accounts Receivable 1100,1105,1160	Loans Receivable 1140	Prepaid Expenses 1200	Accounts Payable 2000	Loans Payable 2140	Deferred Revenue 2200	Computed Fund Balance	Encumbrances	Fund Balance Undesignated
<b>ESTA - EASTERN SIERRA TRANSIT AUTHORI</b>										
1532 EASTERN SIERRA TRANSIT	1,957,050		62,449	237,186	36,120		1,400	2,219,165		2,219,165
1533 ESTA ACCUMULATED	834,467							834,467		834,467
1534 ESTA GENERAL RESERVE	505,685							505,685		505,685
1535 ESTA BUDGET STAB	202,272							202,272		202,272
6813 JARC-LONE PINE/BISHOP	5,956			7,302		38,500		(25,242)		(25,242)
6814 JARC-MAMMOTH EXPRESS	32,010			7,302				39,312		39,312
6817 GOOGLE TRANSIT PHASE 2	433							433		433
6818 CAPP-CLEAN AIR PROJECT	2,923							2,923		2,923
6819 MOBILITY MANAGEMENT 14	2,227							2,227		2,227
6820 NON-EMERGENCY TRAN REIM	4,911					8,206		(3,295)		(3,295)
6821 BISHOP YARD-ESTA	9,824					15,743		(5,919)	10,975	(16,894)
<b>ESTA Totals</b>	<b>3,557,758</b>		<b>62,449</b>	<b>251,790</b>	<b>36,120</b>	<b>62,449</b>	<b>1,400</b>	<b>3,772,028</b>	<b>10,975</b>	<b>3,761,053</b>
<b>Grand Totals</b>	<b>3,557,758</b>		<b>62,449</b>	<b>251,790</b>	<b>36,120</b>	<b>62,449</b>	<b>1,400</b>	<b>3,772,028</b>	<b>10,975</b>	<b>3,761,053</b>



## STAFF REPORT

Subject: **FARE PROMOTION CONTINUATION – MAMMOTH EXPRESS AND LONE PINE EXPRESS ROUTES**

Initiated by: Jill Batchelder, Transit Analyst

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### **BACKGROUND:**

The 10-ride pass promotion for the Mammoth Express and the Lone Pine Express has been funded through June 30, 2017 with Low Carbon Transit Operations Program (LCTOP) Funds. The reduced 10-ride pass program has provided an incentive for consistent ridership and provided a financial benefit primarily to local commuters and disadvantaged members in the community. This promotion has resulted in increase ridership on the Mammoth Express route and has continued to provide a respectable farebox ratio. It is recommended by staff that, following the expiration of the LCTOP funding the 10-ride pass promotion be continued for both the Mammoth and Lone Pine Express routes through June 30, 2018.

### **ANALYSIS/DISCUSSION:**

ESTA staff has evaluated the ridership of the routes, the passenger fares received and the anticipated transit funding for next year and believes that the promotional fares on 10-ride passes will be beneficial in stimulating consistent ridership on these local commuter routes and a benefit to disadvantaged members in the community.

The reduced 10-ride pass prices for the Mammoth Express Route began July 1, 2016. The Mammoth Express ridership has increased by 37.3% when comparing the first eleven months of FY15/16 to FY 16/17. Additionally, the farebox has increased from 14.4% to 18.28% when comparing the same time periods. These figures only use the passenger fares received and do not include fare recovery from the LCTOP funds. This exceeds that State farebox requirement of 10%.

<b>Mammoth Express</b>				
<b>Year</b>	<b>Pax</b>	<b>Svc Hours</b>	<b>Fares</b>	<b>Farebox</b>
14/15	2,963	853	\$16,126.25	16.63%
15/16	4,106	1,416	\$23,173.35	14.40%
16/17*	5,027	1,351	\$28,072.02	18.28%

(11 months July- May)

The table below shows the current one-way fares, standard 10-ride pass and promotional 10-rides pass prices. The promotional 10-pass rate is approximately a 50% reduction from the standard 10-ride pass rate.

**Mammoth Express Fares**

		<b>One-Way</b>		<b>10-Ride Pass</b>		
		<b>Adult</b>	<b>Disc</b>	<b>Adult</b>	<b>Disc</b>	<b>Promotional</b>
Bishop to:	Millcreek	\$3.00	\$2.50	\$27.00	\$22.50	\$15.00
	Rovana	\$3.50	\$3.00	\$31.50	\$27.00	\$15.00
	Tom's Place	\$4.00	\$3.50	\$36.00	\$31.50	\$18.00
	Crowley	\$4.50	\$4.00	\$40.50	\$36.00	\$20.00
	Mammoth	\$7.00	\$6.00	\$63.00	\$54.00	\$30.00

Millcreek to:	Rovana	\$2.50	\$2.00	\$22.50	\$18.00	\$12.00
	Tom's Place	\$2.75	\$2.25	\$24.75	\$20.25	\$13.00
	Crowley	\$3.00	\$2.50	\$27.00	\$22.50	\$14.00
	Mammoth	\$6.50	\$5.50	\$58.50	\$49.50	\$28.00

Rovana to:	Tom's Place	\$2.75	\$2.25	\$24.75	\$20.25	\$13.00
	Crowley	\$3.00	\$2.50	\$27.00	\$22.50	\$14.00
	Mammoth	\$6.50	\$5.50	\$58.50	\$49.50	\$28.00

Tom's Place to:	Crowley	\$2.00	\$1.75	\$18.00	\$15.75	\$9.00
	Mammoth	\$4.00	\$3.50	\$36.00	\$31.50	\$18.00

Crowley to:	Mammoth	\$3.00	\$2.50	\$27.00	\$22.50	\$15.00
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The reduced 10-ride pass prices for the Lone Pine Express began October 1, 2016. The farebox return has decreased in FY16/17 when compared to the previous Fiscal year by approximately 3%. These figures only use the fares received and do not include fare recovery from the LCTOP funds. This farebox ratio exceeds that State farebox requirement of 10%. The Lone Pine Express ridership has been relatively flat with a slight decrease of 2% when comparing the first eleven months of FY15/16 to FY 16/17. Though the Lone Pine Express did not experience the same increases as the Mammoth Express, staff is hopeful that through continued promotion targeting employers and commuters in Inyo County

that there is an opportunity for ridership to expand. Additionally the pass promotion is of benefit to the lower income residents in the County.

<b>Lone Pine Express</b>				
<b>Year</b>	<b>PAX</b>	<b>Svc Hours</b>	<b>Fares</b>	<b>Farebox</b>
14/15	4,546	1,353	\$16,126.25	12.06%
15/16	4,399	1,365	\$23,173.35	17.18%
16/17*	3,652	1,352	\$18,676.88	13.98%

\*(11 months July- May)

The table below shows the current one-way fares, standard 10-ride pass and promotional 10-rides pass prices. The promotional 10-pass rate is approximately a 50% reduction from the standard 10-ride pass rate.

**Lone Pine Express Fares**

		One-way Fares		10-Ride Pass		
		Adult	Discount	Adult	Discount	Promotional
Bishop to:	Big Pine	\$3.75	\$3.00	\$33.75	\$27.00	\$17.00
	Aberdeen	\$5.75	\$5.25	\$51.75	\$47.25	\$26.00
	Independence	\$6.50	\$6.00	\$58.50	\$54.00	\$29.00
	Lone Pine	\$7.25	\$6.50	\$65.25	\$58.50	\$33.00
Big Pine to:	Aberdeen	\$3.50	\$3.00	\$31.50	\$27.00	\$16.00
	Independence	\$4.50	\$4.00	\$40.50	\$36.00	\$20.00
	Lone Pine	\$5.75	\$5.25	\$51.75	\$47.25	\$26.00
Aberdeen to:	Independence	\$3.50	\$3.00	\$31.50	\$27.00	\$16.00
	Lone Pine	\$5.00	\$4.50	\$45.00	\$40.50	\$23.00
Independence to:	Lone Pine	\$3.50	\$3.00	\$31.50	\$27.00	\$16.00

**FINANCIAL CONSIDERATIONS:**

If the 10-ride pass promotion is continued, the farebox ratios for both the Mammoth Express and the Lone Pine Express are anticipated to exceed the State farebox requirement of 10%.

Eastern Sierra Transit's FY 17/18 Budget was prepared with anticipation of continued promotional rates on the 10-ride passes.

### **RECOMMENDATION**

The Board is requested to approve the continuation of the promotional 10-ride fares for the Mammoth Express and Lone Pine Express routes through June 30, 2018.

## **STAFF REPORT**

Subject: Joint Powers Agreement Amendment  
Initiated by: John Helm, Executive Director

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### **BACKGROUND:**

At the April 2017 meeting of the ESTA Board of Directors, the Board approved an action to extend the sunset provision regarding the appointment of a member of the public at large in subsection 1.2.2 of the ESTA Joint Powers Agreement to expire on December 31, 2018.

### **ANALYSIS/DISCUSSION:**

The Fourth Amendment to the Eastern Sierra Transit Authority Joint Powers Agreement was drafted in response to Board direction from the April meeting in order to address the extension of the provision permitting member entities to fill one of the two positions on the ESTA Board with a member of the public at large rather than a member of the governing body. In accordance with the ESTA JPA language regarding modification of the JPA, the Amendment was circulated to the four member entities with a request that their governing body approve the amendment of the ESTA JPA.

At this time, the Fourth Amendment to the ESTA JPA has been approved by the governing boards of two of the member entities and the other two member entities are scheduled to approve the Amendment in the very near future. Based upon this information, the Amendment is presented to the ESTA Board at this time for final approval. Approval and adoption of Resolution 2017-04, which is included on the following pages, will finalize the modification of the ESTA JPA.

### **FINANCIAL:**

Approval of the JPA amendment will have no financial impact on the Authority.

**LEGAL:**

The Fourth Amendment to the JPA has been reviewed and approved by John Vallejo, Inyo County Assistant County Counsel, and has been approved as to form by counsel for each of the member entities.

**RECOMMENDATION**

It is recommended that the Board approve and adopt Resolution 2017-04 amending the ESTA Joint Powers Agreement extending the provision through December 31, 2018 which permits member entities to fill one of the two positions on the ESTA Board with a member of the public at large rather than a member of the governing body.

**RESOLUTION 2017 - 04**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE EASTERN SIERRA  
TRANSIT AUTHORITY AMENDING THE JOINT POWERS AGREEMENT RELATED  
TO THE GOVERNING BOARD**

**WHEREAS**, the Eastern Sierra Transit Authority (ESTA) was created by adoption of the Joint Powers Agreement by and between the City of Bishop, the Town of Mammoth Lakes and the Counties of Inyo and Mono; and

**WHEREAS**, the ESTA Joint Powers Agreement was amended in 2015 to permit member entities to continue to fill one of the entity's two positions on the ESTA Board with a member of the public at large rather than a member of the governing body through June 30, 2017; and

**WHEREAS**, ESTA desires to amend Section 1.2 of the Joint Powers Agreement to permit member entities to continue through December 31, 2018 to fill one of the entity's two positions on the ESTA Board with a member of the public at large rather than a member of the governing body; and

**WHEREAS**, Section 1.14 of the Joint Powers Agreement states that the Agreement may only be amended by a written amendment approved by the governing bodies of all of the member entities; and

**WHEREAS**, the documentation of the approval of Amendment No. 4 to the ESTA Joint Powers Agreement by the governing body of all four ESTA member entities is expected to be received by the Executive Director in the immediate future.

**NOW, THEREFORE, BE IT RESOLVED** by the Eastern Sierra Transit Authority Board of Directors as follows:

SECTION 1: This Resolution shall become effective upon the ESTA receiving from the governing body of all four ESTA member entities documentation of the approval of Amendment No. 4 to the ESTA Joint Powers Agreement.

SECTION 2: The ESTA Joint Powers Agreement, specifically Section 1.2, shall be amended to read as shown in the Attachment A to this Resolution.

**PASSED AND ADOPTED** this 16th day of June 2017, by the following vote of the Eastern Sierra Transit Authority Board of Directors:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
**Karen Schwartz, Chairperson**  
**Eastern Sierra Transit Authority Board of Directors**

Attest: Karie Bentley  
Board Clerk

By: \_\_\_\_\_  
Karie Bentley

[Type text]

ATTACHMENT A  
TO RESOLUTION 2017-04



**TRANSIT AUTHORITY**  
**JOINT POWERS AGREEMENT**

**Between the**

**COUNTY OF INYO**  
**California**

**COUNTY OF MONO**  
**California**

**CITY OF BISHOP**  
**California**

and the

**TOWN OF MAMMOTH LAKES**  
**California**

# **TRANSPORTATION AUTHORITY JOINT POWERS AGREEMENT**

THIS FOURTH AMENDMENT TO AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2017, by and between the County of Inyo, hereinafter referred to as "Inyo County," the County of Mono, hereinafter referred to as "Mono County," the City of Bishop, hereinafter referred to as "City," and the Town of Mammoth Lakes, hereinafter referred to as "Town", or any two or more of the listed agencies.

## **WITNESSETH:**

WHEREAS, Inyo County and Mono County are authorized pursuant to Government Code § 26002 to establish and operate transit systems and the Town and City are authorized pursuant to Government Code § 39732 to operate transit systems; and

WHEREAS, Government Code § 6500 et seq. (hereinafter referred to as the "Act") authorizes municipalities and counties to jointly exercise any power common to them all; and

WHEREAS, the parties hereto desire to jointly exercise their powers to provide public transit services throughout and beyond the geographical areas of the parties.

NOW, THEREFORE, IT IS MUTUALLY AGREED by County of Inyo, County of Mono, City of Bishop and Town of Mammoth Lakes, or any two or more of the listed agencies as follows:

## **ARTICLE I**

### **CREATION AND OPERATION OF THE AUTHORITY**

**SECTION 1.1 CREATION OF AUTHORITY:** The potential parties to this agreement are County of Inyo, County of Mono, City of Bishop, and Town of Mammoth Lakes. Pursuant to the Act, a public entity to be known as "Eastern Sierra Transit Authority," hereinafter referred to as the "Authority" is created upon adoption of this agreement by any two or more of the potential parties to this agreement. The Authority is a public entity separate and apart from the parties hereto.

Within thirty (30) days of the adoption of this Agreement by two or more of the potential parties to this Agreement, the Authority shall prepare the notice required by Government Code Section 6503.5, file it with the Secretary of State, and pay any fees for such filing that the Secretary of State may charge. In addition, within sixty (60) days of the date of commencement of its legal existence, and thereafter as required, the

Board of Directors of the Authority shall file with the Secretary of State and the Clerks of Inyo and Mono County in accordance with Government Code Section 53051.

**SECTION 1.2 GOVERNING BOARD:**

SECTION 1.2.1 Each potential party to this agreement who adopts the agreement shall be considered a member entity. The Authority shall be administered by a governing board, initially consisting of two members appointed by the governing board of each member entity, who shall be members of that member entity's governing body. The governing board shall be called the "BOARD OF DIRECTORS OF THE EASTERN SIERRA TRANSIT AUTHORITY," hereafter referred to as the "Board of Directors." Any of the potential parties to this agreement who have not adopted this agreement may appoint two non-voting members to the Board of Directors until such time as the agreement is adopted by that potential party.

SECTION 1.2.2 This subsection shall remain in effect only until December 31, 2018, and as of that date is repealed, unless a later enacted amendment, which is enacted before December 31, 2018, deletes or extends that date. Notwithstanding the provision in section 1.2.1 above limiting those appointed to the governing board to be members of a member entity's governing body, the governing board of each member entity may appoint one of its two governing board members from the public at large.

**SECTION 1.3 ALTERNATE MEMBERS:** Each member entity may appoint an alternate member to the Board of Directors who may serve in the place of either of that member entity's governmental members. Any alternate must have the same qualification as the member originally appointed.

**SECTION 1.4 TERM OF OFFICE:** Each member of the Board of Directors shall serve at the pleasure of the appointing party hereto; provide, however, Board members who are members of the respective governmental entities, shall cease to serve upon termination of that public office. The appointing party shall fill vacancies.

**SECTION 1.5 REGULAR MEETINGS:** The Board of Directors shall provide for its regular and special meetings; provided, however, at least one regular meeting shall be held each month. Each member entity shall be notified of the date, hour and place of the regular meetings and of all special meetings.

**SECTION 1.6 RALPH M. BROWN ACT:** All meetings of the Board of Directors of the Authority, without limitation, regular, adjourned regular, and special meetings, shall be called, noticed, held and conducted in accordance with the provisions of the Ralph M. Brown Act as set forth in Governmental Code Sections 54950 and following.

SECTION 1.7 QUORUM: A majority of the Board of Directors shall constitute a quorum for the transaction of business. All actions by the Board of Directors require a recorded majority vote of the total membership of the Board of Directors.

SECTION 1.8 RULES: The Board of Directors of the Authority will adopt and amend as necessary such rules and regulations for the conduct of its meetings and affairs as are necessary to accomplish its stated purpose.

SECTION 1.9 FISCAL YEAR: The fiscal year of the Authority shall be from July 1 through June 30.

SECTION 1.10 TERM OF AGREEMENT: The initial term of THIS AGREEMENT shall extend through the end of the third full operating year, thus it shall extend through June 30, 2010, except that the agreement may be terminated sooner if agreed to by a majority of the member entities. After the first three (3) years, THIS AGREEMENT shall continue until withdrawal is elected pursuant to Section 1.11 of THIS AGREEMENT.

SECTION 1.11 WITHDRAWAL: After June 30, 2010 any member entity may withdraw from THIS AGREEMENT, but only on four months prior written notice, and such withdrawal shall not become effective until the end of the fiscal year within which the end of the four month notice expires. The withdrawing member shall be entitled to the current value, as of the date of withdrawal, of their proportionate ownership interest in any assets contributed to the Authority, and the return of any surplus money on hand in proportion to the contributions made.

SECTION 1.12 COMPLIANCE WITH FEDERAL STANDARDS: In the performance of its function, the Authority shall comply with Title VI of the Civil Rights Act of 1964, as amended (Public Law 88-352), and all requirements imposed by the U.S. Department of Transportation.

The Authority shall not discriminate on the grounds of race, religion, color, sex, age, sexual preference, marital status, disability, medical condition, or national origin, with regards to all activities, direct or indirect (i.e., through contracting and subcontracting), involving the Authority.

SECTION 1.14 AMENDMENTS: THIS AGREEMENT may only be amended by a written amendment approved by the governing bodies of all member entities.

SECTION 1.15 SUCCESSORS: THIS AGREEMENT shall be binding upon and shall inure to the benefit of any successors to or assigns of the parties.

SECTION 1.16 BYLAWS, POLICY AND PROCEDURE MANUAL: Within the first six (6) months of the Authority's existence, the board of Directors shall establish Bylaws and a Policy and Procedure Manual to govern the day-to-day operations of the Authority, which is not inconsistent either with applicable law or with this Agreement. Each Board Member and each Member Entity shall receive a copy of the Bylaws and the Policy and Procedure Manual. Thereafter, the Board of Directors may amend, or repeal any bylaw, regulation, or policy and procedure, and may adopt additional bylaws, regulations, or policies and procedures which are not inconsistent either with the applicable law or with this Agreement. The Executive Director shall send to each Board member and to each Member Entity all Bylaw amendments promptly after adoption by the Board of Directors.

SECTION 1.17 DESIGNATION OF SUCCESSION OR ASSIGNS: Any successor or assignee of a Member Entity must be approved by a majority of the Board of Directors, and will incur all responsibilities of the original Member Entity under this Agreement.

## **ARTICLE II**

### **OFFICERS AND STAFFING**

SECTION 2.1 CHAIR AND VICE-CHAIR: The Board of Directors shall elect a Chair and Vice-Chair from among its members.

SECTION 2.2 TREASURER AND AUDITOR CONTROLLER: The Treasurer of one of the contracting parties, or a certified public accountant, shall be the depositary and have custody of the money of the EASTERN SIERRA TRANSIT AUTHORITY, and shall provide all duties and functions of the Treasurer for the Authority as set forth in Government Code Sections 6505, 6505.5, and all other applicable provisions of federal, state and local laws, ordinances, regulations, and this Agreement. The officer performing the functions of auditor or controller shall be of the same public agency as the treasurer designated as depositary pursuant to this section. However, where a certified public accountant has been designated as treasurer of the entity, the auditor of one of the contracting parties or of a county in which one of the contracting parties is located shall be designated as auditor of the entity. The Director of Finance for any of the contracting parties with oversight authority over the Treasurer and Auditor-Controller of that party may also serve in this capacity. Alternately, the Authority may appoint one of its officers or employees to either or both of such positions pursuant to Government Code Section 6505.6.

The determination set forth above shall be made pursuant to a resolution of the Board of Directors of the Eastern Sierra Transit Authority. The governing body of the

entity providing any of the services described above shall determine the charge to be made for such services and shall enter into a written agreement with the Authority.

SECTION 2.3 EXECUTIVE DIRECTOR: The Board of Directors shall appoint an Executive Director. The Executive Director shall serve at the pleasure of or upon the terms prescribed by the Board of Directors. The Executive Director so appointed may be an employee of a member entity, an employee of the Authority, or an independent contractor. Under rules and regulations provided by the Board, the powers and duties of the Executive Director are:

- a. To lead and coordinate the transit system of the Authority and to be responsible to the Board of Directors for proper administration of all affairs of the Authority.
- b. To appoint, assign, direct, supervise, and, subject to the personnel rules adopted by the Board of Directors, discipline or remove Authority employees.
- c. To supervise and direct the preparation of the annual operating and capital improvement budgets for the Board of Directors and be responsible for their administration after adoption by the Board of Directors.
- d. To formulate and present to the Board of Directors plans for transit facilities and/or services within the Authority and the means to finance them.
- e. To supervise the planning, acquisition, construction, maintenance, and operation of the transit facilities and/or services of the Authority.
- f. To attend all meetings of the Board of Directors and act as the secretary of the Board. To cause to be kept minutes of all meetings of the Board of Directors and to cause a copy of the minutes to be forwarded to each member of the Board of Directors and to the member entities, prior to the next regular meeting of the Board of Directors.
- g. To establish and maintain fare collection and deposit services.
- h. To organize and operate an ongoing transit marketing program, including free-ride events and other special promotions selected by the Board of Directors.
- i. To execute transfers within major budget units, in concurrence with the Treasurer Auditor-Controller of the Authority, as long as the total expenditures of each major budget unit remain unchanged.
- j. To purchase or lease items, fixed assets, or services within the levels authorized in the Bylaws.

- k. To lease buses, vans, and other transit vehicles on an “as needed” basis from public or private organizations when deemed necessary to assure continued reliability of service.
- l To perform such other duties as the Board of Directors may require in carrying out the policies and directives of the Board of Directors.

**SECTION 2.4 BONDING PERSONS HAVING ACCESS TO PROPERTY:** The Governing Board of the member entities shall designate the officers, agents, and employees of the Authority who have charge of handling, or have access to, any property of the Authority, and such Governing Boards shall determine the amount of the official bond for such officers, agents, and employees pursuant to Section 6505.1 of the Government Code.

**SECTION 2.5 FINANCE:** The Treasurer Auditor-controller shall assure that there shall be strict accountability of all funds of the Authority. The Executive Director shall draw warrants to pay demands against the Authority when the demands have been approved by the Board of Directors.

- a. The Executive Director will report to the Board of Directors all receipts and disbursements. In addition, the Executive Director shall, through the Regional Transportation Planning Agency (RTPA), arrange for an independent audit of the accounts and records, as prescribed by Section 6505 of the Act. The minimum requirements of the audit shall be those prescribed by the State Controller for special districts under Section 26909 of the Government Code, and the audit shall conform to generally accepted auditing standards. The books of account shall include records of assets, liabilities, and contributions made by each party, including TDA funds received by the Authority as an agent for a member agency.

**SECTION 2.6 SECONDARY SUPPORT SERVICES:** The Executive Director shall be responsible to arrange for the following secondary support services:

- a. Legal Counsel, General Services, Office Space, Fueling Services, Parking, Utilities, Administrative Support, Communications, Clerk of the Board, Payroll, and other support services.
- b. The provision of and corresponding charges for said services shall be subject to authorization from the Executive Director and in accordance with the provisions of this Agreement, Bylaws, and Regulations, and Policies and Procedures adopted by the Board of Directors, and with all other applicable federal and state laws, rules and regulations.

### **ARTICLE III**

## PURPOSE, POWERS AND DUTIES

Section 3.1 PURPOSE AND POWERS: The purpose of the Authority is to provide public transportation services within the jurisdiction and boundaries of the member entities. In order to carry out this purpose, the Authority shall have each of the following powers:

- a. To make and enter into contracts and expend funds, providing for transportation services to the public, including special transportation dependent groups, such as the elderly or handicapped, as well as other governmental entities, such as the US Government;
- b. To supervise and oversee the performance of transportation service contracts;
- c. To provide all services necessary to operate a transportation system;
- d. To acquire, construct, manage, maintain or operate any facilities or improvements;
- e. To acquire, hold and dispose of property;
- f. To incur debts, liabilities or obligations, which do not constitute a debt, liability or obligation of the member entities;
- g. To employ personnel;
- h. To sue and be sued in its own name;
- i. To invest in accordance with the provisions of Section 6509.5 of the Act, money in the treasury of the Authority that is not required for immediate necessities of the Authority;
- j. To apply for, accept and utilize funds from any source for public transit purposes, including Transportation Development Act Funds, State Transit Assistance Funds, and Section 5310 and Section 5311 funds available through the Federal Transit Administration;
- k. To raise revenues, including the establishment of transportation fares, for transit services;
- l. To incur short-term indebtedness;
- m. To own, lease, operate and maintain transportation vehicles and other property or equipment, which is necessary or reasonable to carry out the purpose of this agreement, and



- n. All other powers that are necessary and proper for the Authority in order to provide public transportation services.
- o. Provide services to locations outside the jurisdiction and boundaries of any of the member entities.

These powers may be exercised by the Authority in the same manner, and subject to the same restrictions, as such powers are exercised by the Town of Mammoth Lakes.

SECTION 3.2 DUTIES: The authority shall have the following specific duties:

- a. On or before April 1 of each year, it shall cause to be prepared and submitted to the Board of Directors and each of the member entities a proposed budget for the upcoming fiscal year. The proposed budget shall be subject to the provisions of Article IV of this Agreement.
- b. The Governing Board of each member entity shall designate the Authority as its nonexclusive agent to prepare and submit claims for funds to the Mono County Local Transportation Commission (MCLTC) and/or Inyo County Local Transportation Commission (ICLTC) in accordance with the Transportation Development Act and its regulations, to receive such funds, and to provide and/or negotiate, prepare contracts, and contract for transportation services.
- c. The Authority will prepare and submit to the member entities quarterly progress reports concerning the provision of services by the contracting parties.
- d. The Authority shall provide transit services and shall, on or before April 1, of each year, provide a qualitative and quantitative evaluation of the services to the member entities.
- e. Within 90 days after the close of the fiscal year, the Authority shall prepare and submit an annual report of its operation to the member entities.

SECTION 3.3 OBLIGATIONS AND AUTHORITY: The debts, liabilities and obligations of the Authority shall not be the debts, liabilities and obligations of any of the member entities.

SECTION 3.4 SERVICE CHANGES: Authority services at the time of formation are defined as those services provided by Inyo-Mono Transit to each member entity in the year prior to the formation of the Authority.

Transportation Development Act Funded Services: Services may be adjusted from time to time as deemed appropriate by the Board of Directors. Each member entity, by resolution or minute order of its governing body, may submit a request to the Authority for changes in the transportation services funded through TDA within said member entity's jurisdictional boundaries. Said request shall include an adequate description of the requested transportation services.

In reviewing such requests, the Authority shall consider:

- a) Whether such changes are in substantial conformance with the adopted regional transportation plan;
- b) Whether there is sufficient funding available to implement the proposed service change; and
- c) Whether there are sufficient manpower and capital resources available to implement such services.

For services operating wholly within an individual jurisdiction's boundaries, preference shall be given to the plans of the local jurisdiction.

Contract Services: Individual jurisdictions can negotiate with the Authority for provision of services above the level of service funded through the Transportation Development Act or other funds obtained by the Authority. The costs associated with these additional services shall be calculated based upon marginal costs plus allocation of fixed costs to the additional services based upon the proportion of vehicle-hours for the service to the total vehicle-hours provided by the JPA and shall be charged to and paid by the individual jurisdictions.

**SECTION 3.5 LIABILITY OF THE PARTIES:** No debt, liability, or obligation of any one member entity shall constitute the debt, liability, or obligation of any of the other member entities. The Authority created hereunder shall indemnify and hold harmless the member entities and their agents, officers and employees from and against any damages, costs, or liabilities arising out of the acts or omissions of the Authority, or its officers, agents, and employees. Where Authority employees are also employees of a member entity, the Authority shall indemnify and hold harmless that employing entity for any damages, costs, or liabilities arising out of the acts or omissions of the employing entity's agents, officers or employees when those persons act on behalf of or at the direction of the Authority. The Authority shall maintain insurance coverage (including workers compensation coverage) adequate to fulfill its responsibilities under this section.

## **ARTICLE IV**

### **FUNDING**

SECTION 4.1 TRANSFER OF TRANSPORTATION ASSETS: The member entities will transfer all existing transportation assets being operated on their behalf by Inyo-Mono Transit to the Authority. The Board of Directors shall be responsible to establish policies and procedures for managing such assets.

SECTION 4.2 TRANSFER OF EMPLOYEES: It is anticipated that some of the current employees of Inyo County will desire to have the option of retaining their current benefit structure. It is the intent of the member entities to provide an option under which current Inyo County employees who work under the supervision of the Authority can “grandfather” their current benefit structure.

SECTION 4.3 ADMINISTRATIVE AND OPERATING COSTS: The Governing Board of each member entity shall designate the Authority as its nonexclusive agent for purposes of applying for and receiving Transportation Development Act Funds to be used solely of [sic] the purposes of funding the administrative, operating and capital costs to be incurred by the Authority under the provisions of the Transportation Development Act statutes and applicable California Code of Regulations.

SECTION 4.4 APPROVAL OF BUDGET: The Board of Directors shall adopt the annual budget of the Authority.

SECTION 4.5 LIMITATION OF FUNDING RESPONSIBILITIES: No member entity may be required to provide funding greater than that received by said member entity from the Inyo County Local Transportation Commission or Mono County Local Transportation Commission without the consent of its governing board; provided, however, any member entity may choose to provide additional funding if its governing board so provides.

SECTION: 4.6 ASSIGNMENT OF FEDERAL TRANSPORTATION (FTA) CONTRACTS AND GRANT APPLICATION AUTHORITY:

- a. Subject to approval from FTA, the member entities may assign existing FTA contract and policies, including contractual requirements, assurances, and responsibilities, over to the Authority.
- b. The Authority Executive Director is hereby authorized to prepare, submit, and execute grant applications for the use of FTA operating, planning and capital funds, as well as other state and federal funds which may become available, for those projects included in the adopted budgets or Short Range Transit Plans, and for those projects approved by the Authority Board of Directors.

SECTION 4.7 GANN LIMIT TRANSFER: To the extent required by law and as provided by Article XIII B, Section 3 of the California Constitution, the appropriations limit of the Authority shall be increased by such reasonable amount as the member entities shall mutually agree, and the appropriations limit of each member entity shall be decreased as the member entities shall mutually agree.

## ARTICLE V

### DISPOSITION OF ASSETS

SECTION 5.1 SUCCESSOR ENTITY: If the Authority shall be succeeded by a new and separate entity or public entity deemed by the Authority Board of Directors to be a "successor entity," that entity or entities shall receive title to all property held by the Authority pursuant to THIS AGREEMENT.

SECTION 5.2 NO SUCCESSOR ENTITY: Upon termination of the Authority, without a successor entity or entities, the Board of Directors shall determine whether, and in what proportion, the property held by the Authority shall be divided among the parties to THIS AGREEMENT, or whether such property shall be sold and the proceeds disposed of pursuant to subparagraph 5.3.

SECTION 5.3 SURPLUS MONEY: Upon termination of the Authority, with no successor entity, all funds, including the proceeds of the sale of property, in the possession of the Authority after payment of all costs, expenses, and charges validly incurred under THIS AGREEMENT, shall be returned to the member entities in proportion to their contribution as shall be determined by the Board of Directors.

## ARTICLE VI

### MISCELLANEOUS PROVISIONS

Section 6.1 SEVERABILITY: If any portion of this Agreement or application thereof to any person or circumstance shall be declared invalid by a court of competent jurisdiction, or if it is found in contravention of any federal, state, or county statute, ordinance, or regulation, the remaining provisions of this Agreement or the application thereof, shall not be invalidated thereby, and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.

IN WITNESS WHEREOF, the parties hereto have cause THIS AGREEMENT to be executed and attested by the proper officers, who are duly authorized, as of the day and year first above written.

CITY OF BISHOP	INYO COUNTY
By: _____ Mayor, City of Bishop	By: _____ Chairman, Board of Supervisors

<p>ATTEST:</p> <p>_____</p> <p>Clerk of the Board</p> <p>APPROVED AS TO FORM:</p> <p>_____</p> <p>City Attorney</p>	<p>ATTEST:</p> <p>_____</p> <p>Clerk of the Board</p> <p>APPROVED AS TO FORM:</p> <p>_____</p> <p>County Counsel</p>
<p style="text-align: center;">TOWN OF MAMMOTH LAKES</p> <p>By: _____</p> <p style="text-align: center;">Mayor, TOML</p> <p>ATTEST:</p> <p>_____</p> <p>Clerk of the Board</p> <p>APPROVED AS TO FORM:</p> <p>_____</p> <p>City Attorney</p>	<p style="text-align: center;">MONO COUNTY</p> <p>By: _____</p> <p style="text-align: center;">Chairman, Board of Supervisors</p> <p>ATTEST:</p> <p>_____</p> <p>Clerk of the Board</p> <p>APPROVED AS TO FORM:</p> <p>_____</p> <p>County Counsel</p>

## **STAFF REPORT**

Subject: Eastern Sierra Transit Authority FY 2017/18 Budget

Initiated by: John Helm, Executive Director

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### **BACKGROUND:**

The Eastern Sierra Transit Authority's Budget Policy states that the Authority will strive to develop, consider and approve the fiscal year operating and capital budgets prior to the commencement of the fiscal year. A proposed FY 17/18 budget has been developed and is presented here for the Board's review and approval.

### **ANALYSIS:**

The proposed 2017/18 fiscal year budget is included on the following pages. An overview of the factors used in the development of the budget includes:

#### **REVENUE**

- LTF revenue overall is projected to be flat in the coming year. LTF revenue derives from ¼ cent of the general sales tax.
- STA revenue is based on the State Controller's Office estimate issued in January of each year. The 17/18 estimate represents a 6% decrease (\$14k) from FY 16/17, however, the FY 17/18 budget includes a \$98k allocation from prior year's STA revenue that is restricted for use for capital projects, and this will be used to fund vehicle replacement. ESTA met the efficiency standard for the prior fiscal year which permits FY 17/18 STA revenue to be used for either operating or capital expenses.
- Federal operating revenue (5311 Apportionment, 5311(f) Intercity routes, and JARC) is projected to decline by 29k (-5.2%) in FY17/18. The decline is due to the conclusion of the Google Transit contract (12.5K) and reductions in the JARC contracts (11K), and 5311(f) contract (9K). Federal apportionment will rise by 2% (3.5k).
- Revenue from the Town of Mammoth Lakes is projected to increase by \$75k due to expansion of service (revised Trolley route) and due to a 7% rate increase. The hourly service rate has not been increased since ESTA's inception in 2007.
- Reds Meadow revenue is to decline in 2017/18 due to the late start of the season due to extensive spring snowpack. The budget does not anticipate operation of Memorial Day service in 2018 and is consistent

with “normal” winter conditions which preclude the opening of the road for Memorial Day. The fare structure is unchanged and the budget anticipates comparable ridership per day of service in 2017/18.

- MMSA revenue anticipates the same service level as was operated in FY16/17. As was the case this spring, the budget anticipates that the Red Line service will cease by May 1<sup>st</sup> and that the full day trolley service will begin at that time with a cost share between MMSA and the Town of Mammoth Lakes. The budget anticipates a 3% increase in the monthly fixed fee and a 5% increase in the service hour rate.

## EXPENSES

- Salary and Benefit Assumptions include:
  - A full year of the wage and benefit costs incorporated in the MOU with the EEA employees that became effective at the beginning of 2017.
  - PERS retirement employer contribution cost is projected to decline in FY17/18 as a result of the payoff of the unfunded liability. The actual rate per dollar of payroll will increase by 0.23% for employees in the Classic plan.
  - PERS health insurance premiums are projected to increase 5.4% in 2018
- Worker’s compensation expense will rise by \$25,800 (26%). This increase is primarily a function of a retroactive adjustment based on the finalization of several expensive claims. Overall payroll rate, including the retroactive adjustment is 6.3%.
- Liability insurance expense will decrease by \$13,200 (7%). The reduction is a result of improved experience. Although ESTA has experienced more vehicle accidents than targeted, the severity has been low, resulting in the decrease in insurance expense.
- Fuel cost is assumed to be \$3.90 per gallon for both gasoline and diesel. This is a slight decline from the budgeted cost of \$4.00 for FY 16/17.
- Swiftly real-time prediction and AVL services will increase from \$30 to \$35 per vehicle per month.
- Tecopa service is anticipated to continue to be provided by the Pahrump Senior Center under contract (\$7,560/year)

ESTA’s Budget Policy calls for the use of a “base year” operating budget. A base year is defined as:

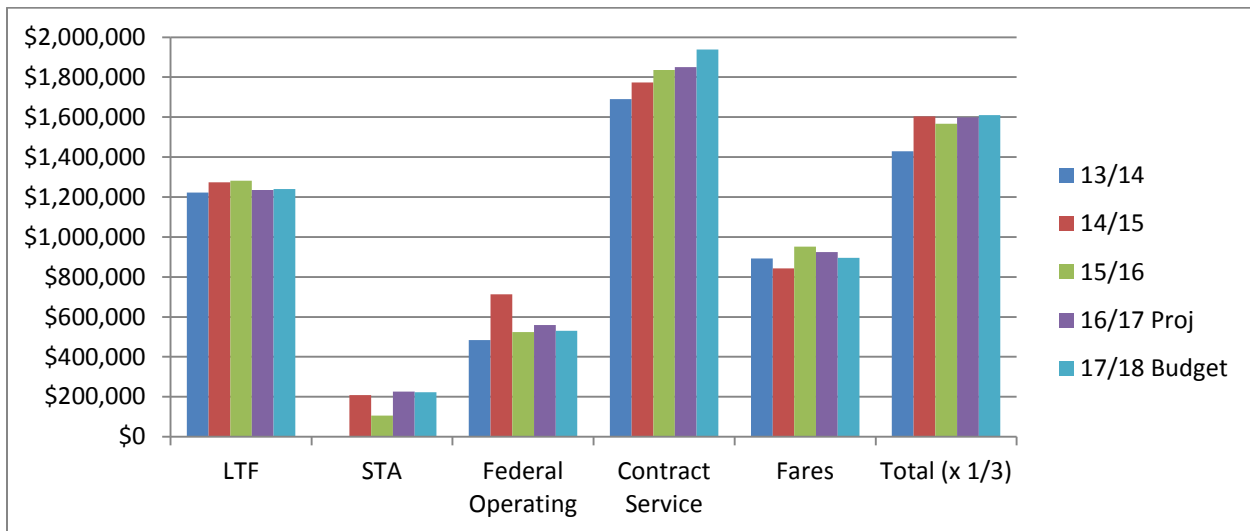
1. The same staffing levels and the same allocated classifications as prior year’s adopted budget
2. The same level of supplies, materials, and services as purchased in prior year, increased to account for known price increases
3. Replacement, in-kind, of capital equipment not to exceed \$10,000

Additions to the Base Budget in the proposed 2017/18 budget include:

- 975 service hours in the Town of Mammoth Lakes related to the redesign, and expanded service days for the trolley route
- 400 service hours for Mono County related to expansion of Antelope Valley dial-a-ride service to include Friday service, and inclusion of the June Lake Summer Shuttle service
- 1,700 service hours for the 395 routes related to expansion of the Reno and Lancaster routes to provide 5-day per week service
- Addition of a part time (50%) Account Clerk I position in Bishop to support the expanded operations

The 5-year revenue history is detailed in the graph below.

### 5-Year Operating Revenue Comparison



### DISCUSSION:

In general, the FY17/18 budget anticipates a continuation of services that are being operated in the current fiscal year. Service hour increases amount to 4,400 for the year (7.8%) and are related to expansion of the trolley route in the Town of Mammoth Lakes, addition of Friday dial-a-ride service in the Antelope Valley, initiation of the Bishop Creek Shuttle, and expansion of the Reno and Lancaster routes to provide service Monday through Friday. Most other services are budgeted to continue at the current service level. Prior years' STA revenue that has been restricted to capital expenses is budgeted to be used to fund the capital replacement expense. The service hours and miles for each of the budget units as well as a brief description of the budgeted routes is detailed below.



<b>Budget Unit</b>	<b>Service Hours</b>	<b>Miles</b>
Inyo	6,605	73,880
Mono	3,368	48,265
Bishop	7,272	81,843
TOML	19,488	241,230
395	5,862	270,848
Specials	100	2,000
Reds Meadow	4,807	67,000
MMSA	10,820	133,000
LPX	1,445	70,840
MMX	1,250	58,420
	<u>61,018</u>	<u>1,048,326</u>

**DESCRIPTION OF SERVICES - INYO COUNTY**

**Bishop Dial-a-Ride**

Provides advanced reservation and immediate response to the general public:

M-Th	7:00 - 18:00
Friday	7:00 - 2:00 am
Saturday	8:30 - 2:00 am
Sunday	8:00 - 13:00

Approximately 10,400 annual vehicle service hours; 42,000 annual passenger trips

**Lone Pine Dial-a-Ride**

Provides advanced reservation and immediate response to the general public:

Monday - Friday 7:00 - 16:00, plus first Saturday of the month 8:00 - 16:00

Approximately 1,750 annual vehicle service hours; 3,200 annual passenger trips

**Lone Pine to Bishop Fixed Route (Town-to-Town service)**

Four northbound trips and three southbound trips each weekday (an additional southbound trip will be operated every weekday if the expanded Lancaster service grant is approved).

Approximately 1,350 annual vehicle service hours; 4,350 annual passenger trips

**Tecopa - Pahrump Fixed Route (Town-to-Town service)**

Two round-trips per month (Wednesdays)

Approximately 120 annual service hours, 130 annual passenger trips

Service operated by the Pahrump Senior Center under contract

**Mammoth Express**

4 full route round trips per day, Monday - Friday

Approximately 1,350 annual service hours, 4,000 annual passenger trips

**Reno and Lancaster Routes**

1 round trip per day; Monday through Friday between Lone Pine and Reno

1 round trip per day; Monday through Friday between Mammoth Lakes and Lancaster

Approximately 5,860 annual service hours; 14,000 annual passenger trips

## **DESCRIPTION OF SERVICES - MONO COUNTY**

### **Mammoth Dial-a-Ride**

Provides advanced reservation and immediate response to the general public:

Monday - Friday 8:00 - 17:00;

Approximately 2,270 annual vehicle service hours; 3,100 annual passenger trips

### **Reds Meadow Shuttle**

Service operated from mid-June through two days after Labor Day

Approximately 4,800 annual vehicle service hours; 160,000 annual passenger trips

### **June Mountain Shuttle**

Seasonal fixed route service with two round-trips per day from mid-December to early April

Approximately 450 vehicle service hours, approximately 2,500 passenger trips

### **Walker Dial-a-Ride**

Provides advanced reservation and immediate response to the general public:

Monday - Friday 8:00 - 16:30

Approximately 2,000 annual vehicle service hours; 2,800 annual passenger trips

### **Bridgeport – Gardnerville**

One round-trip per week

Approximately 300 annual vehicle service hours; 450 annual passenger trips

### **Mammoth Mountain Ski Area Contract - Red, Blue, Green and Yellow Lines**

Seasonal fixed route service providing approximately 10,800 annual service hours and 490,000 passenger trips

Red Line estimated to operate from November 17, 2017 through April 22, 2018

Blue, Green and Yellow Lines will operate from approx. Dec. 13, 2017 through April 22, 2018

### **June Lake Summer Shuttle**

Seasonal service (7 days/week July through mid-August, then weekends through Labor Day)

Providing hourly fixed route service between June Lake Beach and Silverlake campground.

One daily roundtrip between Mammoth Lakes and June Lake is operated in conjunction with this service.

Approximately 490 service hours and 2,000 passenger trips

Capital expenditures are directly tied to matching revenue sources. Following is an overview of the budgeted capital expenses.

<b>Funding Source</b>	<b>Description</b>	<b>Revenue \$\$</b>	<b>Expenditure \$\$</b>
STA Inyo	Vehicle Replacement Capital Funding	\$31,050	\$26,400
STA Mono	Vehicle Replacement Capital Funding	\$67,800	\$60,650
PTMISEA (Inyo)	Bishop Facility Enhancement	\$120,000	\$120,000
PTMISEA (Mono)	Bus Purchases (2)	\$177,000	\$177,000
STIP (Mono)	1 Trolley bus	\$200,000	\$202,500
Cal OES (Inyo)	Security cameras and tbd security project	\$34,030	\$34,030
Cal OES (Mono)	Solar bus stop lights, security cameras, and solar bus stop info signs	\$42,650	\$42,650
FTA Section 5311(f)	Bus Purchase	\$160,700	\$170,000
FTA Section 5310	PC and Tablet replacement	\$3,000	\$3,000
<b>TOTAL</b>		<b>\$836,230</b>	<b>\$836,230</b>

The proposed FY2017/18 budget is detailed on the pages following the item recommendation.

## **FINANCIAL CONSIDERATIONS**

The Authority's FY 2017/18 budget will define the agency's finances for the coming fiscal year. The budget has been developed in compliance with the Authority's Budget Policy.

## **RECOMMENDATION**

The Board is requested to review and approve the proposed FY 2017/18 Operating and Capital budget, or to provide direction to staff regarding modification of the proposed budget.

## FY 2017/18 OPERATING & CAPITAL BUDGET

REVENUE	FY16/17 Budget	FY 17/18	Variance	Var. %	Comment
4061 LOCAL TRANSPORTATION TAX	1,234,781	1,240,646	5,865	0.5%	
4065 STATE TRANSIT ASST	226,218	321,084	94,866	41.9%	\$98k from prior years to fund vehicle purchase and cap. repl.
4066 PTMISEA	297,000	297,000	0	0.0%	Bishop yard completion
4301 INTEREST FROM TREASURY	10,000	20,000	10,000		Based on expected 16/17 actual
4495 STATE GRANTS - CAPITAL	51,700	276,680	224,980	435.2%	Trolley purchase and security projects
4498 STATE GRANTS	58,000	26,189	-31,811		LCTOP reduction
4499 STATE OTHER		0	0		
4555 FEDERAL GRANTS	560,512	531,023	-29,489	-5.3%	Reduced 5311(f) contract amount
4557 FEDERAL GRANTS CAPITAL	6,400	163,700	157,300		New Reno/Lancaster bus
4599 OTHER AGENCIES	801,556	877,235	75,679	9.4%	Increase in TOML contract rate
4819 SERVICES & FEES	1,839,900	1,959,334	119,434	6.5%	Increase in MMSA rate, increased 395 Rt fares
4959 MISCELLANEOUS REVENUE	5,000	5,000	0		
4998 OPERATING TRANSFER IN	0	0	0		
TOTAL REVENUES	5,091,067	5,717,892	626,825	12.3%	
	40340.31444				
EXPENSES	FY16/17 Budget	FY 17/18	308,117	16.67%	
5001 SALARIED EMPLOYEES	1,151,800	1,465,570	313,770	27.2%	benefitted employees working more hours
5003 OVERTIME	26,500	68,764	42,264	159.5%	recruiting challenges
5005 HOLIDAY OVERTIME	96,740	128,558	31,818	32.9%	
5012 PART TIME EMPLOYEES	448,270	297,782	-150,488	-33.6%	
5021 RETIREMENT & SOCIAL SECURITY	40,880	46,576	5,696	13.9%	
5022 PERS RETIREMENT	239,166	230,275	-8,892	-3.7%	
5031 MEDICAL INSURANCE	302,770	289,722	-13,048	-4.3%	New MOU %'s
5043 OTHER BENEFITS	32,910	38,977	6,067	18.4%	
5045 COMPENSATED ABSENCE EXPENSE	140,820	143,602	2,782	2.0%	additional admin position
5047 EMPLOYEE INCENTIVES	3,200	3,550	350	10.9%	
5111 CLOTHING	4,300	4,600	300	7.0%	
5152 WORKERS COMPENSATION	97,243	123,058	25,815	26.5%	experience modification
5154 UNEMPLOYMENT INSURANCE	45,000	45,000	0	0.0%	
5158 INSURANCE PREMIUM	194,777	181,562	-13,215	-6.8%	reduction from CJPIA based on experience
5171 MAINTENANCE OF EQUIPMENT	535,920	531,380	-4,540	-0.8%	
5173 MAINTENANCE OF EQUIPMENT-MATER	32,800	18,500	-14,300	-43.6%	based on historical actual expense
5191 MAINTENANCE OF STRUCTURES	13,000	10,000	-3,000	-23.1%	
5211 MEMBERSHIPS	1,850	1,500	-350	-18.9%	
5232 OFFICE & OTHER EQUIP < \$5,000	10,900	13,000	2,100	19.3%	
5238 OFFICE SUPPLIES	8,100	7,600	-500	-6.2%	
5253 ACCOUNTING & AUDITING SERVICE	40,190	43,000	2,810	7.0%	5% increase in contract rate with Auditors Office
5260 HEALTH - EMPLOYEE PHYSICALS	6,400	6,200	-200	-3.1%	
5263 ADVERTISING	49,330	51,200	1,870	3.8%	increased advertising budget for expanded 395 service
5265 PROFESSIONAL & SPECIAL SERVICE	58,000	72,360	14,360	24.8%	Tecopa service contract, Reds ticket sales contracted to MMSA
5291 OFFICE, SPACE & SITE RENTAL	181,170	182,550	1,380	0.8%	
5311 GENERAL OPERATING EXPENSE	44,630	50,330	5,700	12.8%	
5331 TRAVEL EXPENSE	2,100	2,500	400	19.0%	
5332 MILEAGE REIMBURSEMENT	21,020	21,020	0	0.0%	
5351 UTILITIES	54,500	54,000	-500	-0.9%	
5352 FUEL & OIL	625,810	617,016	-8,794	-1.4%	budgeted at \$3.90/gallon, down from \$4.00
5640 STRUCTURES & IMPROVEMENTS	120,000	120,000	0	0.0%	
5650 EQUIPMENT	79,640	79,680	40	0.1%	
5655 VEHICLES	177,000	549,500	372,500	210.5%	trolley, 2 cutaways, Type-E (Reno/Lancaster bus)
5799 CAPITAL REPLACEMENT	183,140	175,030	-8,110	-4.4%	depr declines over time for 800-series fleet
CONTINGENCIES	22,200	34,000	11,800	53.2%	
TOTAL EXPENDITURES	5,092,076	5,707,962	615,886	12.1%	
<b>NET REVENUE MINUS EXPENSES</b>	<b>-1,009</b>	<b>9,930</b>			

# FY 2017/18 OPERATING & CAPITAL BUDGET

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REVENUE	Inyo	Mono	Bishop	TOML	395	Special	Reds	MMSA	LPX	MMX	NEMT	Yard
4061 LOCAL TRANSPORTATION TAX	283,834	159,103	283,834	219,714	192,097				58,213	43,852		
4065 STATE TRANSIT ASST	63,260	56,808	63,260	106,457	9,300		22,000					
4066 PTMISEA			0	177,000								120,000
4301 INTEREST FROM TREASURY	5,000	5,000	5,000	5,000								
4495 STATE GRANTS - CAPITAL	17,015	21,325	17,015	221,325								
4498 STATE GRANTS	9,497	3,598	9,497	3,598								
4499 STATE OTHER												
4555 FEDERAL GRANTS	50,045	32,916	50,045	45,456	226,560				56,299	43,852	25,850	
4557 FEDERAL GRANTS CAPITAL	1,500		1,500		160,700							
4599 OTHER AGENCIES				853,235	24,000							
4819 SERVICES & FEES	52,803	25,414	65,338	21,185	254,069	8,000	425,000	1,061,525	24,000	22,000		
4959 MISCELLANEOUS REVENUE	1,500		1,500	1,500			500					
<b>TOTAL REVENUES</b>	<b>484,453</b>	<b>304,164</b>	<b>496,989</b>	<b>1,654,469</b>	<b>866,726</b>	<b>8,000</b>	<b>447,500</b>	<b>1,061,525</b>	<b>138,512</b>	<b>109,704</b>	<b>25,850</b>	<b>120,000</b>

<b>EXPENSES</b>	<b>Inyo</b>	<b>Mono</b>	<b>Bishop</b>	<b>TOML</b>	<b>395</b>	<b>Special</b>	<b>Reds</b>	<b>MMSA</b>	<b>LPX</b>	<b>MMX</b>	<b>NEMT</b>	<b>Yard</b>
SALARIED EMPLOYEES	181,196	89,408	186,794	373,464	247,601	2300	79,780	229,288	44,100	28,300	3,340	
OVERTIME	824	744	824	20,000	1,172	0	15,000	30,000	100	100	0	
HOLIDAY OVERTIME	12,119	4,072	10,319	35,292	16,215	0	16,520	26,997	3,401	3,293	330	
PART TIME EMPLOYEES	15,773	15,487	17,701	100,477	3,916	270	42,067	91,992	2,700	7,400	0	
RETIREMENT & SOCIAL SECURITY	4,497	2,340	4,619	11,543	6,899	0	4,156	10,114	1,222	1,130	55	
PERS RETIREMENT	34,200	13,250	33,975	61,475	40,188	0	10,800	19,300	9,000	7,425	662	
MEDICAL INSURANCE	40,902	20,507	49,714	62,472	44,080	0	10,157	38,676	14,571	7,891	754	0
OTHER BENEFITS	3,840	1,920	3,840	5,760	4,460	0	3,960	11,280	1,920	1,920	77	0
COMPENSATED ABSENCE EXPENSE	25,700	11,430	25,700	26,210	24,760	0	5,710	14,700	5,420	3,500	472	0
EMPLOYEE INCENTIVES	400	400	400	600	400	0	750	600	0	0	0	0
CLOTHING	700	200	700	800	500	0	500	1,000	100	100	0	0
WORKERS COMPENSATION	13,422	5,345	13,422	29,933	18,530	238	9,146	26,132	3,445	3,445	0	
UNEMPLOYMENT INSURANCE	0	0	0	10,000	0	0	10,000	25,000	0	0		
INSURANCE PREMIUM	16,770	7,290	19,070	38,920	24,518	300	19,042	44,762	5,395	5,495		
MAINTENANCE OF EQUIPMENT	21,720	27,030	24,940	158,920	71,100	1300	62,390	143,620	11,160	9,200		
MAINTENANCE OF EQUIPMENT-MATER	1,500	500	1,500	5,000	1,000	100	500	8,000	200	200		
MAINTENANCE OF STRUCTURES	500	0	500	3,000	1,000	0	0	5,000	0	0		
MEMBERSHIPS	100	100	100	300	250	0	200	400	30	20		
OFFICE & OTHER EQUIP < \$5,000	2,200	500	2,300	1,000	3,000	0	3,000	1,000	0	0		
OFFICE SUPPLIES	800	500	800	1,500	1,000	0	1,200	1,200	350	250		
ACCOUNTING & AUDITING SERVICE	5,000	4,000	5,000	10,000	6,000	0	3,500	7,500	1,000	1,000		
HEALTH - EMPLOYEE PHYSICALS	800	500	800	1,500	600	0	750	1,250	0	0		
ADVERTISING	500	200	500	11,000	25,000	0	3,000	10,000	500	500		
PROFESSIONAL & SPECIAL SERVICE	10,120	2,880	2,560	13,830	9,470	0	20,810	9,390	1,650	1,650	0	
OFFICE, SPACE & SITE RENTAL	4,500	0	4,500	31,800	9,000	0	52,750	80,000	0	0	0	
GENERAL OPERATING EXPENSE	7,500	3,000	7,500	8,000	13,000	300	2,500	7,000	500	500	530	
TRAVEL EXPENSE	400	200	400	500	600	0	100	200	50	50	0	
MILEAGE REIMBURSEMENT	100	500	100	200	100	0	100	100	0	20	19,800	
UTILITIES	4,000	2,000	4,000	20,000	5,000	0	2,000	15,000	1,000	1,000	0	
FUEL & OIL	40,670	30,364	44,118	155,484	117,367	3000	55,325	114,675	30,697	25,315		
STRUCTURES & IMPROVEMENTS	0	0	0	0		0	0	0	0	0		120,000
EQUIPMENT	18,515	21,325	18,515	21,325		0	0	0	0	0		
VEHICLES	0	0	0	379,500	170,000	0	0	0	0	0		
CAPITAL REPLACEMENT	13,200	5,500	13,200	33,130		0	22,000	88,000	0	0		
CONTINGENCIES	6,000	6,000	6,000	16,000		0			0	0		
<b>TOTAL EXPENDITURES</b>	<b>488,468</b>	<b>277,491</b>	<b>504,411</b>	<b>1,648,935</b>	<b>866,726</b>	<b>7,808</b>	<b>457,712</b>	<b>1,062,176</b>	<b>138,512</b>	<b>109,704</b>	<b>26,020</b>	<b>120,000</b>
<b>Net Revenue minus Expense</b>	<b>-4,015</b>	<b>26,673</b>	<b>-7,422</b>	<b>5,534</b>	<b>0</b>	<b>192</b>	<b>-10,212</b>	<b>-651</b>	<b>0</b>	<b>0</b>	<b>-170</b>	<b>0</b>